



Board Meeting Date: 9/9/24

Title: Board Liaison, Committee and Leadership Roles

Type: Consent

Presenter(s): Chair Allenburg, Edina School Board

Description: Approval of board liaison and representatives for school, district and state-level organizations.

Background Information: Each summer, the board assigns and votes on liaison and representative assignments for school, district and state-level organizations. These assignments were discussed with the full board at the board's August retreat.

Recommendation: The board approves recommendations for board liaison roles for the 2024-2025 school year.

Desired Outcomes from the Board: See recommendation.

Attachment(s): 2024-2025 Liaison Roles

ROLES	Term Renewed	FUNCTION	Effective Jan 2024
Chair	January	Presides @ all board mtgs; countersigns allowable RFPs; district rep in all actions; performs all duties chair usually performs	Allenburg
Vice Chair	January	Performs duties of chair in event of their temporary absence	Gabler
Treasurer	January	Deposits funds in official depository; makes all reports called for by board; performs all duties treasurer usually performs	Birdman
Asst. Treasurer	January	Assists treasurer	Huwe
Clerk	January	Keeps record of all mtgs	Arom
Asst. Clerk	January	Assists clerk	Mann
Asst. Clerk	January	Assists clerk	Barry
COMMITTEES		Advisory only	Effective Jan 2024
Finance/Facilities	January	Asterisk indicates chair.	Birdman* Huwe Mann
Governance	January	Asterisk indicates chair.	Allenburg* Arom Gabler
Policy	January	Asterisk indicates chair.	Gabler* Birdman Huwe
T&L	January	Asterisk indicates chair.	Allenburg* Barry Mann
LAC	January	Asterisk indicates chair.	Arom* Barry

	Term Renewed	Function	Role Definition	2024-2025 Board Assignment
ASSOCIATIONS				
AMSD	JUNE	AMSD advocates for metropolitan school districts and advances legislation supporting student achievement. The Bd of Directors, comprised of the superintendent & 1 school board member from each of the 44 member school districts, governs the association. Board representative also serves on LAC.	One board member attends AMSD meetings monthly and ongoing representation.	Dan Arom
MSBA	JUNE	Supports, promotes, enhances the work of public school boards and public education. Bd of Directors is comprised of 1 rep from each MSBA District. 6 divisions - Admin/Governance; Bd Devel/Training; Gov't Relations; Mgmt Svcs; Policy Svcs; PR/Communications.	One board member attends MSBA meetings (online coffee and conversation) monthly.	Cheryl Barry
GROUPS				
Ed Fund/Edina Give and Go	JUNE	Independent non-profit organization dedicated to continued EPS academic excellence. Secures private, supplemental funding to support valuable education experiences & innovative projects. Funds raised augment school system revenues provided by taxes, state aid, and other parent and student led fundraising efforts.	One board member attends Ed Fund and Give & Go meetings (twice yearly), ongoing representation as needed.	Karen Gabler
Talent Development Advisory Cmte	JUNE	Incls Talent Development Coord, teaching specialists, a principal rep, two volunteer parent reps from each school. Provides network for communication, support, and accountability.	One-time introductory meeting; available as resource on-call.	Cheryl Barry
Student Voice Liaison	JUNE	Seek out additional opportunities to garner student voice, bring update and ideas to board at December work session prior to board updating any roles for January.	One board member assigned.	Elliot Mann
Cultural Liaison Representative	JUNE	This liaison will work with our Director of Equity to identify opportunities for board members to seek voice and information from underrepresented groups. Liaison will seek to inform board of these opportunities.	One board member assigned.	Jen Huwe
SEAC - Special Services Advisory Cmte and Wellness Committee	JUNE	State required; promotes understanding of district-wide issues relating to education/welfare of EPS students. Incls reps of each school parent organization, ELC, Community Ed, & Ed Fund. SEAC meets monthly.	One board member attends SEAC meetings, monthly, and ongoing representation / Wellness Committee	Karen Gabler & Dan Arom
Meet and Confer	JUNE	Policies and other matters related to employment other than terms and conditions of employment as defined by the Minnesota Public Employee Labor Relations Act. Meet and Confer meets a minimum of three times a year and as needed for additional issues.	Board chair and Vice Chair	Erica Allenburg Karen Gabler
Community Ed Services Advisory	JUNE	Provides input, direction & insight to Community Education, meets quarterly	One board member assigned	Jen Huwe
City Council	JUNE	A committee dedicated to facilitating the partnership with the City of Edina. Two board members will be assigned to this committee, along with the Superintendent. Goal is for meetings to be quarterly or as needed when issues arise.	2 board members assigned	Erica Allenburg Elliot Mann
Go Green Advisory Committee	JUNE	The committee promotes sustainable environmental and energy conservation initiatives by providing information and support for schools and programs in the district. Meetings are montly for one hour.	One board member, who is a member of the finance and facilities committee, will attend one meeting per year; available as a resource on-call.	Michael Birdman
SCHOOL SITES				
ELC/ECSE	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. It is recommended that the board members assigned to this does not have students at this site.	One-time introductory meeting; available as resource on-call.	Cheryl Barry
Elementary Site Liaison 1: Concord, Countryside	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. Board members attend every third month; site to receive monthly written board summary. It is recommended that the board members assigned to this do not have students at any of these sites.	One-time introductory meeting; available as resource on-call.	Elliot Mann
Elementary Site Liaison 2: Normandale, Creek Valley	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. Board members attend every third month; site to receive monthly written board summary. It is recommended that the board members assigned to this do not have students at any of these sites.	One-time introductory meeting; available as resource on-call.	Erica Allenburg
Elementary Site Liaison 3: Cornelia, Highlands	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. Board members attend every third month; site to receive monthly written board summary. It is recommended that the board members assigned to this do not have students at any of these sites.	One-time introductory meeting; available as resource on-call.	Karen Gabler
Middle School Liaison	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. It is recommended that the board members assigned to this do not have students at any of these sites.	One-time introductory meeting; available as resource on-call.	Dan Arom
EHS	JUNE	Attend PTO or site council meetings only to share information about the board and collect information about site. It is recommended that the board members assigned to this does not have students at this site.	One-time introductory meeting; available as resource on-call.	Michael Birdman

***ISD 287 has been removed from this chart because it is more than a liaison role, it is a paid full board position that needs to be renewed annually in January.

Board Calendar for PLC Attendance

September	Karen Gabler	9/10 10/8
October	Jen Huwe	11/12
November	Elliot Mann	12/3
December	Erica Allenburg	1/14
January	Dan Arom	2/11
February	Cheryl Barry	3/4
March	Michael Birdman	4/8
April	Karen Gabler	5/13
May	Jen Huwe	