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Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

To: Dr. Dave Palzet, Superintendent
From: Griffin L. Sonntag, Business Manager/CSBO/Director of Transportation
Date: June 13, 2023
Re: Resolution Authorizing Certain Payments

Each year, the Board approves the attached resolution authorizing the administration to make certain payments by the school district during the time between the June and August Board meetings. This supports the proper financial functioning of the district and the prompt and continued payments to vendors and employees. All payments made during this time period will be reviewed and approved by the Board at the August 16, 2023 Board meeting.

RESOLUTION
OF THE BOARD OF EDUCATION OF
PLEASANTDALE SCHOOL DISTRICT NO. 107
COOK COUNTY, ILLINOIS
AUTHORIZING CERTAIN PAYMENTS

WHEREAS, the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois, (“Board”) has adopted Board Policy 4:50, which provides that due and payable bills will be presented to the Board of Education for approval in advance of the first monthly Board meeting, and that the Township Treasurer shall pay those bills upon receipt of a Board order, except that the Township Treasurer is authorized, without further Board approval, to pay Social Security taxes and wages; and

WHEREAS, Sections 8-16 and 10-20.19 of the *School Code* (105 ILCS 8-16, 10-20.19) further provide that the Secretary of the Board may certify to the Treasurer the amount of the obligations for Social Security taxes and the amount of recurring bills such as utility bills, showing the amount and to whom payment is to be made and what budgetary item or items the payment shall be debited from, and such certification shall serve as full authority to the Treasurer to make such a payment; and

WHEREAS, it is expected that the Board will be obligated to make payment of various recurring bills during the period between its meeting of June 21, 2023, and its meeting of August 16, 2023; and

WHEREAS, it is expected that the Board also will be obligated to make certain non-recurring, specified payments during the that period; and

WHEREAS, the Board will not have a meeting during the month of July at which to timely approve such payments.

NOW, THEREFORE, it is hereby resolved by the Board of Education of Pleasantdale School District No. 107, Cook County, Illinois that:

Section 1: The Township Treasurer is hereby authorized to make payments during the period of June 21, 2023, through August 16, 2023, upon certification of amounts by the Board Secretary, of wages and related Social Security and other taxes and pension contributions, utility bills, and other recurring bills, including, but not limited to, the list on Attachment A.

Section 2: The Township Treasurer is also hereby authorized to make payments, during the period of June 21, 2023, through August 16, 2023, on invoices and vouchers from the contractors or vendors listed on Attachment B, provided that a) such payments are made pursuant to, and do not exceed the amounts provided in, the respective contracts or purchase orders for services and materials previously approved by the Board; and b) the Business Manager/CSBO or designee shall review the invoices and vouchers to confirm payments are within those parameters, and c) the Secretary shall provide certification of the amounts to the Township Treasurer:

Section 3: All disbursements made pursuant to this Resolution shall be included in the listing of bills presented to the Board at its first meeting in August, 2023.

Section 4: The Board Secretary and Township Treasurer are directed to implement this Resolution.

Section 5: This Resolution shall take effect immediately upon adoption.

Adopted this 21st day of June, 2023, by the following roll call vote:

AYES:

NAY:

ABSENT:

APPROVED:

President, Board of Education

DATE:

ATTEST:

Secretary, Board of Education

DATE:
