

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: November 9, 2021



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignations                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**   November 2, 2021

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Hiring: Child Care Aide**

**Description:** Nikki Hannon is recommending the following for hire:

🌈 Brih'leigh Kipling Child Care Aide

**Financial Impact:** Per Classified Salary Schedule L1/0 (\$14.33-\$14.94 after successful completion of 90-day probationary period)

**Funding Source (Budget/grant, etc.):** Funding Source: Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program or grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**   ☐ Approved   ☐ Denied   ☐ Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Child Care Aide</b>		Applicant Recommended <b>Brih'leigh Kipling</b>	
Department/Location <b>Child Care</b>		Supervisor <b>Nikki Hannon</b>	
Type of Position <b>Classified</b>	Starting Date <b>11/11/2021</b>	Term <b>9 Month Position</b>	

<b>Recruiting</b>	Date Posted: 8/22/21	Re-advertised: 9/16/21	Closing Date: Until Filled
<b>Comment:</b>			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Jonnell Armstrong	9/29/21	Yes	10/25/21
	Megan Desrosier	10/21/21	Yes	10/25/21
	Gaylene Hall	10/7/21	Yes	10/25/21
	Brih'leigh Kipling	9/29/21	Yes	10/25/21

Interview Committee		Title	Name	Title
Nikki Hannon	Director Child Care/PCOP			
Rose Racine	Child Care Coordinator			
Irene Augare	YHDP Youth Case Manager			

<b>Recommendation:</b>
Brih'leigh Kipling. She has demonstrated excellent work ethic and enthusiasm for the position as a child care substitute. Brih'leigh is a graduate of Browning High School.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	9/28/21	Yes	Negative
State & Federal Criminal background check	9/30/21	Yes	Negative
Tribal Background check	9/30/21	Yes	Negative

Salary: \$14.33/\$14.94	Placement: Exp: 0	Contract Days: 189 Days
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Prepared by: John E. Salois Date 11/2/21 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_