

**UNITED TOWNSHIP HIGH SCHOOL DISTRICT 30  
BOARD OF EDUCATION**

**OPEN SESSION MINUTES  
June 9, 2025**

**1. Call to Order / Roll Call (BP 2:10)**

President Dr. Giovanna Davila called the regular meeting of the United Township High School District 30 Board of Education to order at 6:00 p.m.

Board members present: Dr. Giovanna Davila, Chris DeCock, Jami Gonzalez, Sue Ickes, Susan Koska, and Luis Puentes

Board members absent: Debra Stevenson

Administrators present: Dr. Jay Morrow, Janice Roome, and James Hood

**2. Conduct Public Hearing on the Final FY25 Amended Budget for United Township High School District 30**

President Davila opened the public hearing on the final FY25 amended budget for United Township High School District 30. Hearing no comments or questions, the public hearing closed at 6:01 p.m.

**3. Consent Calendar**

- a. Approval of Minutes
  - 1) Open Session Minutes – May 12, 2025
  - 2) Executive Session Minutes – May 12, 2025
- b. Approval of Bills
- c. Approval of Treasurer's Report
  - 1) District Financial Report
  - 2) HS Activity Account Report
  - 3) HS Activity Account – Money Market
  - 4) ACC Activity Account Report
  - 5) Booster Club Financials
  - 6) Health Insurance Report
  - 7) Cafeteria Report
- d. Freedom of Information Act Report (BP 2:250)
- e. Board Policy Changes
  - 1) Draft Updates
    - a) BP 2:260 – Uniform Grievance Procedure
    - b) BP 4:15 – Identity Protection
    - c) BP 4:80 – Accounting and Audits
    - d) BP 5:10 – Equal Employment Opportunity and Minority Recruitment
    - e) BP 5:20 – Workplace Harassment Prohibited
    - f) BP 5:60 – Expenses
    - g) BP 7:10 – Equal Educational Opportunities
    - h) BP 7:20 – Harassment of Students Prohibited
    - i) BP 7:180 – Prevention of and Response to Bullying, Intimidation, and Harassment
    - j) BP 7:185 – Teen Dating Violence Prohibited
    - k) BP 7:270 – Administering Medicines to Students
    - m) BP 7:340 – Student Records

- 2) Rewritten
  - a) BP 2:265 – Title IX Grievance Procedure
- 3) New (First Reading)
  - a) BO 7:255 – Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence
- f. Approve request to process an additional accounts payable check run for June 2025
- g. Approve request to process an additional accounts payable check run for July 2025
- h. Approve destruction of Executive Session Audio Recordings from June 2023 through November 2023
- i. Final 2024-2025 School Calendar (BP 2:20)
- j. Adopt Resolution No. 707 Authorizing the Comptroller to Make Inter-Fund Loans for the 2025-2026 Fiscal Year (BP 2:20; BP 4:10; BP 4:20)
- k. Adopt Resolution No. 708 Approving the School Treasurer's Surety Bond for FY26 (BP 2:20; BP 2:110; BP 4:80; BP 4:90)
- l. Adopt Resolution No. 709 for Abatement of \$500,000 from Working Cash Fund to Capital Projects Fund (BP 2:20; BP 4:10; BP 4:20)
- m. Approve software management and staff augmentation contracts with Twin State Technical Services, Bettendorf, Iowa, for the 2025-2026 school year, at a monthly cost of \$1,610 (adjusted quarterly) and \$15,750 respectively (BP 2:20; BP 4:60)
- n. Approve Memorandum of Understanding with Iowa Jobs for America's Graduates (iJAG) for the 2025-2026 school year, for \$50,000 total (\$25,000 for 9<sup>th</sup> – 10<sup>th</sup> program at UT, and \$25,000 for 11<sup>th</sup> – 12<sup>th</sup> program at UTEC)
- o. Approve contract with Regenerate Counseling Solutions for 2025-2026, for school-based therapy, for \$6,000.00 per month (\$72,000 annual cost)
- p. Approve contract with Thrive Therapy Services for 2025-2026, for school-based therapy, for \$8,200.00 per month (\$98,400 annual cost)
- q. School-Based Mental Health Services Report for School Year 2024-2025
- r. Approve curriculum writing projects as follows: ESL 1 (Morgan Enburg - \$1,000); World History (Josh Carlson - \$500 and Matt McCarthy - \$500); Spanish 1 (Grace Winter - \$500 and Judimar Hernandez - \$500); French 1 (Michael McCarthy - \$1,000)
- s. Approve contract for athletic training services with Genesis Health System d/b/a MercyOne Genesis Outpatient Rehabilitation Services, for \$35,000 for fiscal year 2026, plus \$35.00 per hour worked in excess of 1,040 hours.

**MOTION by Susan Koska and second by Jami Gonzalez to approve the Consent Calendar as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

Debra Stevenson arrived at 6:02 p.m.

**4. Hearing of Visitors (BP 2:230)**  
None.

**5. Student / Staff / Community Program Recognition (BP 5:100; BP 6:190)**  
Mike Kpomassy, Icone Logo, and Gameley Atchrimi were recognized for their accomplishments at the state track competition. Coach Evan Holschbach and Coach Matt Martin lauded the accomplishments of these athletes in their high school careers in both academics and athletics. All three thanked their parents for their support. All were presented their high school diplomas after having missed the graduation ceremony. The Board congratulated the young men and wished them well in their futures.

6. **Communications** (BP 2:140; BP 3:10)  
None.
7. **Unfinished Business**  
President Davila asked Debra Stevenson if she had decided which committee she would like to join. Ms. Stevenson declined joining a committee this school year.
8. **Comptroller's Report** (Janice Roome) (BP 3:10)
  - a. Request Approval of Insurance Renewals for 2025-26: Ms. Roome reviewed the insurance renewal premiums for approval.
  - b. Request Approval of the final 2024-25 amended budget for UTHS District 30: Ms. Roome noted there were a few minor changes from the tentative amended budget presented in April.
  - c. Request approval of the tentative FY26 ACC and QCC TEC Budgets: Mr. Hood reported the ACC revenue is projected at \$1,755,172. The final number will be released later this summer. QCC TEC revenues are projected at \$1,847,551. Funding decisions at the federal level could affect what is received as flow-through from the state.
  - d. Summer Projects Report: Ms. Roome reviewed the scheduled maintenance projects for the summer.
  - e. Building Trades House Update: Ms. Roome reported no bids were received on the Building Trades House. With approval by the Board, the house will be listed as For Sale By Owner.
9. **Superintendent's Report** (Dr. Jay Morrow) (BP 3:10; BP 3:40; BP 3:60)
  - a. Legislative Update: Dr. Morrow reviewed the state budget proposals for education funding which included a \$307 million increase to Evidence Based Funding. The AI bill was only guidance, and not approved as law. ISBE is developing guidance. Most other legislative items were inconsequential.
  - b. FY25 Board Goals Update: Dr. Morrow noted the school safety audit will occur in August. Recommendations will be presented at a later meeting. The administration was surprised and pleased by the attendance gains. The administration will continue efforts in the 2025-2026 school year to communicate the importance of attendance.
  - c. IASB Training/Self-Evaluation: The Board will hold a special meeting on August 26 with an alternate date of August 28 to participate in The Trust Edge training session. Dr. Morrow will confirm the date with IASB.
10. **Committee Reports** (BP 2:150)  
BHASED: Sue Ickes reported the Center had 152 students and the Phoenix program has 45 students enroll. There were 25 UT students enrolled at the Center, and 4 students at Phoenix. BHASED will participate in Project SEARCH. Dr. Morrow reported UT is working to return some students back to the school. Ms. Ickes reported she is unable to attend the meeting on June 10. Ms. Gonzalez will attend as the alternate for the Board.
11. **BLANKET MOTION**
  - a. Approve insurance renewal for the 2025-26 school year with USI, Moline, Illinois, of \$260,169 for Property and Liability, Vehicles, Cybersecurity, and Unmanned Aircraft (Drone); and Ramza Insurance Group for Student Accident Insurance (KidGuard - \$6,752) and Catastrophic Insurance-All Sports (Gerber Life - \$2,211), as presented (BP 2:20; BP 4:60; BP 4:100)
  - b. Adopt final amended 2024-2025 budget for United Township High School District 30, as presented (BP 2:20)

- c. Adopt the FY26 United Township High School Area Career Center (ACC) and Quad City Career and Technical Education Consortium (QCC TEC) Tentative Budgets as Presented (BP 2:20; BP 4:10)
- d. Approve listing the Building Trades House #26 as For Sale By Owner, at \$340,000, as presented (BP 2:20; BP 4:80)

**MOTION by Sue Ickes and second by Chris DeCock to approve the Blanket Motion, as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

**12. ACTION ITEMS**

- a. Executive Session
  - 1) 5 ILCS 120/2(c)(1) Personnel to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s) of the district
  - 2) 5 ILCS 120/2(c)(21) Semi-annual review of past closed session minutes

**MOTION by Debra Stevenson and second by Luis Puentes to convene Executive Session for the topic presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

Time: 6:51 p.m.

Note: The Board took a break from 6:51 p.m. to 6:58 p.m.

- b. Return to Open Session

**MOTION by Sue Ickes and second by Luis Puentes to return to open session. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

Time: 8:18 p.m.

- c. Personnel Recommendations (BP 2:20; BP 5:30)

**CLASSIFIED**

- 1. Employ Karen Pierce as part-time cafeteria worker (4 hours per day), at \$15.36 per hour, effective March 25, 2025.
- 2. Employ Casey Bopes as special education paraprofessional (Paraprofessional Salary Schedule – FY26 schedule at \$24.41 per hour), effective August 4, 2025.
- 3. Employ Victor Martinez Alcazar as bilingual paraprofessional-Spanish (Paraprofessional Salary Schedule – FY26 schedule at \$24.41 per hour), effective August 4, 2025.
- 4. Employ John Gray as a school bus driver, effective August 4, 2025, pending completion of training to begin July 7, at \$19.85 per hour.
- 5. Approve parental leave request for Mike Warren, beginning June 5, 2025, to June 20, 2025.

6. Approve up to an additional 15 days to be worked before July 1, at the discretion of the QCC TEC System Director for the for the following staff:
 

Angela Hoffman	James Davis	Cheyenne Vaniseghem
Carissa Gonzalez	Elissa Daggett	
7. Approve 2025-2026 salary for the following administrator:
 

Janice Roome	Comptroller
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8. Approve 2025-2026 salaries for the following classified supervisors:
 

Dave Bisby	Director of Facilities
Scott Ringberg	Food Services Director
Michael VanBelle	Transportation Supervisor
9. Approve 2025-2026 salaries for the following employees:
 

Tim Arnett	Information Technology Specialist
Jenni Davis	Administrative Assistant to the Comptroller
Julie Grymonprez	Accounts Payable Clerk
Jennifer Rossi	Administrative Assistant to the Superintendent
Laura Smith	Payroll/Benefits Specialist
Steve Smithers	Special Populations Coordinator
Rosa Torres	Business Office Assistant
10. Employ Catherine Anderson as Administrative Assistant – Student Technology (11 months, 8 hours per day, replace Ellen Gant-Tennant – 2024-2025 Secretary Classified Salary Schedule, Step 0 at \$19.68 per hour), effective July 1, 2025. Ms. Anderson will be placed at the FY26 Administrative Assistant hourly rate effective August 1, 2025.
11. Reassign Mark Tapia from full-time student supervisor, to part-time student supervisor (5 hours per day), effective August 4, 2025.

#### CERTIFIED

1. Accept resignation from Katy Henderson as Fall Play Director, effective May 22, 2025.
2. Approve Lisa Gorgal as PE Department Facilitator effective the 2025-2026 school year.
3. Accept resignation from Kari Larson as Girls Track Head Coach, effective the end of the 2024-2025 season.
4. Accept resignation from Erika Torres as JV Girls Soccer Head Coach, effective the end of the 2024-2025 season.
5. Accept resignation from Omar Hernandez as Girls Track Assistant Coach (Throws), effective the end of the 2024-2025 season.
6. Employ the following as Booster Concession Managers, effective June 10, 2025:
 

Susan Curry (\$3,500)	Alma Garcia (\$3,500)
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7. Employ Sonia Herrera as Booster Treasurer, at \$2,500, effective June 10, 2025.
8. Approve 2025-2026 salaries for the following administrators:
 

William Bradford	Assistant Principal – Student Services
Jennifer Drobney	UTEC Director

James Hood	Area Career Center Director
Matthew Hutchins	Assistant Principal – Guidance
Kai Killam	Assistant Principal
Amy Loy	Director of Special Services
Kevin Marner	Dean of Students
Shannon Miller	Director of Curriculum and Instruction
Erika Torres	Dean of Students
Matt Wright	Principal
Abel Zertuche	Director of English Language Learners

9. Approve Isabella Volk as varsity boys swim assistant coach (\$3,926) and varsity girls swim assistant coach (\$3,926), effective the 2025-2026 season.

**MOTION by Susan Koska and second by Sue Ickes to approve Personnel Recommendations, Classified numbers 1 through 11, and Certified numbers 1 through 9, as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

- d. Approve partial release of executive session minutes from July 2024 to December 2024 (BP 2:220)

**MOTION by Jami Gonzalez and second by Debra Stevenson to approve the partial release of executive session minutes, as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

**13. Board Hot Topics**

- a. IASB/IASA/IASBO Joint Annual Conference, November 21 – 23, 2025.  
 1) Friday Focus Workshop – please select pre-conference workshops by Monday, July 21 (next regular board meeting)

**14. Other Matters**

Dr. Morrow reported on his upcoming schedule.

Dr. Giovanna Davila complimented the spring award and graduation ceremonies. Dr. Morrow noted changes to the sound system set-up will be reviewed with the Vibrant Arena at The Mark for next year's ceremony. A variety of improvements to help with student movement throughout the ceremony will also be recommended.

**15. Adjourn (BP 2:220)**

There being no further business brought before the Board, the meeting adjourned by acclamation. (Time: 8:26 p.m.)

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Dr. Giovanna Davila, President

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Jami Gonzalez, Secretary