

Action Plan

Lake Ridge
Elementary
2010-2011



CEDAR HILL
INDEPENDENT SCHOOL DISTRICT

Action Plan

Presented and approved by faculty on (insert date here).

Presented to parents and community on (insert date here).

Signatures

PTO/PTA Parent Representative

Date

Teacher Representative

Date

Principal

Date

Central Office Representative

Date

Chief Academic Officer

Date

The signatures of the Principal and central office representative indicate that this document has been reviewed by the central office staff and the Principal certify that this document meets all district requirements for a Campus Improvement Plan

ACCOUNTABILITY INDICATORS

Goal 1:	Become a TEA Exemplary District for the 2010-2011 school year on our journey to becoming <u>World Class</u> by 2012
Performance Goal: To become a TEA Exemplary Campus.	

Strategy/Action	Person Responsible	Assessment	Resources Needed	Timeline	Status
Staff All classroom teachers will be trained in 21 st Century Technology for the classroom.	Campus Trainers (Region 10 TSI Participants)	Eduphoria portfolio, staff development notebook, workshop survey and sign-in sheets	Fund 199- Sub Pay for staff attending Region 10 <i>PD</i>	September 2010- May 2011	
All teachers will receive training in brain-compatible lesson delivery with follow-up activities.	Principal, Teacher Coordinator	Eduphoria portfolio, staff development notebook, workshop survey and sign-in sheets	Fund 199-Facilitators Materials, Staff Workbooks <i>PD</i>	September 2010- April 2011	
All classroom teachers will be trained in using "Thinking Maps" to increase critical thinking.	Teacher Coordinator	Eduphoria portfolio, staff development notebook, workshop survey and sign-in sheets	Fund 199- Training Supplies <i>PD</i>	October 2010	
Innovative Instruction Utilize faculty meetings to provide staff training to increase hands-on learning, higher level thinking, and problem solving.	Principal, Teacher Coordinator	Progress Monitoring bi-weekly using common assessments.	Fund 199- Training Supplies <i>PD</i>	August 2010- May 2011	
All students learning styles will be identified and utilized. This data will be shared with parents and placed in student portfolios.	Team Leaders, Teachers	Student Portfolio	Learning Styles Inventory <i>SA</i>	October	
Curriculum and Instruction Utilize technology in the classroom to increase student participation in critical thinking and problem solving.	Teachers	Lesson Plans and Classroom walk-through data	Fund 199- Technology Maintenance <i>SA</i>	August 2010- May 2011	
Provide opportunities for students to engage in an extended	Teacher	Student, staff, and parent surveys	Fund 199 and 461-	September	

day program that includes non-academic and co-curricular activities.	Coordinator		Buses and materials SA, RS	2010- May 2011	
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Goal 2:	Design and Implement a rigorous instructional delivery system that is data-driven an fosters student engagement
Performance Goal: To increase student performance on the reading TAKS.	

Strategy/Action	Person Responsible	Assessment	Resources Needed	Timeline	Status
Reading – All Students Identify all new/returning "at risk" students by progress report period of first six weeks and update each three weeks.	Principal, Teacher Coordinator, Counselor, All Teachers, Literacy Specialist	Student Profile Folders and Individualized Instruction Plans	Diagnostic Test for reading, Campus Budget Function 11 SA	August 2010- May 2011	
Student achievement data will be used to identify students who will be placed in the following tiers: Tier 1, Tier 2, and Tier 3.	Literacy Specialist, General Ed. Teacher, Special Ed. Teacher	Tier 1: Progress Monitored by class room teacher bi-weekly Tier 2: Serviced at least 3 times a week in Literacy Center and bi-weekly progress monitoring Tier 3: Serviced daily in Literacy Center- Progressed Monitored by the Literacy specialist and the classroom teacher	Guided Reading Text, Hands on Manipulatives, Literacy Lab TPA, SA	August 2010 - May 2011	
Adjust the master schedule to allow grades 3 and 4 students	Principal,	Bi-Weekly Progress Monitoring	Math Lab	August 2010	

