



**MINUTES**  
**FIRST 5 RIVERSIDE COUNTY**  
**Commission Strategic Plan Workshop Meeting**  
**Wednesday, December 10, 2025**  
**12:45 PM**  
First 5 Riverside County  
585 Technology Ct  
Riverside, California 92507

**Commissioners Present:** Supervisor Chuck Washington (arrived at 1:22 p.m.), Jose Campos, Charity Douglas, Zachary Ginder, Cheryl-Marie Hansberger, Elizabeth Romero, Kimberly Saruwatari (left the meeting at 1:30 p.m.), and Takashi Wada.

**Commissioners Absent:** Edwin Gomez

**Administrative Staff Present:** Tammi Graham, Executive Director; Charna Widby, Assistant Director; Michael Knight, Assistant Director; Patricia Perez, Deputy Director; Lynn Stephens, Executive Assistant IV; Carol Abella, Regional Manager; Larissa Wills, Regional Manager; Charity Webb, Regional Manager; Hui Serafina Wang, Principal Accountant; Sean Pravica, Senior Public Information Specialist; Michelle Rodriguez, Public Information Specialist; Martina Guevara, Commission Coordinator; Victor Lopez, Business Process Analyst II; Steven Hernandez, Administrative Services Analyst II; Michael Avalos, Support Services Technician

**Legal Counsel:** Kristine Bell-Valdez, Supervising Deputy County Counsel

- A. **Call to Order – Jose Campos, Commission Vice Chair**
1. Pledge of Allegiance – Led by Vice Chair Campos
  2. Roll Call – Conducted by Lynn Stephens, Executive Assistant IV
- B. **Public Comments (for items not listed on the agenda) – Jose Campos, Vice Chair**
- Trudy Oliver, Administrative Director – Temple Beth El Child Development Center
- Ms. Oliver expressed gratitude for past and ongoing support of early childhood programs, noting her organization was among the first funded through Prop 10 in 2000. She stated that her organization successfully completed a recent grant project, its positive community impact—especially regarding infant and toddler care—and acknowledged that program expansion was made possible through continued funding. She encouraged the Commission to consider these needs in future strategic planning.

Megan Daly, Director – Loma Linda Help Me Grow Inland Empire

Ms. Daly, on behalf of Peter Baker, Brett Walls, and herself at Loma Linda University Children's Hospital, congratulated and thanked Ms. Graham for over a decade of partnership and collaboration. She highlighted Ms. Graham's key role in developing the Help Me Grow infrastructure, noting that the program has conducted approximately 31,000 screenings and served around 12,000 families across both counties. Ms. Daly expressed appreciation for Ms. Graham's contributions and looked forward to continuing the partnership with the Commission and Ms. Widby.

C. **Commission Business – Jose Campos, Vice Chair**

1. Commissioner Comments  
None.

D. **Presentation/Information Item – Jose Campos, Vice Chair** (A copy of all Presentation/Information items and attachments can be viewed at [www.rccfc.org](http://www.rccfc.org) and at the Commission Business Office)

1. Welcome — Tammi Graham, Executive Director, and Charna Widby, Assistant Director

Ms. Graham welcomed attendees and thanked them for their support over the past ten years. She highlighted key accomplishments during her tenure, including the rebranding to First 5 Riverside County, updates to the Commission's membership and ordinance, approval of ten strategic plans, and expanded funding to better serve children and families. She also noted successful partnerships with community and county organizations. Ms. Graham announced her transition to another county role and introduced Ms. Widby as her successor, who would lead the current workshop.

Ms. Widby thanked Ms. Graham for her kind words and expressed personal appreciation for her support. Ms. Widby then outlined the session objectives. Staff reviewed prior engagement activities and summarized key themes from workshops and interviews.

(Supervisor Chuck Washington arrived at 1:22 p.m.)

2. Health Management Associates (HMA) Presentation — Kaya Tith, Senior Consultant, and Betsy Uhrman, Principal
  - Key Themes We Heard
  - Key Themes by Goal Area
  - Key Themes for the Thematic Shifts Anchoring the Next Strategic Plan

E. **Strategic Planning: Progress To-Date** — Tammi Graham, Executive Director, and Charna Widby, Assistant Director, First 5 Riverside County; Kaya Tith, Senior Consultant, and Betsy Uhrman, Principal, Health Management Associates

Presented by Kaya Tith, Senior Consultant.

F. **First 5 Riverside County's Roles** — Kaya Tith, Senior Consultant, and Betsy Uhrman, Principal, Health Management Associates; Tammi Graham, Executive Director, and Charna Widby, Assistant Director, First 5 Riverside County

Presented by Charna Widby, Assistant Director.

G. **Review and Refinement of Investment Guidelines** — Tammi Graham, Executive Director, and Charna Widby, Assistant Director, First 5 Riverside County; Kaya Tith, Senior Consultant, and Betsy Uhrman, Principal, Health Management Associates

Presented by Kaya Tith, Senior Consultant.

(Commissioner Saruwatari left the meeting at 1:22 p.m.)

- H. **Closing and Next Steps** — Tammi Graham, Executive Director, and Charna Widby, Assistant Director, First 5 Riverside County; Kaya Tith, Senior Consultant, and Betsy Uhrman, Principal, Health Management Associates

Presented by Kaya Tith, Senior Consultant, and Charna Widby, Assistant Director

Ms. Tith summarized the discussion, noting themes of weighting/definitions and the importance of context -- identifying the problem, understanding the existing funding and service landscape, and recognizing how this effort complements other community resources. Several constructive suggestions were offered to the First 5 Riverside County team for consideration as opportunities for refinement and improvement.

Ms. Widby reported that First 5 will use insights from the past two workshops to refine the framework, including updated guidelines, tactics, and priorities. The first update will be provided at the January Commission meeting, followed by an iterative drafting process. Community input sessions are helping identify priorities, and the team will share their feedback with the Commission as it moves toward the next plan.

- I. **Adjournment:** Adjournment at 2:50 p.m. to the next Regular Meeting of the Riverside County Children and Families Commission to be held on January 21, 2026, beginning at 2:00 p.m. at:  
First 5 Riverside County Children and Families Commission Office  
585 Technology Court — Conference Room A  
Riverside, CA 92507

Meeting Minutes Recorded by Lynn M. Stephens, Executive Assistant IV.