

Livonia Public School

Director of Operations

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: May 16, 2017

Re: Renewal of Microsoft EES Licensing

We would like an opportunity to share with the Board of Education the recommendation of a three-year renewal of the Microsoft EES Licensing agreement. Please find attached a recommendation memo from Tim Klan, Administrator of Information and Instructional Technology, outlining the rationale for the agreement, the pros and cons of it, and a sales quote to enter into such an agreement. Note that, in an effort to align this contract's schedule with the District's fiscal year calendar, we will be adding two months to the first year's cost of the contract. This means the first year's cost will be prorated to include 14 months. After that, the contract will cover July 1, 2018 - June 30, 2020.

Please add this item to the agenda of the Monday, May 22, 2017, Committee of the Whole Meeting. Feel free to contact me if you have any questions on this matter. Thank you.

Attachments

PF/ko

c: Board of Education