to take reading during the morning periods.	Teacher coordinator, all teachers, Team Leaders		SA		
Implement "Super Saturdays" to address at-risk learners.	All staff	Common Assessments Data	Fund 199- Extra Duty Pay, Buses, and Supplies SA	January 2010- April 2011	
All teachers will use DRA to diagnose student reading levels for use with the guided reading program.	Teachers, Literacy Specialist	DRA Results, Bi-Weekly Progress Monitoring	Fund 199-Function 11-12 DRA Kits \$3,731.64 TPA	September 2010 January 2011 May 2011	
Reading -Special Education Utilize the ARD process to ensure that students are receiving the proper test level and accommodations/modifications.	Principal, General Ed. Teacher, Special Ed. Teacher	Student portfolios	SA	August 2010 - May 2011	
All teachers will be trained in strategies to differentiate reading instruction.	Special Ed Teacher, Literacy Specialist	Sign-In sheets; walk-throughs	Fund 199-Function 11- Supplies PD	August 2010 - May 2011	
Students will participate in individualized and/or small group "morning" tutorials.	Special Ed teachers	Common Assessments; District Formative Assessments, TAKS results	199- Supplies SA	August 2010 - May 2011	

Goal 2:	Design and Implement a rigorous instructional delivery system that is data-driven and fosters student engagement
Performance Goal: To increase student performance on the math TAKS.	

Strategy/Action	Person Responsible	Assessment	Resources Needed	Timeline	Status
Math – All Students Identify all new/returning "at risk" students by progress report period of first six weeks and update each three weeks.	Principal, Teacher Coordinator, Counselor, All Teachers, Literacy Specialist	Student Profile Folders and Individualized Instruction Plans	Diagnostic Test for math, Campus Budget Function 11 <i>SA, TPA</i>	September 2010- May 2011	
Disaggregate 2009- 2010 TAKS, ITBS, and Formative Assessment math data to identify low performance student expectations.	Core Teachers, Principal, Teacher Coordinator	Data Analysis Reports and Intervention Plans	Eduphoria <i>RS, SA</i>	September 2010	
Implement Lone Star Learning Target the Question each morning from 7:30-8:05.	1 st - 4 th Grade Core Teachers	Student Portfolio	Fund 199- Function 11-3 Target the Question Kits-\$359.97 <i>SA, IHQ, RS</i>	August 2010 - May 2011	
Identified students will be placed on the following tiers: Tier 1, Tier 2, and Tier 3.	Principal Teacher Coordinator Classroom Teacher Special Ed. Teacher	Tier 1: Progress Monitored by class room teacher bi-weekly Tier 2: Serviced once a week during after-school tutoring. Monitored by Classroom Teacher Tier 3: Serviced once a week during in school tutoring/ co-teaching.	Fund 199- Math Manipulatives Math Lab <i>TPA, SA</i>	August 2010 - May 2011	
Math-African American Adjust the master schedule to allow grades 3 and 4 students to take math during the morning periods.	Principal, Teacher coordinator, all teachers, Team Leaders	Bi-Weekly Progress Monitoring	Math Lab <i>SA</i>	August 2010	

All teachers will use math sponge activities and centers during transitions and enrichment times.	All Teacher	Specialized Walk-through Data	Fund 199- Supplies SA, RS	August 2010 - May 2011	
Math - Economically Disadvantaged Create math concept walls in the lab, hallways, classrooms, and common areas to reinforce math concepts and vocabulary terms.	Classroom Teacher, Teacher Coordinator	Common Assessments; District Formative Assessments	199 Mentoring Minds vocabulary cards SA	August 2010 - May 2011	
Implement Saturday tutorials and provide transportation.	All staff	Common Assessments Data	Fund 199- Extra Duty Pay, Buses, and Supplies SA	January 2011- April 2011	
Host at least 1 off-site parent workshop per semester.	Principal, Counselor	Sign-In sheets	Community Location PI, RS	August 2010 - May 2011	
Conduct a family math and science night.	Math and Science Committees	Sign-In Sheets	Games PI, RS	December 2010	
Create math concept walls in the lab, hallways, classrooms, and common areas to reinforce math concepts and vocabulary terms.	Classroom Teacher, Teacher Coordinator	Common Assessments; District Formative Assessments	199 Mentoring Minds vocabulary cards SA	August 2010 - May 2011	
Math - Special Education Students will participate in Individualized morning tutorials.	Special Ed teachers	Common Assessments; District Formative Assessments, TAKS results	199- Supplies SA	August 2010 - May 2011	
Teachers will do learning walks to observe "best practices".	Classroom teachers Special Ed teachers	Reflection forms, Common Assessments Data	Fund 199- Transportation PD	January 2011- April 2011	
All teachers will be trained in strategies to differentiate math	Special Ed	Sign-In sheets; walk-throughs		August 2010	

instruction.	teachers		<i>PD</i>	- May 2011	
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Goal 2:	Design and Implement a rigorous instructional delivery system that is data-driven and fosters student engagement
Performance Goal: All students will continue to meet standards and improve on the writing TAKS.	

