

## ABSENCE FROM SCHOOL

Students will attend school unless excused by the building administrator or designee. Every absence from classes by students will require a communication from the parent or guardian of the child, clearly giving the reason for such absence. Evidence or written verification of the reason for the absence may be requested. The decision as to whether the absence is recorded as excused or unexcused will be determined by the building administrator or designee.

Students may be permitted to leave school upon the request of the parents or guardians communicated to the building administrator or designee. The decision as to whether the absence is recorded as excused or unexcused will be determined by the building administrator or designee. Students who absent themselves from school without the consent of parents/guardians or administrators may be subject to disciplinary action.

Graduating seniors may be excused for up to five days or thirty hours of instruction, as determined by the Superintendent, after the requirements for graduation have been met. Graduating seniors who have met district graduation requirements are excused from attendance during days added to the end of the school year because of inclement weather.

Students are discouraged from scheduling medical, dental, or other appointments during testing periods.