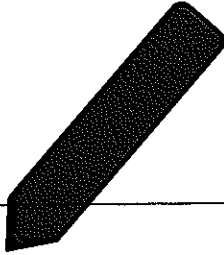


GKD(LOCAL): Nonschool Use of School Facilities

District Name _____ County-District Number _____ District Contact _____



Note: If the district DOES allow nonschool use of facilities, please leave this page blank and skip to the next page.

If the district does NOT allow nonschool use of facilities, complete this page and skip to page 11 for GKDA(LOCAL).

Suggested Policy Text	District's Choices	Policy Considerations
		This page is intended for districts that reserve district facilities only for school use. Such a decision means, for example, that school facilities would not be made available for Boy Scout meetings, Rotary Club pancake breakfasts, church services, dance recitals, wedding receptions, or family reunions. <i>If any nonschool uses are permitted, please begin on the next page</i>
<p>NO NONSCHOOL USE</p> <p>The Board does not permit nonschool use of District facilities</p>	<p><input type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	The text presents a simple declaration of the board's decision to allow NO NONSCHOOL USE of district facilities. Please be aware that other policies provide information regarding use of school facilities for school-sponsored or school-related student activities [FM] and for the activities of groups with some recognized relationship to the school, i.e., noncurriculum-related student groups [FNAB], employee professional organizations [DGA], and district-affiliated school-support organizations [GE]. Such uses need not be addressed further in this policy.
<p>EMERGENCY USE</p> <p>In case of emergencies or disasters, the _____ may authorize the use of school facilities by civil defense, health, or emergency service authorities</p>	<p><input type="checkbox"/> Omit this text; it does not reflect district practice</p> <p><input type="checkbox"/> The text is acceptable as presented. We have filled in the blank to identify the position with approval authority</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	Even if a district has decided to deny permission for nonschool use under normal circumstances, it may agree to allow EMERGENCY USE of the gymnasium or other facilities by emergency officials following a natural disaster, such as a flood or hurricane, or for another emergency, such as an evacuation in response to the derailment of a train carrying hazardous chemicals.

Please skip now to page 11 of the worksheet for GKDA(LOCAL): Distribution of Nonschool Literature.

