POLICY TITLE: Student Activities Fundraising

POLICY NO: <u>D</u>356.40 PAGE 1 of 1

Minidoka County Joint School District # 331

The Minidoka County School Board recognizes that some student groups may choose to conduct fundraisers to help defray the costs of participation by students. The Board is also concerned about the impact that fundraising can have on local businesses and the community in general. The Board is therefore setting forth the following policy with regard to student fundraising by student groups in the district.

<u>Fundraising activities where the donor gets something in return (concert attendance, dinner, raffle tickets, candy, fruit or ice cream sales, etc.) are preferable. Groups must get prior approval before soliciting cash donations or sponsorships.</u>

The Board reserves the right to deny approval of any proposed fundraising.

Sponsorships

The selling of sponsorships and/or advertising where a business or individual's name is to be displayed in a program or on display on a field or gym must abide by the criteria set forth in this policy and in Policy 746.50 Advertising in Schools - Revenue Enhancement.

Approval

All fundraising must be approved in advance in general by the school board, and in detail by the building administrator/designee. General approval by the school board is done during the annual review process and would reflect the total amount to be raised by each student group, or the total amount assessed per participant in the group, an include a budget outlining proposed uses for the funds (see Form 356.40F1). Detailed approval is whenthat the student group advisor or coach should-receives written approval in advance from their administrative supervisor/designee for each and every different fund raising activity.

The total amount to be fundraised for the year should be presented to the board with proposed uses for the funds identified. The board requests an annual report identifying any expenditures that were not outlined in the initially proposed uses approved by the board.

Activity Assessments

When a student group (sport, organization, club, etc.) chooses to assess a dollar amount per participating student, that total amount must be approved by the board. This total amount is to include ALL fundraising AND parent contributions. Once the total is achieved, fundraising and solicitations to parents should cease. (Example: If the participant amount for a student group is \$500 per student and there are 10 students, the total amount that could be collected in parent contributions AND fundraisers is \$5,000.)

If the fundraising limit for a student group has been reached and a special unforeseen event (playoffs, competition, etc.) becomes available, additional fundraising activities may be approved by the Board, but approval must be given prior to the fundraising taking place.

Reporting

The board requests an annual report (see Form 356.40F2) identifying expenditures for the year, highlighting any that were not outlined in the initially proposed budget approved by the board.

The Board reserves the right to deny approval of any proposed fundraising.

LEGAL REFERENCE: ADOPTED: September 19, 2016 AMENDED/REVISED: