

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Superintendent of Schools

SUBJECT: REQUEST FOR APPROVAL OF MINUTES [BG-not applicable]

DATE: December 16, 2008

Attached is a copy of the minutes of the meetings of the Board of Trustees for:

November 18, 2008 – Special
November 18, 2008 – Regular

Please examine these minutes with regard to their accuracy and clarity.

If there are no corrections to the minutes of the meetings listed above, it is recommended that the Board of Trustees approve the minutes as submitted.

Respectfully submitted,

Hector Mendez
Superintendent of Schools