GKD(LOCAL): Nonschool Use of School Facilities

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

If the district DOES allow nonschool use, complete this and all subsequent pages for GKD(LOCAL) before moving on to page 11 for GKDA(LOCAL): Distribution of Nonschool Literature.		
Suggested Policy Text	District's Choices	Policy Considerations
<p>SCOPE OF USE</p> <p>Option 1 The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy</p> <p>Option 2 The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities only when the primary participants are school-aged children and when these activities do not conflict with school use or with this policy</p> <p>Option 3 _____</p>	<p><input checked="" type="checkbox"/> The district chooses Option 1</p> <p><input type="checkbox"/> The district chooses Option 2</p> <p><input type="checkbox"/> The district chooses Option 3 and is attaching text to reflect district practice</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>A district that allows its facilities to be used for nonschool purposes should define the SCOPE OF USE it permits. The text at Option 1 addresses a broad range of purposes for which district facilities may be used, limited mainly by scheduling conflicts with school activities.</p> <p>Some districts may choose, however, to allow a broad range of uses only when the activities are provided primarily for children, as at Option 2. This text would be appropriate, for example, for a district that allows use of its gymnasium for a youth basketball league, but does not permit adults to play ball there. Keep in mind that such a limitation would also prohibit use for any nonschool meetings or other activities in which most of the intended participants are adults, such as civic club meetings, church services, and nonschool-sponsored adult education</p> <p>Please be aware that other policies provide information regarding use of school facilities for school-sponsored or school-related activities [FM] and for the activities of groups with some recognized relationship to the school, i.e., noncurriculum-related student groups [FNAB], employee professional organizations [DGA], and district-affiliated school-support organizations [GE]. Such uses need not be addressed further in this policy</p> <p>We encourage districts to customize the suggested text wherever necessary to reflect unique practices and circumstances. You may revise the text in the left-hand column by hand if the changes are minor. If extensive revisions are needed, you may attach pages to the worksheet</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>The text in the left-hand column clarifies that a district will not allow uses that would damage school property nor will it allow use by any group that has damaged district property</p>
<p>NONPROFIT FUNDRAISING</p> <p>Option 1 The District shall permit nonprofit organizations to conduct fundraising events on District property when these activities do not conflict with school use or with this policy</p> <p>Option 2 The District shall not permit nonprofit organizations not affiliated with the District to conduct fundraising events on District property</p> <p>Option 3 _____</p>	<p><input checked="" type="checkbox"/> The district chooses Option 1</p> <p><input type="checkbox"/> The district chooses Option 2</p> <p><input type="checkbox"/> The district chooses Option 3 and is attaching text to reflect district practice</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>We suggest that each district, while considering the scope of use permitted, decide whether and how it might limit the use of its facilities for nonschool money-making purposes. A common request is for use for NONPROFIT FUNDRAISING. Even if a district allows meetings of a civic group, it need not permit a fundraising event hosted by that same group; the use, not the user, is the issue to consider. Choosing the text at Option 1 would permit such events, while choosing the text at Option 2 disallows nonschool nonprofit fundraising.</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>FOR-PROFIT USE</p> <p>Option 1 The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy</p> <p>Option 2 The District shall not permit individuals or for-profit organizations to use its facilities for financial gain</p> <p>Option 2a . however, the District shall permit public performances, recitals, or presentations so long as no admission fee is charged and when these activities do not conflict with school use or with this policy</p> <p>Option 2b . however, an exception to this prohibition shall be made for private academic instruction when these activities do not conflict with school use or with this policy</p> <p>Option 3 _____</p>	<p><input checked="" type="checkbox"/> The district chooses Option 1</p> <p><input type="checkbox"/> The district chooses Option 2</p> <p><input type="checkbox"/> The district chooses Option 2 and 2a</p> <p><input type="checkbox"/> The district chooses Option 2 and 2b</p> <p><input type="checkbox"/> The district chooses Options 2, 2a, and 2b</p> <p><input type="checkbox"/> The district chooses Option 3 and is attaching text to reflect district practice</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>Related to the district's decision regarding nonprofit fundraisers is its decision regarding commercial use of facilities; however, allowing nonprofit fundraising does not obligate the district to permit FOR-PROFIT USE of school facilities</p> <p>For those districts that allow commercial, for-profit activities, such as private gymnastics instruction, flea markets, or for-profit summer sports camps, the text at Option 1 offers a broad authority for allowing use for private financial gain</p> <p>Option 2 reflects the opposite position, a prohibition on individuals or for-profit organizations using district facilities for financial gain</p> <p>Options 2a and 2b, however, offer exceptions to the prohibition to allow performances or presentations for which no admission is charged and for private academic instruction. Examples under Option 2a may be the annual dance recital sponsored by the local dance school or a free investment seminar sponsored by a local bank; under Option 2b, private music teachers, whether district employees or not, might be permitted to use the rehearsal rooms in the band wing for piano lessons after school</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>SCHEDULING</p> <p>Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis</p> <p>Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled [See FM] The <u>Superintendent</u> shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented We have filled in the blank to identify the position with authority to cancel a scheduled nonschool use</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice. We have filled in the blank to identify the position with authority to cancel a scheduled nonschool use</p>	<p>Because the purpose of GKD(LOCAL) is to address nonschool use of school facilities, school uses need only be mentioned by reference and to point out—at SCHEDULING—that school use will always receive priority treatment. The text in the left-hand column, with a blank to be completed by each district, authorizes a specific administrator to cancel any scheduled nonschool use if the reserved facility is needed for district purposes, such as if the basketball team makes the play-offs and needs the gym for practice when private gymnastics lessons are scheduled The model text reflects also the common practice of considering nonschool requests for use on a first-come, first-served basis.</p>
<p>APPROVAL OF USE</p> <p>Option 1 The _____ is authorized to approve use of any District facility</p> <p>Option 2 The <u>Campus Principal</u> is authorized to approve use of facilities on a school campus The <u>Superintendent</u> is authorized to approve use of all other District facilities</p> <p>Option 3 The _____ is authorized to approve use of facilities on a school campus The _____ is authorized to approve use of all other District facilities except athletic facilities. The _____ is authorized to approve use of District athletic facilities</p> <p>Option 4 _____</p>	<p><input type="checkbox"/> The district chooses Option 1 We have filled in the blank to identify the position with approval authority</p> <p><input checked="" type="checkbox"/> The district chooses Option 2 We have filled in the blanks to identify the positions with approval authority</p> <p><input type="checkbox"/> The district chooses Option 3 We have filled in the blanks to identify the positions with approval authority</p> <p><input type="checkbox"/> The district chooses Option 4 and is attaching text to reflect district practice</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>Practices vary widely among districts regarding the authority for APPROVAL OF USE for nonschool purposes The options offered in the left-hand column reflect several common practices providing blanks for districts to identify the position or positions carrying this authority to approve requests for use of all or certain facilities</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>APPROVAL OF USE—EXCEPTION</p> <p>No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.</p>	<p><input type="checkbox"/> Omit this text; the district requires approval for any nonschool use of district property</p> <p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>While districts typically require formal approval for any nonschool use of indoor facilities and for outdoor facilities with locked gates, many make an EXCEPTION for public use of unlocked, outdoor recreation areas, such as playgrounds, the track, and tennis courts. The model text requires no approval when uses of these areas do not conflict with district use or a scheduled nonschool purpose.</p>
<p>EMERGENCY USE</p> <p>In case of emergencies or disasters, the <u>Superintendent</u> may authorize the use of school facilities by civil defense, health, or emergency service authorities.</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented. We have filled in the blank to identify the position with approval authority.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Despite any limits a district may typically place on nonschool use of its facilities under normal circumstances, it may agree to allow EMERGENCY USE of the gymnasium or other facilities by emergency officials following a natural disaster, such as a flood or hurricane, or for another emergency, such as an evacuation in response to the derailment of a train carrying hazardous chemicals.</p>
<p>FACILITIES NOT AVAILABLE</p> <p>The following facilities shall not be available for nonschool use:</p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p>	<p><input checked="" type="checkbox"/> Omit this text; no specific facilities have been set aside as unavailable for use.</p> <p><input type="checkbox"/> The text is acceptable as presented. We have filled in the blanks to complete the list.</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice.</p>	<p>Many districts have certain facilities that are not made available for nonschool use. We have provided space for simply listing those FACILITIES NOT AVAILABLE as a way to give notice of that prohibition. On the other hand, some districts make only certain facilities available for public use. Depending on your practice, you may wish to revise the model text to approach the issue from that perspective. This section may be omitted if the district has set no specific facilities aside as unavailable for nonschool use.</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>REPEATED USE</p> <p>Option 1 The District shall permit repeated use by any group or organization for nonschool purposes no more frequently than _____</p> <p>Option 2 The District shall permit repeated use by any group or organization for nonschool purposes for no longer than _____</p> <p>Option 3 _____</p>	<p><input checked="" type="checkbox"/> Omit this text; the district places no restrictions on repeated uses by any group or organization</p> <p><input type="checkbox"/> The district chooses Option 1 We have filled in the blank to indicate the frequency permitted (e.g., once per month, once every two weeks, etc.)</p> <p><input type="checkbox"/> The district chooses Option 2 We have filled in the blank to indicate the length of time allowed (e.g., 6 months, 12 weeks, etc.)</p> <p><input type="checkbox"/> The district chooses Options 1 and 2 We have filled in the blanks in both sentences</p> <p><input type="checkbox"/> The district chooses Option 3 and is attaching text to reflect district practice</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>Many districts have experienced no problems by allowing the same nonschool uses on a regular basis for several years; for those, the entire section addressing REPEATED USE is unnecessary and should be omitted</p> <p>Districts feeling a strain on district facilities and personnel, however, may wish to limit, as at Option 1, the frequency with which the same group may use district facilities, such as once every two weeks or once per month</p> <p>In addition, some may wish to discourage nonschool groups from considering district facilities their permanent home by limiting repeated use by the same group to a particular amount of time, such as six months or two years, as at Option 2</p>
<p>REPEATED USE—EXCEPTION</p> <p>The limitations on repeated use by a nonschool group or organization shall not apply to any group or organization when the primary participants in the activities are school-aged children</p>	<p><input checked="" type="checkbox"/> Omit this text; the district places no restrictions on repeated uses by any group or organization, or the district makes no exceptions to its restrictions</p> <p><input type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>Even if a district decides to limit repeated nonschool use for adult activities, it may choose to make an EXCEPTION to these rules for groups that primarily serve children. For example, a Scout group may be permitted to meet once a week for the entire school year, although a crafts fair is allowed to set up shop only once every six months</p>

GKD(LOCAL): Nonschool Use of School Facilities

District Name Brackett ISD County-District Number 136--901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>USE AGREEMENT</p> <p>Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>We recommend that districts require any person or organization approved for a nonschool use to sign a USE AGREEMENT indicating receipt and understanding of the rules, in policy and in administrative regulations, governing such use. The <i>TASB Regulations Resource Manual</i> (available to administrators through MyTASB) contains a model agreement —GKD(EXHIBIT)— that may be adapted to reflect a district's circumstances</p>
<p>FEEES FOR USE</p> <p>Nonschool users shall be charged a fee for the use of designated facilities</p> <p>The <u>Superintendent</u> shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities as well as any applicable personnel costs for supervision, custodial services, food services, security and technology services</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented; we have filled in the blank to identify the source of the fee schedule (e.g., the superintendent, the board.).</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>As explained in the Legal Pitfalls section in this <i>Starting Points</i>, a district should develop a fair and stable schedule of fees charged to nonschool users to cover the operational costs incurred by the district anytime the facilities are open and in use for those purposes, i.e., extra utilities, clean-up costs, and the like. The model text at FEES FOR USE includes a blank for districts to identify the approval authority for this fee schedule</p>
<p>FEEES FOR USE—EXCEPTIONS</p> <p>Fees shall not be charged for nonschool uses scheduled during the _____ hours following the end of the instructional day</p>	<p><input checked="" type="checkbox"/> Omit this text; it does not reflect district practice</p> <p><input type="checkbox"/> The text is acceptable as presented; we have filled in the blank to indicate the time available after school for use without fees</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>While some districts will choose to apply the fee schedule anytime a school is used for nonschool purposes, others may wish to make EXCEPTIONS for uses scheduled during times when the building would be open anyway for school purposes, such as the few hours immediately following the instructional day. If a district chooses to include such an exception in its policy, the district must fill in the blank to indicate the time period for which fees will not be charged</p>

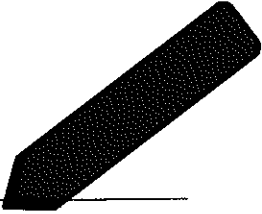
GKD(LOCAL): Nonschool Use of School Facilities

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>Fees shall not be charged when school buildings are used for public meetings sponsored by state or local governmental agencies</p> <p>Fees shall not be charged for use by District employee professional organizations [See DGA]</p>	<p><input type="checkbox"/> Omit this text; it does not reflect district practice</p> <p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>In addition, districts may choose to make EXCEPTIONS to their rules for charging fees when schools are used for public meetings sponsored by state and local governmental agencies or for meetings of district employee professional organizations.</p> <p>As written, the model text regarding employee organizations would apply this exception only when a district's employees conduct meetings of their local professional organizations, but regional or statewide gatherings would not qualify</p>
<p>REQUIRED CONDUCT</p> <p>Persons and groups using school facilities shall:</p> <ol style="list-style-type: none"> 1 Conduct business in an orderly manner 2 Abide by all laws and policies, including but not limited to those prohibiting the use sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property [See GKA] 3 Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent <p>All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>The model text at REQUIRED CONDUCT in the left-hand column outlines some basic principles for behavior by the public and reflects state laws restricting conduct involving alcohol, tobacco, and firearms on school property The policy also requires nonschool groups using district facilities to accept responsibility for any damages related to such use</p>
<p>Please proceed to the worksheet for policy GKDA: Distribution of Nonschool Literature, beginning on the following page.</p>		

GKDA(LOCAL): Distribution of Nonschool Literature

District Name _____ County-District Number _____ District Contact _____



Note: If the district DOES allow distribution of nonschool literature, please leave this page blank and skip to the next page.

If the district does NOT allow distribution of nonschool literature, complete this page only.

