

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 28, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: September 19, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Bus Driver

Description: Wayne Hall, Director of Transportation, recommends the following individual for hire for the 2017-2018 School Year:

✚ Desiree Flammond, Bus Driver, Transportation, L2/SP \$14.19/hr.

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Bus Driver		Applicant Recommended Desiree Flammond	
Department/Location Transportation		Supervisor Wayne Hall	
Type of Position Classified	Starting Date TBD	Term 2017-2018 School Year	

Recruiting Date Posted: _____ Closing Date: **Open Until Filled**

Comments: Applicant was the only applicant for this position. No interview needed per district policy #5120: **Selection Process, section B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.**

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Flammond, Desiree	08/09/2017	Yes	N/A

Interview Committee			
Name	Title	Name	Title
N/A			

Recommendation: I'm recommending Desiree Flammond for hire for the position of bus driver to fill one of our many positions. She has the needed requirements for the job such as her CDL and proper endorsements.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$14.19/hr. Placement: L2/SP- Contract Days: **TBD**

Prepared by: Sherie Blue Date 09/19/2017 Approved by: _____ Date: _____