Strategy/Action	Person Responsible	Assessment	Resources Needed	Timeline	Status
Writing- All Students All 1 st - 4 th grade teachers will be trained and also implement writing across the curriculum.	Classroom Teacher	Common Assessments and Classroom walk-throughs	Fund 199- Supplies <i>SA, PD</i>	August 2010 – May 2011	
Host two 4 th grade writing camps.	Principal, Teacher Coordinator, 4 th Grade Teachers, Literacy Specialist	Scored Writing Samples	Campus Budget, Function 11- Supplies, extra duty pay, and transportation <i>SA</i>	January- February 2011	
Promote opportunities for students to publish their works.	Classroom Teacher	Published Writing Samples	Campus Budget, Function 11- Supplies <i>SA</i>	August 2010 – May 2011	

Goal 2:	Design and implement a rigorous instructional delivery system that is data-driven and fosters student engagement
Performance Goal: Use curriculum alignment and implementation of C-Scope to ensure that 80% of all students meet the CHISD standards on Formative Assessments.	

Strategy/Action	Person(s) Responsible	Assessment	Resources Needed	Timeline	Status
Math The campus will obtain staff development in the following areas: differentiated instruction, diagnosing and addressing math deficiencies, and Texas Math and Science Diagnostic System.	Principal, Teacher Coordinator	Workshop Survey , Eduphoria portfolio, staff development notebook	Region 10, CHISD Math Coordinator <i>PD</i>	September 2010 - May 2011	
Use vertical teams to analyze student achievement data, share best practices for math, and provide additional opportunities for growth to teachers in need of assistance.	Principal, Teacher Coordinator, Team Leaders	Bi-Weekly Progress Monitoring, Classroom Walk-through data, Meeting Minutes	Eduphoria- data analysis Fund 199- sub pay and workshop registration <i>TPA, PD, SA</i>	August 2010 - May 2011	
Use grade level meetings to analyze data bi-weekly to identify and address gaps in the math and adjust classroom instruction and support.	Principal, Teacher Coordinator, Teachers, Literacy Specialist	Student Portfolios, Meeting Minutes, Individual	Eduphoria- data analysis <i>TPA, SA</i>	August 2010 - May 2011	
Science Integrate science content and vocabulary into reading and writing to increase exposure to non-fiction texts.	Classroom Teacher, Principal	Lesson Plans, Walk-through data, and formative assessment data	Science Text, C-Scope key words <i>SA</i>	August 2010- May 2011	I
Utilize the science lab to ensure that all students receive	Classroom	Lesson Plans, Walk-through data, and	Science Text		

hands-on science instruction.	Teacher	formative assessment data	<i>SA</i>		
Utilize C-Scope exemplar lessons.	Classroom Teacher	Lesson Plans, Walk-through data, and formative assessment data	Fund 199- Supplies, Science Text, and C-scope <i>SA</i>	August 2010- May 2011	
ELA Use C-Scope to implement a balanced literacy model to guide the literacy program within their classrooms.	All campus staff Literacy Specialist	Lesson Plans, Walk-through data, and formative assessment data	Literacy Center <i>IHQ</i>	August 2010- May 2011	
Use grade level meeting to analyze data bi-weekly to identify and address gaps in the reading and adjust classroom instruction and support.	Principal, Teacher Coordinator, Teachers, Literacy Specialist	Student Portfolios, Meeting Minutes, Individual	Eduphoria- data analysis <i>TPA, SA</i>	August 2010 - May 2011	
Use vertical teams to analyze student achievement data, share best practices for math, and provide additional opportunities for growth to teachers in need of assistance.	Principal, Teacher Coordinator, Team Leaders	Bi-Weekly Progress Monitoring, Classroom Walk-through data, Meeting Minutes	Eduphoria- data analysis Fund 199- sub pay and workshop registration <i>TPA, PD, SA</i>	August 2010 - May 2011	
Social Studies Integrate social studies content and vocabulary into reading to increase exposure to non-fiction texts.	Classroom Teacher, Principal	Lesson Plans, Walk-through data, and formative assessment data	Social Studies Text <i>SA</i>	August 2010- May 2011	
Increase technology use and integration.	Classroom Teacher, Tech Liaison	Lesson Plans, Walk-through data, and formative assessment data	Social Studies Text and Technology <i>SA</i>	August 2010- May 2011	

Goal 2:	Design and implement a rigorous instructional delivery system that is data-driven and fosters student engagement
Performance Goal:	To prepare all students to be college and or career ready

Strategy/Action	Person(s) Responsible	Assessment	Resources Needed	Timeline	Status
Advanced Academic Students will participate in thematic units used to enhance science and math skills.	Advanced Academic Committee		Campus Budget: Fund 199- Supplies IHQ		
Increase rigor through differentiated instruction.	All teachers	Bi-Weekly Progress Monitoring through Common Assessments , Our Best Work Displays	IHQ		
Students will have the opportunity to participate in "Future Problem Solvers".	Advanced Academic Committee	Competition Entry	Campus Budget, Fund 461 PD	August 2010 – May 2011	
TAKS – Commended Performance Utilize team meetings to provide staff training to increase higher level thinking and problem solving using Thinking Maps, project based learning, etc.	Principal, Teacher Coordinator	Bi-Weekly Progress Monitoring through Common Assessments , Our Best Work Displays	Campus Budget, Function 11 PD	Bi-weekly	
Implement Target the Question and daily/weekly brainteasers that target higher order thinking.	Principal, Teacher Coordinator, Classroom Teachers	Monitoring through Common Assessments	Target the Question and Activities CNA	August 2010 – May 2011	
Implement and increase time spent with math and reading buddies.	Principal, Teacher Coordinator, Team Leaders	Schedule Monitored	Books and Activities RS, SA	Bi- Monthly	
ITBS Provide intensive/accelerated instruction during the school day for students in academic need in grades K-2.	Teachers, Literacy Specialist	TPRI, DRA, formative assessments	Function 11 SA	August 2010 – May 2011	

Implement a comprehensive guided reading program.	Teachers, Literacy Specialist	DRA, formative assessments, common assessments	Function 11 <i>IHQ, SA</i>	August 2010 – May 2011	
After analyzing the data utilize after-school tutorials to address gaps in grades K-2.	K-2 Teachers, Literacy Specialist	DRA, formative assessments, common assessments, DIBELS	Fund 199- Extra Duty Pay, Buses, and Supplies <i>SA</i>	August 2010 – May 2011	

Goal 2:	Design and implement a rigorous instructional delivery system that is data-driven and fosters student engagement
Performance Goal: Improve student achievement through positive changes to school climate, technology use, and staff development.	

Strategy/Action	Person(s) Responsible	Assessment	Resources Needed	Timeline	Status
School Climate Create and update a "Wall of Fame" to spotlight events and students/teacher accomplishments on campus and in the community.	Team Leaders	Student/staff surveys	<i>CNA</i>	August 2010 – May 2011	
Use R-Time Program to promote positive relationships between students.	All Staff	Student/staff surveys, student incident reports	R-Time Guides <i>CNA</i>	August 2010 – May 2011	
Ensure that all staff is part of the decision making process by serving on at least 1 committee.	All Staff	Committee sign-up sheet , staff surveys	<i>CNA</i>	August 2010 – May 2011	
Technology	Technology Liaison	Walk-through Data		September 2010 – April	

Provide staff development for the effective integration of technology during instruction.			<i>PD</i>	2011	
Utilize the math lab to increase student technology use in the area of math.	Classroom Teacher	Walk-through Data, Common Assessment Data	District Funds-Math Lab with software <i>SA</i>	September 2010 – May 2011	
Encourage students' and teachers' use of websites Correlated to classroom instruction.	Classroom Teacher, webmaster	Weekly website checks	<i>CNA</i>	August 2010 – May 2011	
Staff Development Team Leaders will receive training in implementing professional learning communities.	Principal	Team Meeting Minutes, Staff Surveys	<i>PD</i>	August 2010 – May 2011	
All teachers will receive training in classroom management.	Principal	Discipline referral reports, Staff Surveys	<i>PD</i>	August 2010 – May 2011	
All staff will be trained in and implement Boys Town model.	Principal, Teachers	Eduphoria Portfolio	District Funded <i>PD</i>	August 2010	

Goal 3:	Recruit, Develop and Retain Highly Qualified Employees
Performance Goal: Lake Ridge will recruit, develop, and retain highly qualified employees in an environment that embraces diversity.	

Strategy/Action	Person(s) Responsible	Assessment	Resources Needed	Timeline	Status
Recruitment Use the CHISD Incentive Program and Mentoring Program.	Principal and Administration	Champs program and Mentoring program	CHAMPS Mentor Grant <i>AHQ, PD</i>	Yearly	
Utilize current team members to recruit new staff.	Principal	Interview Surveys	<i>AHQ</i>	August 2010 – May 2011	
Attend the CHISD job fair.	Principal, Teacher Coordinator	Attendance	<i>AHQ</i>	Spring 2011	

Develop New Teachers Meet with all new staff members on a monthly basis to address individual and group needs.	Principal	Sign-in sheets	199- Supplies <i>AHQ, PD</i>	August 2010 – May 2011	
Assign all 0-3 year teachers to mentors.	Principal	CHISD Mentoring Program	Mentor Grant <i>AHQ, PD</i>	August 2010	
Implement learning walks.	Principal, Teacher coordinator	Reflection forms. New Teacher Notebook	<i>PD</i>	August 2010 – May 2011	
Retention Implement Professional Learning Communities to create a campus culture of collaboration that fosters positive relationships between all stakeholders.	Principal	Campus Surveys, Lesson plans, progress reports, report cards, campus visitations and walk-throughs	Function 11- Books <i>RS, PI, CAN, IHQ, PD</i>	August 2010- May 2011	
Offer Professional Development that meets the needs of all staff members based on student achievement data.	Principal	Lesson plans, progress reports, report cards, campus visitations and walkthroughs	Function 11 <i>PD, IHQ</i>	August 2010 – May 2011	
Host at least 1 event per semester to promote camaraderie.	Principal	Skyward Budget Report	Fund 865- Supplies <i>AHQ</i>	August 2010 – June 2011	

Goal 4:	To Build the fund balance to be 25% of the General Funds Budget
Performance Goal: Build fund balance.	

Strategy/Action	Person(s) Responsible	Assessment	Resources Needed	Timeline	Status
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Follow CHISD guidelines for purchasing.	Principal	Budget Report	Skyward <i>CI</i>	August 2010-May 2011	
Follow CHISD guidelines for target spending amounts.	Principal	Budget Report	Skyward <i>CI</i>	August 2010-May 2011	
Increase student attendance.	All staff	Attendance Report	Skyward Campus Funds (461) Student incentives <i>CNA</i>		

Goal 5	Align the budget process to achieve district goals
Performance Goal: Align the campus spending to impact student improvement.	

Strategy/Action	Person(s) Responsible	Assessment	Resources Needed	Timeline	Status
Monitor spending for each grade level.	Team Leader, campus secretary, Principal	Budget Report	Skyward <i>CI</i>	Monthly August 2010-May 2011	
Ensure that campus spending addresses student needs for current year.	Team Leader, Principal, SBDMC	Budget Report, Purchase Order Requests	Skyward <i>CI</i>	August 2010-May 2011	
Use campus funds to increase technology resources.	Principal	Budget Report	Skyward <i>CI</i>	August 2010-May 2011	

Goal 6:	Safety and Student Management
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Performance Goal: Provide students with a safe, effective, and supportive learning environment.

Strategy/Action	Person(s) Responsible	Assessment	Resources Needed	Timeline	Status
All staff will be trained in and implement Boys Town model.	Principal, Teachers	Eduphoria Portfolio	District Funded <i>PD</i>	August 2010	
All students will be trained on campus procedures during the first week of school with refreshers throughout the year.	Principal, Teachers	Lesson Plans	Campus procedures <i>CNA</i>	August 2010, December 2010-January 2010, March 2011	
Incorporate Character Education and R-Time into classroom instruction.	Counselor, Teachers	Walk-through Data	Character Ed Lessons, R-Time Guides <i>CAN</i>	August 2010 – May 2011	
Host a "Moving Up" info session for students transitioning from Pre-K to Kindergarten.	Principal, Pre-K Team Leader	Program Sign-in	Fund 199-Supplies <i>PTS</i>	May 2011	