Suggested Policy Text	District's Choices	Policy Considerations
<p>DISTRIBUTION OF NONSCHOOL LITERATURE PROHIBITED</p> <p>Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District employee or by persons or groups not associated with the District</p>	<p><input type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>This page of the worksheet is reserved for districts that allow no DISTRIBUTION OF NONSCHOOL LITERATURE on district premises. Such a decision means, for example, that community members may not distribute—or ask the school to distribute—flyers announcing the community children's choir auditions, free tickets to the local skating rink, or brochures advertising private summer camps. <i>If the district permits distribution, circulation, or posting of any such materials, please begin on the next page.</i></p> <p>The text presents a simple declaration of the board's decision to prohibit distribution of nonschool literature. Please be aware that other policies provide information regarding use of the district's internal mail system [CPAB] and the process used by students who wish to distribute nonschool materials [FNAA].</p>

A district completing this page of the worksheet need go no further and should follow the instructions on page 1 to ensure that text appropriate for your district is included properly in GKDA(LOCAL) and GKDA(LOCAL) policies and incorporated into the district's manual.

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

If the district DOES allow distribution of nonschool literature, complete this and all subsequent pages.		
Suggested Policy Text	District's Choices	Policy Considerations
<p>DISTRIBUTION OF NONSCHOOL LITERATURE PERMITTED</p> <p>Written or printed materials, handbills, photographs, pictures, films tapes, or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed, or posted on any District premises by any District employee or by persons or groups not associated with the District, except in accordance with this policy</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>For development of a GKDA(LOCAL) policy that permits the school to be used as a place for circulating materials not sponsored by the school, the model text at DISTRIBUTION OF NONSCHOOL LITERATURE PERMITTED does not suggest that districts must open their doors to anything and everything someone wishes to give to students or others at the school. Instead, the text clarifies that any sale, circulation, distribution, or posting of nonschool literature is subject to provisions of this policy. Please be aware that other policies provide information regarding use of a district's internal mail system [CPAB] and the process used by students who wish to distribute nonschool literature [FNAA]</p>
<p>The District shall not be responsible for, nor shall the District endorse, the contents of any nonschool literature distributed on any District premises</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>To facilitate understanding among students, parents, and the public that approval of distribution of nonschool literature does not mean that the district endorses the materials, you may wish to keep on hand a supply of disclaimer stickers or stamps for requestors to affix to their materials after review by the administration.</p>

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>LIMITATIONS ON CONTENT</p> <p>Nonschool literature shall not be distributed on District property if:</p> <ol style="list-style-type: none"> 1 The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience 2 The materials endorse actions endangering the health or safety of students 3 The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person. 4 The materials contain defamatory statements about public figures or others 5 The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action 6 The materials are hate literature or similar publications that scurrilously attack ethnic, religious, or racial groups or contain content aimed at creating hostility and violence; and the materials would materially and substantially interfere with school activities or the rights of others 7 There is reasonable cause to believe that distribution of the nonschool literature would result in material and substantial interference with school activities or the rights of others. 	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>Even if a district chooses to permit the distribution of nonschool literature on school grounds, the district may—within the bounds of the First Amendment—establish LIMITATIONS ON CONTENT to prohibit certain categories of materials that are not appropriate for the school setting. The list in the left-hand column reflects categories of materials that courts have said may be excluded from a limited public forum at school</p>

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>PRIOR REVIEW</p> <p>All nonschool literature intended for distribution on school campuses or other District premises under this policy shall be submitted to the <u>Supt.</u> for prior review in accordance with the following:</p> <ol style="list-style-type: none"> 1. Materials shall include the name of the person or organization sponsoring the distribution 2. Using the standards found in this policy at LIMITATIONS ON CONTENT the <u>Superintendent</u> shall approve or reject submitted materials within two school days of the time the materials were received 	<p><input checked="" type="checkbox"/> The text is acceptable as presented; we have filled in the blanks to identify the position with authority to review and determine appropriateness of nonschool literature</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>By filling in the blanks in the model text, a district identifies the position of the administrator with authority for PRIOR REVIEW of nonschool literature intended for distribution on district premises. The text also establishes a reasonable time line for approval or rejection of literature that is submitted</p>

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>EXCEPTIONS TO PRIOR REVIEW</p> <p>Prior review shall not be required for distribution of nonschool literature in the following circumstances:</p> <ol style="list-style-type: none"> 1 Distribution of materials by an attendee to other attendees at a school-sponsored meeting intended for adults and held after school hours; 2 Distribution of materials by an attendee to other attendees at a community group meeting held in accordance with GKD(LOCAL) or a noncurriculum-related student group meeting held in accordance with FNAB(LOCAL); or 3 Distribution for electioneering purposes during the time a school facility is being used as a polling place in accordance with state law [see BBB] <p>All nonschool literature distributed under these exceptions shall be removed from District property immediately following the event at which the materials were distributed</p> <p>Even when prior review is not required, all other provisions of this policy shall apply</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>The suggested text at EXCEPTIONS TO PRIOR REVIEW clarifies the circumstances under which distribution of nonschool literature may occur without prior review: at school-sponsored meetings intended for adults and held after school hours, at community group nonschool meetings approved under GKD(LOCAL), at meetings of noncurriculum-related student groups approved under FNAB(LOCAL), and at election polling places located in schools. The policy would require, however, that persons distributing materials under these circumstances remove them at the end of the event</p>
<p>TIME, PLACE, AND MANNER RESTRICTIONS</p> <p>Each campus principal shall designate times, locations, and means by which nonschool literature that is appropriate for distribution, as provided in this policy, may be made available or distributed to students or others at the principal's campus.</p>	<p><input type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p> <p><input checked="" type="checkbox"/> Omit this text; all district facilities are on one campus and/or distribution districtwide is under the authority of a single administrator (see next section)</p>	<p>Common practice in school districts gives the campus principal the responsibility for designating when, where, and how literature may be made available or distributed at the campus after the materials have received approval (in accordance with the process outlined above)</p> <p>The person designated to develop these guidelines must consider carefully the times, places, and means that are most appropriate. Will someone be allowed to stand at the entrance to the cafeteria to distribute reviewed materials to students as they enter? Or must they place all approved materials on a table in the front lobby? Once developed, the guidelines must be communicated to staff, students, and the broader school community.</p>

GKDA(LOCAL): Distribution of Nonschool Literature

District Name Brackett ISD County-District Number 136-901 District Contact Paula Renken, Supt.

Suggested Policy Text	District's Choices	Policy Considerations
<p>The _____ shall designate times, locations, and means for distribution of nonschool literature at</p> <p><input type="checkbox"/> District facilities other than school campuses,</p> <p><input type="checkbox"/> all District facilities,</p> <p>in accordance with this policy.</p>	<p><input type="checkbox"/> The text is acceptable as presented We have checked the appropriate box and filled in the blank to identify the position with authority to establish time, place, and manner rules for distribution of nonschool literature at 1) facilities other than school campuses or 2) all district facilities</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p> <p><input checked="" type="checkbox"/> Omit this text; the district has no facilities that are not under the authority of a campus principal</p>	<p>In single-campus districts, this authority often rests with the superintendent; and in larger districts, an assistant superintendent for operations or some other central office official might determine time, place, and manner restrictions that apply to all campuses</p> <p>In a district that has certain facilities not under the control of a single campus principal or located apart from its campuses, such as an administration building or a performing arts center, a central office administrator may be designated to establish the rules for when, where and how distribution of nonschool literature will occur at those facilities</p> <p>The text in the left-hand column contains a blank for identifying the district-level position with authority to develop guidelines and asks districts to indicate whether the authority applies only to facilities not on school campuses or to all facilities in the district</p>
<p>VIOLATIONS OF POLICY</p> <p>Failure to comply with this policy regarding distribution of nonschool literature shall result in appropriate administrative action, including but not limited to confiscation of nonconforming materials and/or suspension of use of District facilities. Appropriate law enforcement officials may be called if a person refuses to comply with this policy or fails to leave the premises when asked [See GKA]</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>The text in the left-hand column addresses the consequences for VIOLATIONS OF POLICY regarding distribution of nonschool literature, including the possibility of calling law enforcement if a person refuses to comply with the policy or to leave district premises when asked to do so</p>
<p>APPEALS</p> <p>Decisions made by the administration in accordance with this policy may be appealed in accordance with the appropriate complaint policy [See DGBA, GF]</p>	<p><input checked="" type="checkbox"/> The text is acceptable as presented</p> <p><input type="checkbox"/> The district has revised the text in the left-hand column to reflect district practice</p>	<p>As with practically any decision made by the administration, a decision may be appealed to higher authorities, including the board, through the usual complaint processes outlined at DGBA(LOCAL) for employees and at GF(LOCAL) for members of the public. The text in the left-hand column acknowledges this right to make an appeal</p>
<p>Please follow the instructions on page 1 to ensure that text appropriate for your district is included properly in GKD(LOCAL) and GKDA(LOCAL) policies and incorporated into the district's manual.</p>		