

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
OF  
EDUCATION SERVICE CENTER, REGION 20

October 24, 2012

The Board of Directors of Education Service Center, Region 20 met in regular session at 10:03 a.m. on Wednesday, October 24, 2012 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Ronald W. Eckel, Vice Chairman  
Ms. Kay Franklin, Secretary  
Mr. Frederick E. Maples, Jr.  
Mr. Tom Winn, Member

Also present were:

Dr. Ronny Beard, Executive Director, ESC-20  
Dr. Richard Alvarado, Associate Director, Administrative/Instructional Services, ESC-20  
Mr. John McCauley, Associate Director, Information Technology, ESC-20  
Mr. Jeff Stone, Associate Director, Business & Human Resource Services, ESC-20  
Ms. Beverly Meyer, Associate Director, Transition, Information Technology, ESC-20  
Dr. Harriett Jackson, Component Director, Infrastructure & Network Services, ESC-20  
Ms. Carol Morgan, Component Director, Head Start Services, ESC-20  
Ms. Pat Nickle, Component Director, Consulting Services, ESC-20  
Ms. Dana Duvall, Head Start Policy Council Representative  
Ms. Jan Dunevant, Assistant to the Executive Director, ESC-20

PROGRAM HIGHLIGHT

Ms. Susanna Garza provided an overview of the new Texas Success program.

MINUTES OF THE AUGUST 22, 2012  
MEETINGS

Mr. Winn made a motion to approve the following resolution. Ms. Franklin seconded the motion which was unanimously approved.

- BUDGET WORK SESSION
- BOARD HEARING
- BOARD MEETING

BE IT RESOLVED, That the Board of Directors approves the minutes of the August 22, 2012 meetings.

- Budget Work Session
- Board Hearing
- Board Meeting

AMENDMENTS TO THE 2012-2013  
OFFICIAL BUDGET

Mr. Eckel made a motion to approve the following resolution. Mr. Maples seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2012-2013 budget amendments.

**COMMITMENT OF FUND BALANCE**

Mr. Winn made a motion to approve the following resolution. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors hereby establishes \$131,452 of non-spendable fund balance and \$7,340,345 in commitments of its General Fund Balance.

**PERSONNEL – NEW EMPLOYEES & SEPARATIONS (PROFESSIONAL STAFF)**

Ms. Franklin made a motion to approve the following resolution. Mr. Eckel seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms the appointment to the professional staff of ESC-20.

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>PREVIOUS EMPLOYMENT</u></b>
Concha, Beveylon Marcia	Educational Specialist	10-Sept-12	Chef with Region 13
Fender, Robyn Alane	Educational Specialist	24-Aug-12	Master Teacher, Lytle ISD
Rhodes, Jill Christine	Educational Specialist	4-Sept-12	Assistant Principal, Judson ISD
Sellers, Dawn R.	Educational Specialist, Critical Area	6-Aug-12	Special Education Inclusion Teacher, North East ISD
Shaeffer, Ravae	Educational Specialist	1-Sept-12	Adjunct Employee with Region 20
Wonish, Catherine Diane	Educational Specialist, Critical Area	13-Aug-12	Instructional Specialist/IEP Facilitator, Schertz, Cibolo & Universal City ISD
Zinsmeyer, Marsalie M.	Educational Specialist	6-Aug-12	Administrator/Academic Coordinator, Medina Valley ISD

BE IT ALSO RESOLVED, That the Board of Directors acknowledges the separation of employment by professional staff of ESC-20.

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>REASON</u></b>
Andrews, Roselyn A. (Rose)	Coordinator II, Support Programs & Services	31-Aug-12	Retirement
Gore, Amy L.	Quality Assurance Analyst I	31-Aug-12	Retirement

CONTRACTS OVER \$25,000

Mr. Winn made a motion to approve the following resolution. Mr. Maples seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

<u>Agency/School District</u>	<u>Contract Amount</u>	<u>Center Component</u>
<b>ESC-20 IS PURCHASING SERVICES ON THE FOLLOWING CONTRACTS</b>		
<b>Carly Winter</b> Independent Contractor – Audiological Services to San Antonio ISD and East Central ISD, 8/20/12 – 8/31/13	\$35,625.00	Administrative and Instructional Services
<b>Paula Kluth Consulting</b> Independent Contractor – Training/School District Visits, 1/24-25/13; 2/5-6/13; 4/2-3/13; 5/2/13	\$33,500.00	Administrative and Instructional Services
<b>SHI Government Solutions Software House International</b> JasperServer Subscription, 9/10/12 – 2/9/13	\$87,971.00	Informational Technology
<b>Y&amp;L Consulting, Inc.</b> Contracted IT Personnel, 9/10/12 – 11/30/12	\$30,000.00	Informational Technology
<b>Sirius Computer Solutions, Inc.</b> DASD Hardware Maintenance – 3 year contract, Effective: 9/1/12 – 8/31/15; Year 1 of 3: 9/1/12 – 8/31/13	\$26,211.54	Informational Technology
<b>Sirius Computer Solutions, Inc.</b> IBM Software (Operating System), Effective: 9/1/12 – 8/31/13	\$569,088.48	Informational Technology
<b>IBM Corporation</b> Software (Middleware), Effective: 9/1/12 – 8/31/13	\$396,055.80	Informational Technology
<b>Savvy Technology Solutions, LLC</b> Professional Services, Section 508, Compliance Testing Services, Effective: 9/1/12 – 8/31/13	\$75,000.00	Informational Technology
<b>Denim Group</b> Professional Services, J2EE TxEIS Conversion & Development Services, Effective: 9/1/12 – 8/31/13	\$75,000.00	Informational Technology
<b>Savvy Technology Solutions, LLC</b> Professional Services, IT Staff Augmentation Services, Effective: 9/1/12 – 8/31/13	\$175,000.00	Informational Technology
<b>Savvy Technology Solutions, LLC</b> Professional Services, Technical Writer/ Business Analyst, Effective: 9/24/12 – 8/31/13	\$30,000.00	Informational Technology

<u>Agency/School District</u>	<u>Contract Amount</u>	<u>Center Component</u>
<b>Sirius Enterprise System Group</b> IBM Hardware Maintenance Renewal, Year 3, Effective: 9/1/12 – 8/31/13	\$228,360.91	Informational Technology
<b>Sirius Enterprise System Group</b> VTS Maintenance, Year 3, Effective: 10/1/12 – 9/30/13	\$51,358.90	Informational Technology
<b>IBM Corporation</b> Business Continuity & Recovery Services, Mainframe, Server, Tape Drives, Printer & Communication Equipment, Effective: 10/1/12 – 9/30/13	\$191,640.00	Informational Technology

HEAD START ANNUAL REPORT TO  
THE PUBLIC & REQUEST FOR 5 YEAR  
GRANT CYCLE

Mr. Eckel made a motion that the following resolution be approved. Mr. Maples seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Annual Report to the Public for 2011-2012 and the Request for Non-Compete Five Year Grant Cycle.

PROPOSALS

Mr. Winn made a motion that the following resolution be approved. Mr. Maples seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the following proposals:

Renewal Proposal for Temporary Security Staffing  
Renewal Proposal for HVAC & Plumbing Services  
Renewal Proposal for Electrical & Cabling Service  
Renewal Proposal for Vehicle Maintenance Services

INFORMATION ONLY ITEMS

Information was provided on the following items:

- Introduction of the Head Start Policy Council Representative
- Head Start Policy Council Report
- Expenditures in Excess of \$25,000
- Investment Report
- Accounts Receivable
- Executive Director's Report

EXECUTIVE DIRECTOR PRE-  
CONFERENCE

ADJOURNMENT

There being no further business, the meeting adjourned at 1:51 p.m.

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Board Chair

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Board Secretary