

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
VIRTUAL Regular Meeting
April 27, 2020**

President Johnson convened the virtual meeting at 8:07 p.m. This meeting was held in compliance with the Stay-Home, Stay-Safe Executive Order. In addition, Executive Order 2020-15 temporarily authorizes a public meeting to be held remotely.

Members Present Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson

Members Absent None

Written Communication None

Audience Communication None

Response to Prior Audience Communication None

District Update from the Superintendent Superintendent Oquist extended her appreciation to the thousands of individuals who have come together during this time – Board members, staff, students and the community. She acknowledged the LPS Education Foundation, PTSA Council, Livonia Chamber of Commerce, and Taffy for raising funds in a short period of time to provide internet access for LPS families who need that support in order to move forward with the Continuous Learning Plan. Mrs. Oquist acknowledged the Senior Class of 2020 and relayed that many folks are working hard to find ways to recognize and celebrate the graduates.

Written Communication None

Audience Communication None

Response to Prior Audience Communication None

**Consent
Agenda**

It was moved by Mr. Centers and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of February 24, 2020
- V.B. Minutes of the Special Meeting of March 16, 2020
- VII.A. Approval of 2020-2021 Cooperative Agreements for Livonia Transition Program
- VII.B. Approval of 2020-2021 Cooperative Agreements for Livonia Career Technical Center

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Purchase and
Installation of
Bleachers in
Franklin and
Stevenson High
School
Competition
Gyms**

It was moved Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of new competition gymnasium bleachers at Franklin High School and Stevenson High School by Interkal, LLC, Kalamazoo, Michigan, in the amount of \$340,984.00, plus 6% contingency in the amount of \$20,459.00, for a total amount of \$361,443.00.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval to
Purchase
Furniture for
Stevenson High
School – 2013
Bond**

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the purchase of furniture for Stevenson High School from Interior Environments, Novi, Michigan in the amount of \$52,022.16.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval to
Purchase
Furniture for
Frost Middle
School – 2013
Bond**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the purchase of furniture for Frost Middle School from Interior Environments, Novi, Michigan in the amount of \$29,862.64.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Resolution for
the Wayne
County
Regional
Enhancement**

It was moved by Mrs. Bradford and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District adopt a resolution requesting the Wayne County Regional Educational Service Agency (Wayne RESA) to submit to its electors the question of a regional enhancement millage proposal for two

Millage

mills for a period of six years, 2022 to 2027 inclusive, at the state general election on November 3, 2020.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Appointment of Director of Elementary Programs and District Services

It was moved by Mrs. Bonifield and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint the person listed on the attached document (William R. Green) as director of elementary programs and district services.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Teachers for Approval

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2019-20 school year to the following teachers:

Michalski, Teresa	1.0 ESAP - Johnson Upper Elementary
Pacheco, Aimee	1.0 Social Worker – Student Services
Zarzycki, Kimberly	1.0 ASD Coach - Student Services

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Teachers for Tenure

It was moved by Mr. Centers and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the respective date:

<u>Name</u>	<u>Date Effective</u>
Jenna Tavis	March 4, 2020

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Leave of Absence

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for leave of absence as listed below:

<u>Name</u>	<u>Date Effective</u>
Michele Morello	2020-2021 School Year

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Resignations

The Board was informed that resignations were accepted for:

<u>Name</u>	<u>Date Effective</u>
Jessica Kline	June 15, 2020
Nicole Lane	March 31, 2020

Retirements

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

Ronald (Joe) Anderson, who will retire from the district on June 30, 2020, and will have devoted 27 years of dedicated, loyal, and outstanding service to the students of Riley Middle School, Frost Middle School, Churchill High School and the Livonia Career Technical Center as an assistant principal and principal.

Judith Bergeski, who will retire from the district on June 15, 2020, and will have devoted 26 years of dedicated, loyal, and outstanding service to the students of Stevenson High School as a teacher.

Kathleen Frame, who will retire from the district on June 15, 2020, and will have devoted 28 years of dedicated, loyal, and outstanding service to the students of Grant Elementary, Washington Elementary, Academic Services, Cooper Upper Elementary, Rosedale Elementary and Webster Elementary as a teacher.

Karla Halvangis, who will retire from the district on June 22, 2020, and has devoted 26 years of dedicated, loyal, and outstanding service to the students of Churchill High School as a teacher and assistant principal.

Mary Higginbotham, who retired from the district on March 31, 2020, and devoted 19.3 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a transportation driver in the Transportation Department.

Susan Licata, who will retire from the district on June 15, 2020, and will have devoted 25 years of dedicated, loyal, and outstanding service to the students of Tyler Elementary, Johnson Elementary, Rosedale Elementary and Riley Upper Elementary as a teacher.

Barbara McConnell, who will retire from the district on June 15, 2020, and will have devoted 19 years of dedicated, loyal, and outstanding service to the students of Cleveland Elementary and the Jackson Early Childhood Center as a preschool instructor and young five's teacher.

Maureen McGowan, who will retire from the district on June 15, 2020, and will have devoted 17.5 years of dedicated, loyal, and outstanding service to the students of Holmes Middle School and the Livonia Career Technical Center as a teacher.

Ann (Nancy) Rose, who will retire from the district on June 21, 2020, and will have devoted 31 years of dedicated, loyal, and outstanding service to the students of Cooper Elementary and Cleveland Elementary as a teacher.

Marie Wolffe, who will retire from the district on June 15, 2020, and will have devoted 23 years of dedicated, loyal, and outstanding service to the students of Taylor Elementary, Randolph Elementary, Cass Elementary and Holmes Middle School as a media specialist.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Sympathy
Resolution for
Edward
Urbanski**

It was moved by Mrs. Jarvis and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District adopt a sympathy resolution for the family of **Edward Urbanski**.

Edward Urbanski

***WHEREAS**, The Board of Education was saddened to hear of the untimely death of Edward Urbanski; and,*

***WHEREAS**, He was employed by the Livonia Public Schools School District as a paraprofessional and technology support leader at Tyler Elementary and Central Office; and,*

***WHEREAS**, He consistently demonstrated his outstanding dedication to students, parents, and staff; and,*

***WHEREAS**, Edward will be remembered with great fondness and with a profound sense of gratitude for the immeasurable contributions he made to our school district;*

***NOW, THEREFORE, BE IT RESOLVED** That the Board of Education of the Livonia Public Schools School District offers its deepest sympathy to the family and friends of Edward Urbanski.*

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Second
Reading &
Adoption of
Board Policy**

It was moved by Mrs. Bonifield and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BBBC – Board
Member
Expenses and
Development
Opportunities**

BYLAWS OF THE BOARD

BOARD OPERATIONS

BOARD MEMBER EXPENSES AND

DEVELOPMENT OPPORTUNITIES

The District may pay (through reimbursement or otherwise) the actual and necessary expenses incurred by its Board members in the discharge of their official duties or in the performance of functions authorized by the Board.

- Direct District expenditures must be approved by the Board at a voting Board meeting prior to the expense being incurred.
- Individual Board member reimbursements must be approved at a voting Board meeting prior to payment of the reimbursement to the Board member.
- Any expenditure of District funds that exceeds \$500 per event or includes overnight travel, whether it is a direct District expenditure or a Board reimbursement, must have prior Board approval at a voting Board meeting.

Board members are encouraged to attend educational, leadership, and developmental classes, workshops, conferences, and seminars which will assist them in the performance of their duties. Members may be reimbursed for their actual and necessary expenses, which include registration fees, costs of travel, lodging, and meals (not including alcoholic beverages).

Members shall be subject to the same per diem rates and mileage rates as employees of the District. The District's standard expense reporting procedure will be followed.

BBBC

APRIL 27, 2020

**BBBE – Board
Member
Compensation**

**BYLAWS OF THE BOARD
BOARD OPERATIONS
BOARD MEMBER COMPENSATION**

**BBBE
APRIL 27, 2020**

The Board of Education authorizes compensation for its members which shall not exceed \$50.00 per meeting and authorizes \$100 additional compensation per year for the secretary of the Board.

Subject to the provisions of the Revised School Code, the following activities are designated as meetings or functions for which Board of Education members shall be entitled to compensation:

- All regular Board of Education meetings
- All special Board of Education meetings
- All individual committee meetings if scheduled on other than the night of a regular or special Board of Education meeting
- Study sessions of the Board of Education
- Joint meetings with other governmental agencies when the Board of Education functions as a committee-of-the-whole; i.e., meetings with city councils, board of trustees for Schoolcraft College, etc.

**BBC – Board
Committees**

**BYLAWS OF THE BOARD
BOARD OPERATIONS
BOARD COMMITTEES**

**BBC
APRIL 27, 2020**

The Board of Education shall operate as a committee-of-the-whole. The Board exercises its powers and duties only in a properly called meeting in accordance with state laws.

The standing committees of the Board shall include: Building and Site, Curriculum, Finance, Legislative, Personnel, and Policy. Additional ad hoc committees may be formed or liaisons designated as deemed necessary by the Board. Committee meetings will be conducted in accordance with the current state law. Board members serving on such committees shall function as liaisons between the Board of Education and District administration and will make recommendations or advise the Board as a whole, relative to their areas of study.

The president shall appoint, as soon as possible following the meeting of the election of officers, chairpersons and members of Board committees. Board members may also be delegated other special or specific duties or assignments by the Board when deemed necessary.

**BBE – Board
Attorney**

**BYLAWS OF THE BOARD
BOARD OPERATIONS
BOARD ATTORNEY**

**BBE
APRIL 27, 2020**

The Board of Education shall employ an attorney(s) to represent the School District or Board in all suits brought for or against the District and to render other legal service for the welfare of the School District. Contact with the attorney(s) shall be made by the Board president or the superintendent.

**BBF – Advisory
Committees to
the Board
(Removal of
Policy)**

**BYLAWS OF THE BOARD
BOARD OPERATIONS
ADVISORY COMMITTEES TO THE BOARD**

**BBF
JUNE 20, 1988
Reviewed 11/2013**

The Board of Education encourages citizen participation in the decision-making processes. Advisory committees of the following categories shall be organized.

Members of an advisory committee shall adhere to the following guidelines:

1. ~~Board-appointed advisory committees shall function within the organizational frameworks approved by the Board. A staff member or members may be~~

assigned to help the group carry out its functions. The composition of advisory committees shall be broadly representative and shall take into consideration the specific tasks assigned to the committee. Only the Board shall have the authority to dissolve advisory committees it has created.

The Board will inform each advisory committee of its guidelines. These guidelines may include:

- .. the length of time the committee shall exist;
- .. the length of time each member is being asked to serve;
- .. the service the Board wishes the committee to render;
- .. the resources the Board will provide;
- .. the approximate dates on which the Board wishes to receive major reports;
- .. Board policies governing citizens' committees and the relationship of these committees to the Board as a whole, individual Board members, the superintendent, and other members of the professional staff; and
- .. responsibilities for the release of information to the press.

2. School and district level advisory committees that are required under federal and state programs shall function in accordance with the requirements pertaining to each specific federal or state program; the Board shall grant to those bodies the advisory responsibilities relevant to the planning, implementation, and evaluation of such program or project.

BBH – Awards, Recognitions, Certificates

BOARD POLICY BOARD OPERATIONS AWARDS, RECOGNITIONS, CERTIFICATES

**BBH
APRIL 27, 2020**

The Board of Education may recognize individuals or groups by resolution or other means for outstanding contributions or other occasions, as designated by the Board and/or the superintendent.

BC – Board of Education Meetings

BYLAWS OF THE BOARD BOARD OPERATION BOARD OF EDUCATION MEETINGS

**BC
APRIL 27, 2020**

The Board of Education welcomes and encourages attendance at its meetings by the public and the press. Except as otherwise provided by law, all Board meetings are open to the public.

