

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session – November 30, 2021
- B) **IT Adhoc Committee** – December 1, 2021
- C) **Building Maintenance Recreation & Insurance Committee** – December 7, 2021
- D-1) **Court Committee** – December 8, 2021
- D-2) **Court Committee** – December 14, 2021

ACTION ITEM #CC-1: The Committee recommends to extend the current 2021 Attorney Contract for 60 days (1.1.22 to 3.1.22) and the Court Committee will review and propose a 2022 Attorney Contract to the board at a future board meeting.

- E) **Airport Committee** – December 9, 2021

ACTION ITEM #AC-1: The Committee recommends the transfer of \$359.70 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1112-13.

ACTION ITEM #AC-2: The Committee recommends the transfer of \$179.85 from line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1102-24.

ACTION ITEM #AC-3: The Committee recommends the proposal from the Commemorative Air Force be presented to the Chairman of the Board for his signature.

ACTION ITEM #AC-4: The Committee recommends the annual lease extension for Cross Roads Auto be presented to the Chairman of the Board for his signature.

- F) **Personnel Committee** – December 14, 2021

ACTION ITEM #PM-1: The Committee recommends to post, advertise if necessary and fill the civil clerk vacancy in District Court, due to retirement of an employee, as presented.

ACTION ITEM #PM-2: The Committee recommends to approve the job descriptions for Central Dispatch Director, Emergency Services Director, and Program Assistant - Home Improvement & Office of the Public Conservator, as presented.

ACTION ITEM #PM-3: The Committee recommends that Ron Meneghel be re-appointed to the Alpena County Library Board for a five-year term to begin 1/1/22 and end 12/31/26.

ACTION ITEM #PM-4: The Committee recommends that James Potrykus be re-appointed to the Alpena County Veterans Affairs Board for a four-year term to begin 1/1/22 and end 12/31/25.

ACTION ITEM #PM-5: The Committee recommends that Pam Kirchoff, Kurt Pratel and Bonnie Krajniak be re-appointed to the Alpena County Parks & Recreation Commission for three-year terms to begin 1/1/22 and end 12/31/24.

ACTION ITEM #PM-6: The Committee recommends that Judy Jones and Bob Adrian be re-appointed to Northeast Michigan Community Mental Health Board for three-year terms to begin 4/1/22 and end 3/31/25.

G) **Finance Committee** – December 15, 2021

ACTION ITEM #FM-1: The Committee recommends to approve the 2021 Emergency Management Performance Grants - American Rescue Plan Act in the amount of \$6,274.00 with no County match. This has Grant Review Committee Approval.

ACTION ITEM #FM-2: The Committee recommends to approve the two projects requested by the Veterans Affairs Office using County Veterans Service Fund Grant Funds.

Marketing Billboards: Received two quotes with one from Lamar Advertising in the amount of \$5,000 and second quote from Wolverine Sign Works in the amount of \$195 per month with a 12-month contract). Recommendation to go with Lamar Advertising.

Television Commercial: WBKB is the only local television channel in the amount of \$17,494.00.

ACTION ITEM #FM-3: The Committee recommends to authorize the District Health Department #4 Medical Marijuana Operation and Oversight Grant Application on behalf of the County of Alpena in the amount of \$8,541.00 with no County match and authorize the Board Chairman to sign the grant application and all pertinent paperwork as presented. This has Grant Review Committee approval.

ACTION ITEM #FM-4: The Committee recommends to approve the quote from RA Townsend Company in the amount of \$1,329.02 to replace bathroom sink faucets at the Courthouse and authorize the Maintenance Superintendent to order and pay the invoice when it comes in with monies to come out of line item #101-265-932.000.

ACTION ITEM #FM-5: The Committee recommends to approve the two Settlement Participation Agreement Forms for the National Opioid Settlement for Alpena County and authorize the County Administrator to sign all pertaining documents via portal and adopt Resolution #21-31 as presented.

ACTION ITEM #FM-6: The Committee recommends to approve the Intrastate Agreement for Allocation of the National Opioid Settlement for Alpena County and authorize the County Administrator to sign all pertaining documents via portal and adopt Resolution #21-32 as presented.

ACTION ITEM #FM-7: The Committee recommends to approve a budget adjustment and to authorize the Treasurer to make the necessary budget adjustments to pay the Werda's Auto Repair Invoice #4333 in the amount of \$646.89 with monies coming out of line item #101-200-934.

ACTION ITEM #FM-8: The Committee recommends to approve transfer of \$21,000 from the Jail Levy Fund line item #213-301-995 and put into the Jail Construction Fund line item #466-301-699 to pay the remaining jail bills and authorize the Treasurer to make the necessary budget adjustments.

ACTION ITEM #FM-9: The Committee recommends to approve the Clark Hill Invoice #1101420 in the amount of \$6,825.00 with monies to come out of line item #101-200-801.002 (Outside Attorney Fees) as presented.

ACTION ITEM #FM-10: The Committee recommends to approve transfer request to pay the Clark Hill Invoice #1156461 in the amount of \$1,365.00 with monies to come out of line item #101-200-801.002 (Outside Attorney Fees) and authorize the Treasurer to make the necessary budget adjustments.

ACTION ITEM #FM-11: Recommendation to approve the resolution for the General Fund.

ACTION ITEM #FM-12: Recommendation to approve the resolution for the Internal Service Funds.

ACTION ITEM #FM-13: Recommendation to approve the resolution for Enterprise Funds.

ACTION ITEM #FM-14: Recommendation to approve the resolution for the Capital Project Funds.

ACTION ITEM #FM-15: Recommendation to approve the resolution for the Debt Service Funds.

ACTION ITEM #FM-16: Recommendation to approve the resolution for the Special Revenue Funds.

ACTION ITEM #FM-17: Recommendation that the Treasurer be authorized to pay all remaining bills for 2021 and to make budget adjustments for 2021.