

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – January 26, 2021
- B) **Housing/Public Conservator Adhoc Committee** – February 2, 2021
- C) **IT Committee** – February 10, 2021
- D) **Airport Committee** – February 11, 2021

ACTION ITEM #AC- 1: The Committee recommends the Airport Minimum Standards be presented to the Full Board for acceptance and have an effective date of 1 March, 2021.

- E) **Ambulance Committee** – February 12, 2021

ACTION ITEM #AMB-1: The Committee recommends to approve distribution from the First Responders Calls line item, #210-651-803.001, appropriated on a quarterly basis as presented:

City of Alpena: \$50,000.00
Alpena Township: \$39,000.00
Green Township: \$6,000.00
Hubbard Lake Township: \$3,000.00
Long Rapids Township: \$4,000.00
Maple Ridge Township: \$3,000.00
Sanborn Township: \$6,000.00
Wilson Township: \$6,000.00
\$117,000.00

ACTION ITEM #AMB-2: The Committee recommends we approve an additional \$7,500.00 for the disposable/consumable supplies budget line item, #210-651-727.001, as presented.

ACTION ITEM #AMB-3: The Committee recommends we approve adjusting the road sign line item, #210-651-977.002, down to \$2,000.00, as presented.

ACTION ITEM #AMB-4: The Committee recommends to approve an agreement with the Road Commission to provide \$2,000.00 toward public/private road signs, per the Ambulance Fund Policy.

- F) **Building Maintenance Recreation & Insurance Committee** – February 16, 2021

ACTION ITEM #BMRIC-1: The Committee recommends to approve to advertise the (RFP) Request for Proposal with proposed changes, and upon approval of Committee for submission of bids as presented. This has had attorney review.

- G) **Court Committee** – February 16, 2021

ACTION ITEM #CC-1: The Committee recommends to approve the Bylaws for the Public Defender's Office as presented.

ACTION ITEM #CC-2: The Committee recommends to approve the Articles of Incorporation for the Public Defender's Office and to submit for a license to the regulatory affairs office.

ACTION ITEM #CC-3: The Committee recommends to approve the job posting for the Public Defender and authorize the MAC Administrator to advertise for the position as presented.

H) **Finance Committee** – February 17, 2021

ACTION ITEM #FM-1: The Committee recommends to approve the new Postage meter lease with Pitney Bowes (term 60 months at \$135.98 per month or \$407.94 every quarter) for the Prosecutor's Office located in the County Annex Building with new equipment. Current lease expires June 2021.

ACTION ITEM #FM-2: The Committee recommends to approve the 2021 Michigan Department of Natural Resources Marine Grant Renewal application for the Sheriff's Office in the requested amount of \$12,143.00 (\$7,793.00 wages & benefits, \$600 oil changes and minor maintenance, \$3,750 for fuel to include boats and tow vehicles) with no County match if Federal funding is awarded and \$3,035.75 (25% County match) if State funding is awarded and authorize the Chairman of the Board to sign all pertinent documents. This is in the 2021 budget per Sgt. Ritter.

ACTION ITEM #FM-3: The Committee recommends to approve the bid from First Responder Solutions in the amount of \$26,354.16 (3 year warranty) for the purchase of the TruNarc Drug Testing System with monies coming out of the Stonegarden grant line item #101-312-977.002 (Budgeted line item for \$26,021.00) with remaining amount of \$333.16 to be paid out of miscellaneous expense line item #101-301-956.000.

ACTION ITEM #FM-4: The Committee recommends to approve the quote from Lamar Advertising in the amount of \$5,000 and the quote from WBKB TV 11 in the amount of \$17,172.50 (two projects for the Veterans Office) using County Veterans Service Fund Grants as follows:

Marketing billboards: Lamar Advertising for 8 billboards \$5,000 starting March 1, 2021 through end of September 2021

Television Commercial: WBKB TV 11 for filming/airing of marketing commercial starting March 1, 2021 through end of September 2021. The funds for these projects have already been approved and received as part of the County Veterans Service Fund Grant from the State of Michigan.

ACTION ITEM #FM-5: The Committee recommends we approve the BKV Group Invoice #55963 for the new jail in the amount of \$8,817.18 with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-6: The Committee recommends we approve the Huron Engineering Invoice #4101 for the new jail in the amount of \$543 with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-7: The Committee recommends to approve the annual lease payment in the amount of \$49,700.00 with Motorola Solutions Credit Company, LLC for 7500 Console (Emergency Services) with monies coming out of line item #211-325-970.003 from the 2021 budget.

I) **Personnel Committee** – February 17, 2021

ACTION ITEM #PM-1: Recommendation to post, advertise and fill the clerical vacancy in the Prosecutor's Office immediately. Funding for this position is in the budget.

ACTION ITEM #PM2: Recommendation to fill the Jail Administrator vacancy immediately. Funding for this position is in the budget.

ACTION ITEM #PM-3: Recommendation to fill the Bailiff vacancy immediately. Funding for this position is in the budget.

ACTION ITEM #PM-4: Recommendation to fill the Deputy position immediately. Funding for this position is in the budget.

Action Item #PM-5 is not on the consent calendar.

ACTION ITEM #PM6: The Committee recommends to pay Roy Wekwert an additional \$208.00 for covering as 911 Director during Mark Hall's absence, as presented.

ACTION ITEM #PM-7: The Committee recommends to approve clerical assistance for the 911 Director/Emergency Services Coordinator if funds become available.

ACTION ITEM #PM-8: The Committee recommends that the Veterans' Office be open 8:00 a.m. to 4:30 p.m. consistent with the VA Clinic and all County facilities.

ACTION ITEM #PM-9: The Committee recommends to approve the purchase of MERS service credit time by Cash Kroll and Lisa Wisniewski, as presented.

ACTION ITEM #PM-10: The Committee recommends to reaffirm Board Action #102720.04 and to not pay any additional hazard pay.

Action Item #PM-11 is not on the consent calendar.