Following the Board's approval at its July organizational meeting, the schedule of regular Board meetings during the school year shall be published and/or posted in accordance with law.

Opportunity for citizens to address the Board of Education at its meetings shall be provided through audience communications.

Agendas for all Board meetings shall be available on the School District's website. The minutes of all voting meetings of the Board shall be available on the School District's website following their approval by the Board. The full text of the minutes of all regular and special meetings shall be on file in the office of the superintendent and shall be made available to the public on request.

BCAA – Annual Organizational Meeting

BYLAWS OF THE BOARD BOARD OPERATIONS ANNUAL ORGANIZATIONAL MEETING

**BCAA
APRIL 27, 2020**

The members of the Board of Education shall meet annually in July for the purpose of organizing the Board, with the exception of electing officers (which takes place in January). The Board shall adopt a regular monthly meeting schedule by a vote of a

majority of the members at the organizational meeting. The executive assistant for the Board of Education shall post at the main office of the Board of Education a notice of the schedule of meetings within ten days after the organizational meeting. Such notice shall include the name, address, and phone number of the Board office and the date, time, and location of meetings.

BCAB – Regular Meetings

BYLAWS OF THE BOARD BOARD OPERATIONS REGULAR MEETINGS

**BCAB
APRIL 27, 2020**

Regular meetings of the Board of Education shall be held in the District's administration building, 15125 Farmington Road, Livonia, Michigan, unless otherwise determined by the Board.

The regular meeting date or time may be changed by a majority vote of the Board. Public notice of meeting schedule changes must be posted at the District's administration building and on the District website within three days following the meeting at which the schedule is changed. Public notice of a change in a regular meeting date must be posted at least 18 hours prior to the meeting. Should there be a location change for a regular meeting, notice will be made to the community as soon as possible.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Second Reading & Adoption of Board Policy EBBCB – Weapons on District Property

It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

BOARD POLICY BUSINESS MANAGEMENT WEAPONS ON DISTRICT PROPERTY

**EBBCB
APRIL 27, 2020**

The Livonia Public Schools School District prohibits firearms and other weapons on District premises, in District vehicles, and at District-related functions. The term 'weapon' means any object which, in the manner in which it is used, is intended or represented to be used, is capable of inflicting bodily harm, property damage, or endangering the health and safety of any person(s).

Exceptions can be made for persons with written approval from the District's current superintendent; weapons in the possession and under the control of law enforcement; and weapons in the possession of LPS authorized security personnel. Additionally, a parent or legal guardian (of an LPS student) who is a properly licensed concealed weapon carrier is not precluded from carrying a concealed pistol on school property while remaining in their vehicle as they drop off their student at school or pick up their student from school. This policy does not prevent the appropriate use of starter pistols in sporting events.

Staff members and students shall immediately report to administration any knowledge of dangerous weapons and/or threats of violence by students, staff members, or visitors to a school or to the District. Failure to report such information may subject the staff member to disciplinary action, up to and including termination.

District employees and students who violate this policy are subject to discipline, including permanent termination or expulsion. Others who violate this policy are subject to being banned from District premises and District-related functions. The superintendent or superintendent's designee shall refer a person who knowingly violates this policy to law enforcement officials.

Note: Weapon includes, but is not limited to, firearm; gun; revolver; pistol; dagger; dirk; stiletto; knife with a blade over three inches in length; pocket knife opened by a mechanical device; iron bar; brass knuckles; or other devices designed to or likely to inflict bodily harm.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval for
Board Members
to Participate in
MASB Live
Webinar
Conference**

It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve that up to three Board trustees participate in MASB's Virtual 2020 Communications and Marketing Conference on May 19, 2020, for a total cost of up to \$540 (three participants @\$180 each).

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Adjournment
Off/Supt/jw**

President Johnson adjourned the meeting at 9:40 p.m.