



UNITED INDEPENDENT SCHOOL DISTRICT

AGENDA ACTION ITEM

TOPIC: Approval of Sale or Disposition of Salvage Furniture & Equipment

SUBMITTED BY: Hector G. Cavazos **OF:** Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: September 21, 2022

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed or open bids, direct or third party sale, or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

- CI (Legal) – School Properties Disposal
- CI (Local) – School Properties Disposal
- CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



UNITED INDEPENDENT SCHOOL DISTRICT

David H. Gonzalez
Superintendent

MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director *Hec*

THRU: Mike Garza, Associate Superintendent for Student Support Services

DATE: September 21, 2022

RE: Disposal of Salvage Furniture & Equipment

Attached is a list of salvage furniture and equipment that is no longer serviceable by United Independent School District. The listed items were removed from campuses and departments District-wide, and were declared damaged and/or unusable. The Fixed Assets Department will oversee the disposition of the listed items through an approved method as listed in the Board Resolution. Please feel free to contact my office if you have any questions.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent or designee is directed to dispose of the said property, using one of the following methods:

1. By public auction (live or virtual);
2. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
3. By direct or third party sale to the public;
4. The Superintendent or designee may reject all bids;
5. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner, at the discretion of the Superintendent or designee:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **September 21, 2022.**

Ramiro Veliz, III
President, Board of Trustees

ATTEST:

Juan Roberto Ramirez
Secretary, Board of Trustees

<i>Description</i>	SUM of Total Items
ICE MACHINE	4
KITCHEN EQUIPMENT	138
VEHICLE-CAR	1
WATER HEATER	2
Grand Total	145

<i>Description</i>	SUM of Total Items
A/C COMPRESSOR	1
ACCESS POINT	1966
AED STORAGE BOX	30
AMPLIFIER	1
APPLE TV	2
AUDIO/VISUAL- MISC. EQUIPMENT	5
BAGS	29
BALLS	1
BATTERY-TECH	33
BBQ PIT	1
BEDDING	1
BENCHES	9
BICYCLES	2
BINDERS	11
BLOOD PRESSURE CUFFS	5
BLOWER	2
BOOK CASE	22
BOOKLET MAKER	7
BOOM BOX	1
BOOSTER CHAIR	31
BOX TELEVISIONS	2
BRACKETS-MOUNTING	4
BRUSHCUTTER	2
BUCKETS	4
BUFFER-CUSTODIAL	2
BULLETIN BOARDS	7
C.P.R. PACKAGES	1
CABINETS	141
CABLES	8
CALCULATORS	152
CALCULATORS-VIEW SCREENS	6
CALIFONE	14
CAMERA-VIDEO	2
CAMERAS-DIGITAL	70
CARRYING CASES	2
CART-CUSTODIAL	17
CARTS-TECHNOLOGY	268
CASSETTE PLAYER	18
CD PLAYER	1
CD/DVD WRITERS	5
CHAIR	2023

<i>Description</i>	SUM of Total Items
CISCO-SWITCH	139
CLICKERS-PRESENTATION	3
COIN SORTER	2
COMBOS-DESKS	9
COMPUTER	3080
COMPUTER SOFTWARE	1
COMPUTER STANDS	13
CORDLESS PHONE	3
CPU	381
CYLINDER	1
DESKS-OFFICE	44
DESKS-STUDENT	539
DIVIDER	25
DOCKING STATIONS	4
DOCUMENT CAMERA	142
DOORS	14
DRYER	1
DVD/BLU-RAY PLAYER	11
EASEL	3
ELECTRIC BED	1
ELECTRIC STAPLER	2
ELECTRIC TUNER	1
ELLIPTICAL MACHINE	1
EXPANSION BASE	1
FANS	3
FAX MACHINE	1
FLAG POLE	10
FOLDING CHAIRS	2
FOLDING MACHINE	1
GAMES-ELECTRONIC BOWLING	1
GAS HEATER	1
GLUCOMETERS	2
HAMMER	1
HARD DRIVES	3
HEADPHONES	39
HEADPHONES-BOXES	6
HEATER-CHILD NUTRITION	1
HOLE PUNCHER-ELECTRIC	4
ICE MACHINE	2
INK CARTRIDGES	1
INSTRUMENTS-BASS DRUM	2

<i>Description</i>	SUM of Total Items
INSTRUMENTS-CLARINETS	14
INSTRUMENTS-CORNET	16
INSTRUMENTS-DRUMS	22
INSTRUMENTS-EUPHONIUM	21
INSTRUMENTS-FLUTES	14
INSTRUMENTS-MARIMBA	5
INSTRUMENTS-PICCOLO	1
INSTRUMENTS-SAXOPHONE ALTO	12
INSTRUMENTS-SAXOPHONE BARITONE	2
INSTRUMENTS-SAXOPHONE TENOR	2
INSTRUMENTS-SAXOPHONES	2
INSTRUMENTS-TIMPANI	5
INSTRUMENTS-TRUMPET	9
INSTRUMENTS-TUBAS	1
IP PHONE	1
IPAD CASE	42
IPAD LOCK & CHARGE SAFE	59
IPAD MINI	1
KEYBOARDS	77
KEYBOARDS (BOXES)	5
KINDER FURNITURE	7
LABEL MAKER	2
LADDERS	11
LAMINATOR	9
LAMPS	2
LAPTOPS	485
LAWN MOWER	1
LIGHT BULBS (BOX)	2
LOCKERS	4
MAIL ROOM EQUIPMENT	1
MAPS	55
MATS-P.E.	4
MATTRESS	2
METAL DETECTOR	1
MICROPHONES	1
MICROSCOPES	40
MICROWAVES	2
MILK COOLER	2
MIMIO WIRELESS	1
MIRRORS	1
MISC. NURSING ITEMS	356

<i>Description</i>	SUM of Total Items
MISC. OFFICE SUPPLIES/ITEMS	9
MISC. SUPPLIES IN A BOX	37
MISC. TECHNOLOGY	198
MODULES	25
MONITOR-AUDIO/VISUAL	10
MONITOR-COMPUTER	365
MOUNTING RACKS	1
MOUSE	38
MOWER/GROUNDSKEEPING EQUIPMENT	6
MUSIC STANDS	1
NURSING MANUALS	22
OTOSCOPES/STETHOSCOPE	1
OVERHEAD PROJECTOR	4
OVERHEAD PROJECTOR (COVERS)	1
OXYGEN TANK	1
PAPER CUTTER	2
PARTITIONS	4
PC CARD	11
PLASTIC CONTAINERS	14
PLAY FURNITURE	2
PORT REPLICATOR	3
POSTER MAKERS	2
POWER ADAPTERS	3
POWER SOURCE-A/V	1
POWER SOURCE-COMPUTER	3
POWER STRIPS	7
PRESSURE WASHER	1
PRINTERS	447
PROJECTOR (LAMP)	59
PROJECTORS	183
QUICK PADS	23
RACKS-STEEL	6
RACKS-WOODEN	1
RADIO TRANSMITTER	1
RADIOS-2 WAY	141
RECORD PLAYER	217
RECORDER-AUDIO	49
RECUMBENT BIKE	1
REFRIGERATOR	9
REMOTE	95
RUGS	9

<i>Description</i>	SUM of Total Items
SCALE	12
SCANNER	24
SCANNER-BARCODE	1
SCRAPS-METALS	4
SCREENS-CLASSROOM	22
SCROLL SAW	2
SERVERS	11
SHELVES	74
SHREDDER	9
SMART BOARDS	25
SMART TABLE	21
SOFA	1
SOUND PANELS	1
SPEAKERS	24
STANDER-METAL	2
STANDS	10
STEREO EQUIPMENT	6
STOOLS	8
STOVE	1
SWEEPER	1
SWING CHAIRS-SP. ED	1
SWITCH	107
TABLES	435
TELESENSORY UNIT	30
TELEVISION/VCR COMBO	3
TELEVISIONS/DVD COMBOS	10
TELEVISIONS/MOUNTS	6
THERAPY BED	1
THERMOSTAT-DIGITAL	3
TONER	9
TOOL BOXES	2
TRACTOR	1
TRAYS	1
TREADMILL	1
TRIPOD	2
TRIPP LITE	93
TYPEWRITER	12
UNIFORMS	756
UPS UNIT	8
V-BRICK SYSTEM	2
VACUUMS	2

<i>Description</i>	SUM of Total Items
VCR/DVD COMBO	30
VCRS	1
VIDEO CASSETTES	2
VOLLEYBALL POLES	2
WALL MOUNTS-TELEVISION	1
WASHER	1
WET/DRY-CUSTODIAL	4
WHEELCHAIRS	2
WHITE BOARD	12
WINDOW BLIND	2
Grand Total	14524