

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

TRUTH-IN-TAXATION HEARING
REGULAR SCHOOL BOARD MEETING

December 5, 2013

The annual Truth-in-Taxation Hearing was held on December 5, 2013 at 6:05 pm. At roll call the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner and Superintendent Dr. Linda Madsen, ex officio.

Lawrence Martini, Director of Business Services, presented the district's proposed tax levy, followed by an opportunity for public questions and answers. There was no citizen input or questions from the audience.

At 6:30 pm Member Bystrom moved to adjourn the hearing. The motion was seconded by Member Turner, all members voted aye and the hearing was adjourned.

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:04 p.m. on Thursday, December 5, 2013, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Robert Rapheal, Gail Theisen, Erin Turner and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and no changes were made.

4. VISITORS: Luke Odegaard – FL resident and Facility Task Force member voiced his support for the bond proposal.

5. STUDENT ACHIEVEMENT:

Southwest Junior High – Principal Marc Peterson reported his school is investigating “The IB Middle Years Program” for grades 7-8. He has received access from the IB regional office to prepare and submit an application for candidacy and has been communicating with staff about moving forward. Mr. Peterson will coordinate with elementary PTO meetings in February and March to discuss options.

Positive Happenings: School Board Members reported on the many school programs and events they have attended the past month.

6. REPORTS:

Buildings & Grounds – Gail Theisen reported that the Buildings & Grounds committee talked with Mike Kopietz regarding the air quality changes made at the high school and feedback shows this was a huge success. They also reviewed floor plans from DLR.

Communications – Julie Corcoran reported that the Communications committee discussed data that could be collected to share with the community to better understand school demographics and work, reviewed groups for communication if the board moves ahead with facilities work, informed about the cable tv program set to begin airing in mid-January.

Finance – Dan Kieger reported that the Finance committee reviewed the audit report, reviewed the budget and discussed petty cash all of which are on the agenda.

Policy – Erin Turner reported that the Policy Committee looked at the New Business items on the agenda for tonight.

Staff Welfare – Erin Turner reported that the committee discussed superintendent goals.

City of Forest Lake – Gail Theisen reported there are vacancies on the planning commission, the cable franchise agreement was approved, FLake Festival is coming up, and Cherrywood Pointe Assisted Living will have 92 units and create 70-80 jobs.

EMID – Karen Morehead reported they are working with the legislature to maintain dollars as well as governance of the two schools. They are also looking at enrollment for the school run by the Perpich Center for the Arts as the initial enrollment was low.

916 – Gail Theisen reported that MMKR showed their audit, intermediate schools need maintenance projects done, they are building a new school in Blaine to be closer to their member districts, and four other districts want to be part of this group.

Superintendent's Report: Dr. Madsen thanked Raphael Holden for the American Indian display in the district office lobby, she congratulated Member Bystrom for being recognized as having completed 100 hours of attendance at MSBA and MSBA sponsored activities, the new Q Comp coordinator is Angela Nelson and interviews for Q Comp instructional coaches are in process. The winter sports season has started and she encouraged attendance at various sporting and holiday events. Dec. 10th is the Chamber Holiday Luncheon, Dec. 19th is the retired educators lunch at the high school with program provided by high school musicians, February 3rd is the SEC music festival at the high school, and Feb. 22nd is the Rotary Plunge.

7. CONSENT AGENDA ITEMS: Member Bystrom moved to approve Consent Agenda Items 7.1-7.5. The motion was seconded by Member Corcoran, all members present voted aye and the motion carried.

