

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 9, 2016



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: August 3, 2016

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring Classified Elementary Teacher Assistant 2016/2017

Description: Tonia Tatsey, KW-VC Principal, recommends the following hiring:

🚦 Linda F. Trombley, Teacher Assistant, Pre-School Grant Program, L2/SP, \$12.54/hr.

Financial Impact: Per Classified Agreement

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Linda F. Trombley	
Department/Location Pre-School Grant Program		Supervisor Tonia Tatsey	
Type of Position Classified	Starting Date 08/22/2016	Term 2016-2017 School Year	

Recruiting	Date Posted: 6/14/2016	Closing Date: Open Until Filled
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Lerma, Melody	7/13/2016	Failure to submit w/app.		
	Trombley, Linda F.	6/28/2016	Yes	7/27/16	1
	Wall, Marnessa	7/13/2016	Yes	No show	
	Wells, Ram	7/19/2016	Yes	No show	

Interview Committee			
Name	Title	Name	Title
Tonia Tatsey	KW/Vina Principal		
Corrina Guardipee Hall	K-3 Assistant Principal		
Cheri Dauphinais	Teacher		

Recommendation: Linda has previous experience working in BPS settings. She loves children, has a demeanor of patience, with a strong desire for being a team player who will communicate with others. She stressed her priority is children and wants them to succeed to graduate.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	12/2/2015	Yes	Ok
Criminal background check	10/24/2015	Yes	Ok
TB documentation	10/15/2015	Yes	Ok

Salary: \$12.54/hr.	Placement: <u>L2/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 08/01/2016 Approved by: _____ Date: _____