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**Executive Advisory Board Meeting**

**January 31, 2018**

**9:00 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, January 31, 2018 at the Mid-Valley Special Education Cooperative, Administration Building.

**Call to Order**

Dr. Pearson, Superintendent D303, Board Chairman called the meeting to order at 9:00 a.m.

**Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Mutchler, Superintendent D304; and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Marianne Fidishin, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

**Approval of the Agenda**

Dr. Pearson called for the Approval of the Agenda. Dr. Stirn moved and Dr. Leden seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

**Public Comment**

None

**Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, January 4, 2018
- 4.2 Approval of Bill, January, 2018
- 4.3 Approval of Payroll, January, 2018
- 4.4 Approval of Financial Report, January, 2018
- 4.5 Approval of Revised Board Policy 4:110, Operational Services: Transportation
- 4.6 Approval of Revised Board Policy 4:150, Operational Services: Facility Management and Building Programs
- 4.7 Approval of Revised Board Policy 5:220, Professional Personnel: Substitute Teachers
- 4.8 Approval of Revised Board Policy 6:150, Instruction: Home and Hospital Instruction
- 4.9 Approval of Revised Board Policy 6:300, Instruction: Graduation Requirements
- 4.10 Approval of Revised Board Policy 6:340, Instruction: Student Testing and Assessment Program
- 4.11 Approval of Revised Board Policy 7:10, Students: Equal Education Opportunities
- 4.12 Approval of Revised Board Policy 7:15, Students: Student and Family Privacy Rights
- 4.13 Approval of Revised Board Policy 7:250, Students: Student Support Services
- 4.14 Approval of Revised Board Policy 7:340, Students: Student Records

Dr. Pearson called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

**Information**

**5.1 Student and Staff Enrollment, January, 2018**

Dr. Fidishin reported on enrollment numbers for January 2018 and 2017

**5.2 Administrative Liaison Minutes, January 29, 2018**

Dr. Fidishin shared the minutes from the January 29th Administrative Liaison Meeting.

### **5.3 Donation for Deaf/Hard of Hearing Program**

Dr. Fidishin shared that Mr. Robert Turley of Geneva, IL generously donated a Television Amplification System to the Deaf/Hard of Hearing Program

### **5.4 S.A.I.L. Program Grant Award**

Dr. Fidishin shared the United Methodist Foundation of Northern Illinois awarded Baker Memorial a \$2000.00 grant to support the Mid-Valley Special Education Cooperative program, S.A.I.L.

### **5.5 Capital Projects Estimate**

Dr. Fidishin reported the estimated costs for the Capital Projects that will take place at the Mid-Valley Special Education Cooperative and Mades-Johnstone School.

## **For Discussion**

### **6.1 Board Workshop, March 7, 2018**

This workshop will focus on preliminary budget, staffing numbers and projected programs.

### **6.2 C.L.A.S.S. Program**

Dr. Fidishin shared that Geneva School District will be supporting their own students who would normally participate in the C.L.A.S.S. program. With this change the C.L.A.S.S. program may be eliminated due to low enrollment.

### **6.3 Early Childhood New Pathways Class Elimination**

Dr. Fidishin shared that due to low enrollment projections, this class may be eliminated.

### **6.4 Room Use Deadline, March 1, 2018**

Dr. Fidishin reported that Mid-Valley has a room use deadline of March 1, 2018 to determine if programs in the different District's buildings will remain in the same buildings or if the programs will have to change locations.

## **For Action**

### **7.1 Approval of the Personnel Report, January 2018**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Personnel Report. Motion was passed with unanimous roll call vote.

### **7.2 Approval of the Waubensee Community College Facilities Contract**

Dr. Hichens motioned, seconded by Dr. Leden for Approval of the Waubensee Community College Facilities Contract. Motion was passed with unanimous roll call vote.

### **7.3 Approval of CUSD 303 Administrative Fees for FY19**

Dr. Mutchler motioned, seconded by Dr. Stirn for Approval of CUSD 303 Administrative Fees for FY19. Motion was passed with unanimous roll call vote.

### **7.4 Approval of Continuance of Employment for Principal, 2018-2019**

Dr. Stirn motioned, seconded by Dr. Leden for Approval of Continuance of Employment for Mades-Johnstone Principal, 2018-2019. Motion was passed with unanimous roll call vote. It was brought to the attention of the Board that this item is not required to be an Action item going forward.

### **7.5 Approval of Extended School Year (ESY) Coordinator Job Description**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Extended School Year (ESY) Coordinator Job Description. Motion was passed with unanimous roll call vote.

### **7.6 Approval of Extended School Year (ESY) Teacher Job Description**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Extended School Year (ESY) Teacher Job Description. Motion was passed with unanimous roll call vote.

Dr. Mutchler moved to have Action items 7.7 thru 7.16 grouped in one Action vote.

**7.7 Approval of Revised Policy 2:260, Cooperative: Uniform Grievance Procedure**

**7.8 Approval of Revised Board Policy 5:20, General Personnel: Workplace Harassment Prohibited**

**7.9 Approval of Revised Board Policy 5:90, General Personnel, Abused and Neglected Child Reporting**

**7.10 Approval of Revised Board Policy 5:100, General Personnel: Staff Development Program**

**7.11 Approval of Revised Board Policy 5:220, Professional Personnel: Substitute Teachers**

**7.12 Approval of Revised Board Policy 5:240, Professional Personnel: Suspension**

**7.13 Approval of Revised Board Policy 5:290, Educational Support Personnel: Employment Termination and Suspensions**

**7.14 Approval of Revised Board Policy 7:70, Students: Attendance and Truancy**

**7.15 Approval of Revised Board Policy 7:190, Students: Student Behavior**

**7.16 Approval of Revised Board Policy 7:305, Students: Student Athletic Concussions and Head Injuries**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of Revised Policy Action items 7.7 thru 7.16. Motion was passed with unanimous roll call vote.

### **Adjournment**

Motion made by Dr. Stirn and seconded by Dr. Leden. By consensus the motion carried 5-0 Ayes.

**The meeting adjourned at 9:39 AM**

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Chair of the Mid-Valley Board

***The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, March 7, 2018, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174***