7.1 Approved the Minutes of November 7 & 21 and December 2, 2013.

7.2 Approved the bills as of December 5, 2013.

7.3 Approved Classified Personnel:

Resignation:

Beck, Sonja – School Bus Aide, effective November 21, 2013

Siems, Judith – Special Education Paraprofessional II at Wyoming Elementary, effective December 2, 2013

Williams, Bruce – School Bus Driver, effective November 22, 2013

Recommendation of Employment:

Carpenter, Amy – Noon Duty Supervisor I at Forest View Elementary, 2 hours per day and 35 weeks per year, effective November 14, 2013 (Open position)

Pahl, Annabella – Substitute School Bus Driver, effective November 21, 2013

Pate, Jennifer – School Age Care Program Aide at Lino Lakes Elementary, 4 hours per day and 40 weeks per year, effective November 12, 2013 (Open position)

Peterson, Michelle – Special Education Paraprofessional II at Scandia Elementary, 6 hours per day and 37 weeks per year, effective November 11, 2013 (Open position)

Pixley, Laura – Special Education Paraprofessional II at Scandia Elementary, 6 hours per day and 37 weeks per year, effective November 11, 2013 (Open position)

Marcantel, Rita – Substitute School Bus Driver, effective November 15, 2013.

Weiss, Lynn – Cook Helper/ Short Hour at Forest Lake Sr. High, 3 hours per day and 175 days per year, effective November 25, 2013 (Open position)

Authorization of Transfer:

Thompson, Janice – from Noon Duty Supervisor I at Linwood Elementary, 1 hour per day and 35 weeks per year to Special Education Paraprofessional II at Linwood Elementary, 3.5 hours per day and 35 weeks per year, effective November 25, 2013 (Open position)

Leave of Absence:

Gray, Laurie – Cook Manager at Forest Lake Elementary, leave of absence from December 4, 2013 through December 11, 2013

LaPlante, Jenny – Special Education Paraprofessional II at Wyoming Elementary, leave of absence from November 11, 2013 through November 22, 2013

Svardahl, Cynthia – Title I/Noon Duty Supervisor II at Lino Lakes Elementary, leave of absence from September 23, 2013 through November 8, 2013

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

Knight, Julie: Unpaid Child Care LOA from approximately 4/9/14-6/6/14.

B. Authorization of Teaching Positions(s):

1. Anderson, Jennifer: .5 FTE effective 12/2/13 (121 days).
2. Hirsch, Randall: .42 FTE Title I on voucher basis.
3. Pierron, Lindsey: 1.0 FTE effective 11/21/13 (125 days).

7.5 2013-2014 Parent Committee Resolution - The Indian Education Parent Education Committee of Forest Lake Area Schools does concur that the district's programs meet America Indian student needs.

8. Donations: Member Turner read the following donations, accepted with appreciation, and moved their acceptance. The motion was seconded by Member Kieger, all members voted aye and the motion carried. Donations: \$60 from Patricia Homyak, FL to FLHS student activities/general purpose; 2000 Buick from Charles & Katherine Benson, Scandia to FLHS

auto. tech. program; \$500 from Traveler's Community Connection, Andover, MA to Wyoming Elem for general education supplies; \$975 from Anonymous to 4th graders at Wyoming Elem for Science Museum presentations; \$170 from Target Corp., Mpls., to Scandia Elem for student activities and supplies; \$133.85 employee match, from Dean Foods, Fort Worth, TX to Central Montessori for student activities; art supplies from Mrs. Doris Graff, Wyoming, to Wyoming Elementary; \$200 from Frandsen Bank & Trust, Forest Lake to ECFE UnScary Halloween Party; 100 backpacks from Bruce's IGA, Wyoming to Wyoming Elementary for student use; \$20 from Anoka Hennepin Credit Union to Wyoming Elementary for student items.

9. OLD BUSINESS:

- 9.1 Approve Student Sex Nondiscrimination Policy 421 – Member Kieger moved to approve Student Sex Nondiscrimination Policy 421. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion was approved.
- 9.2 Approve Technology Acceptable Use and Safety Policy 540 – Member Kieger moved to approve Technology Acceptable Use and Safety Policy 540. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion was approved.
- 9.3 Approve Wellness Policy 546 – Member Kieger moved to approve Wellness Policy 546. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion was approved.
- 9.4 Accept 2012-2013 Financial Audit –Auditors from Malloy, Montague, Karnowski & Radosevich, P.A. (MMKR) presented the results of the 2012-2013 Financial Audit. Following the presentation and questions, Member Kieger moved to accept the 2012-2013 Financial Audit as presented. The motion was seconded by Member Bystrom, by roll call vote all members voted aye and the motion carried.
- 9.5 Certify 2013 Property Taxes Payable in 2014 - Member Kieger moved to Certify 2013 Property Taxes Payable in 2014 in the amount of \$17,148,537.93. The motion was seconded by Member Corcoran, by roll call vote all members voted aye and the motion carried. (Copy of certification in official minutes book).
- 9.6 Approve General Benefits Agreement – Member Kieger moved to approve the General Benefits Employee Terms for the 2012-2014 school years. The motion was seconded by Member Morehead, by roll call vote all members voted aye and the motion carried.
- 9.7 Ratify Supervisors' Agreement – Member Theisen moved to ratify the Supervisors' Agreement for the 2013-2015 school years. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.
- 9.8 Ratify 2013-2015 Agreement between ISD 831 and the Forest Lake Principals' Association. Member Kieger moved to ratify the 2013-2015 Agreement between ISD 831 and the Forest Lake Principals' Association. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried.

- 9.9 Ratify 2013-2015 Directors' Agreement – Member Theisen moved to ratify the 2013-2015 Directors' Agreement. The motion was seconded by Member Corcoran, by roll call vote all members voted aye and the motion carried.
- 9.10 Ratify 2012-2014 Forest Lake Technology Specialists' Association Employment Agreement - Member Kieger moved to ratify the Forest Lake Technology Specialists' Association Employment Agreement. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried.
- 9.11 Memo of Understanding between ISD #831 and the Forest Lake Association of Professional Office Personnel – Member Kieger moved to approve the Memo of Understanding between ISD #831 and the Forest Lake Association of Professional Office Personnel. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried.
- 9.12 Facilities Bond – Member Turner moved to approve the Resolution determining the necessity of issuing general obligation bonds not to exceed 176 million dollars and calling a special election and referendum thereon of May 20, 2014. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried.

President Rapheal called a recess at 8:35 pm. The meeting resumed at 8:48 pm.

- 9.13 Petty Cash Increase from \$3000 to \$5000 - Member Kieger moved to approve the petty cash increase from \$3000 to \$5000. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 First Reading of Proposed Credit Change for Secondary English Courses – This item will be placed on the next agenda for further review and action.
- 10.2 First Reading of Graduation Requirements Policy 613 – This item will be placed on the next agenda for further review and action.
- 10.3 First Reading of Student Transportation Safety Policy 531 – This item will be placed on the next agenda for further review and action.
- 10.4 Proposed Deletion of Outdated Policy 403 – Selection of District Department and Secondary Building Chairpersons. Member Kieger moved, seconded by Member Theisen to delete Policy 403. By roll call vote, all members voted aye and the motion carried.
- 10.5 Proposed Deletion of Outdated Policy 353 – Balanced Budget. Member Kieger moved, seconded by Member Bystrom to delete Policy 353- Balanced Budget. By roll call vote all members voted aye and the motion carried.
- 10.6 Proposed New Policy 543: School-Sponsored Student Publications and Activities – This item will be placed on the next agenda for further review and action.

11. CALENDAR DATES – The School Board reviewed upcoming calendar dates.

At 8:57 pm Member Kieger moved, seconded by Member Theisen to recess the regular meeting to go into closed session to consider preliminary allegations against an employee. (Exception under state statute 13D.05 Subd 2(b)). All members voted aye and the meeting recessed.

The closed meeting convened at 9:00 pm. Roll call was taken and all members were present. At 9:31 pm Member Theisen moved, seconded by Member Morehead to reconvene the regular meeting. At 9:31 pm the regular meeting was reconvened. Roll call was taken and all members were present.

As there was no further business, Member Morehead moved, seconded by Member Theisen, to adjourn and the meeting adjourned at 9:33 p.m.

Rob Rapheal

President

Kathleen Bystrom

Clerk