

The minutes presented within this document are a summary of the discussion that took place at the Board of Education meeting. To view the meeting in its entirety and hear full reports please go to: <https://www.youtube.com/watch?v=mdOmYBkZo98>

BOARD OF EDUCATION
Bristol, Connecticut
December 5, 2018 – Regular Meeting Minutes

The regular meeting of the Bristol Board of Education was held on Wednesday, December 5, 2018 at 7:00 p.m., in the auditorium of the Board of Education Administration Building, located at 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners: Jeff Caggiano, Jennifer Dube, Kristen Giantonio, Joseph Grabowski, Karen Hintz, Thomas O'Brien, Tina Taylor, Karen Vibert and Christopher Wilson; Dr. Susan Kalt Moreau Superintendent (arrived at 7:45 p.m.), Dr. Catherine Carbone, Assistant Superintendent, and

EXCUSED: Dr. Sam Galloway, Director of Human Resources

Dr. Moreau will arrive late to this evenings meeting because she is in Hartford with our Teacher of the Year (Mike Reynolds) at the CT Teacher of the Year reception.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Wilson called the meeting to order at 7:01 p.m. and asked the audience to stand for the National Anthem, performed by the Bristol Eastern High School Choir under the direction Michael Coderre. The audience remained standing for the Pledge of Allegiance. Chairman Wilson called for a moment of silence for Keith Simpson a principal at Bingham, Westwoods, Northeast, Stafford and Jennings School from 1963 to 1997; Emily Taillon a Teacher at O'Connell School from 1955 to 1960 and again from 1970 to 1992 and George Hebert Walker Bush, our 41st President of the United States and his family.

STAFF RECOGNITION

Walter Lewondowski Presentation – Walter Lewondowski, Art teacher at South Side School demonstrated (with the help of Carly Fortin) his invention; a Jackson Pollack methodology inspired splatter box that he uses in his classroom and recently shared with his colleagues at the CT Art Educators Conference. The box was well received at the conference and he and fellow teachers have come up with several other uses for the box, and Mr. Lewondowski is looking to get a patent on it as well.

Literacy Collaborative Presentation – Kim Difusco presented the Literacy Collaboration Certificates and pins to the following teachers: Marie Hurd, Erin Sexton, and Judy Nazare. Marie Hurd and Erin Sexton were present to receive their certificate and get pinned. Congratulations to the teachers for the completion of the Literacy Coach Collaborative.

APPROVAL OF MINUTES – November 7, 2018 Regular Meeting

On motion by Commissioner Dube and seconded by Commissioner Hintz it was

VOTED: *That the Board of Education approve the November 7, 2018 Regular Meeting minutes as written.* Commissioner Taylor abstained.

COMMITTEE REPORTS

Finance – Commissioner Vibert reported that the committee met on November 19th. The monthly items: Year to Date Budget Update, Appropriation Transfers & Requests, Special Education Report with Task Force update, Cafeteria Report were reported on as well as update on the Competitive School Security Grant. Commissioner Vibert asked Jill Browne, Director of Finance and Dr. Michael Dietter, Special Education Director to give a report to the board. Mrs. Browne shared the finance narrative and reported that work on the 2019-2020 Board of Education budget has begun. Dr. Dietter shared that enrollment is still

Finance Committee Report – con’t

trending upwards; he continues to meet with Mrs. Browne and her staff to keep abreast of the numbers; they are also watching transportation. Dr. Dietter also shared information about the recent task force meeting he attended.

CHAIRMAN REPORT

Chairman Wilson gave a CABE Conference Wrap-Up and asked that each commissioner share their experience at the recent CABE conference. Chairman Wilson also gave an MBIAMS Update and a Business Education Foundation Update. The Mini Grant reception will be held on Wednesday, January 2, 2019 at 5:30 p.m. on the 3rd floor of the Board of the Education.

STUDENT REPRESENTATIVE REPORTS

Kathleen Funk, Student Representative from Bristol Central shared several activities that have occurred over that past month and several upcoming events; Pep rally, battle of the bell, PSAT scores being released, ACT Testing is upcoming, recent Leadership Conference at Nuchie’s, NHS participation in the holiday food drive, senior field trip to the Bushnell to hear Neil Degrasse Tyson speak, BC’s got Talent auditions will be held soon, a new club, BC’s coffee house has begun showcasing student poetry and musical talents and Festivus will be held on December 21st. Kathleen also shared topics discussed and her experience and takeaway from the student session of the recently held CABE convention.

Bristol Eastern Student Representative Lori Chen shared her experience at the CABE convention and what she took away from the speakers and workshops that she participated in. Lori also shared activities happening at Bristol Eastern: a recent College fair, Food drive for Brian’s Angel’s, Mr. McDermott has established a classroom relationship with a school in Ecuador, student Skpe and write letter with the Ecuadorian students. A Christmas Carole will be performed this weekend, Logan (BE Student Representative) will be performing and would like board members to attend a performance. Lancer Games will be held on Friday, December 21st.

Chairman Wilson reported that Kathleen and Lori have been participating in the Equity, Inclusiveness & Excellence planning series. They have provided the group with a “hands on” experience as students. They will also be in attendance at the January 3rd conversation.

SUPERINTENDENT REPORT

Dr. Carbone shared a brief update of the Equity, Inclusiveness & Excellence planning sessions. Dr. Moreau introduced Javier Rosario, Safety and Security Director for the district. Mr. Rosario, a retired East Hartford police officer shared some of his work and practices that have been implemented since arriving in the district three months ago. Dr. Moreau introduced Azra Redzic the new Pre-K-Humanities Supervisor, who will appear on this evening’s agenda for approval. Mrs. Redzic comes to us from Hartford where she served as a principal. Mrs. Redzic stood to be acknowledged and will start in the district on January 2nd.

District updates: The fall newsletter is in this week’s Observer, The FRC’s will be hosting their holiday fairs next week, if you have items to donate, please drop them off by Friday or if you would like to wrap gifts for the fair, please contact the schools. Dr. Moreau shared her monthly update of our District Priorities and Goals.

CONSENT AGENDA

On motion by Commissioner Giantonio; seconded by Commissioner Taylor it was unanimously

VOTED: That the Board of Education approve the following Consent Agenda items:

PERSONNEL

Teacher Retirements

Bonetta, John – BEHS – English Teacher – Effective December 31, 2018

Hokanson, Timothy – GH – Science Teacher – Grade 6 – Effective October 31, 2018

Administrator Hire

Redzic, Azra – BOE – PK-5 Humanities Supervisor – Effective January 2, 2019

New Teacher Hire

Felsky, Lainey – CW – 50% STAF and 50% NEMS – Speech-Language Pathologist – Effective November 5, 2018

A-2 Appointment

Burdelski, Elizabeth – BEHS – Assistant Drama Advisor – Effective October 31, 2018

PUBLIC COMMENT

No members of the public wished to address the Board.

DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

BOE Approval of Hubbell School Roof Project as Complete and File Paperwork

Dr. Moreau presented the BOE Approval of Hubbell School Roof Project as Complete and File Paperwork item. The Hubbell School Roof Replacement Committee met on November 14, 2018 to accept the project as complete and refer it to the full board for final approval. Dr. Moreau read the required resolution for approval: *Resolved, that the Bristol Board of Education accepts the Hubbell School Roof Project located at 90 West Washington Street in Bristol, CT as complete and to file the final paperwork with the Connecticut Department of Administrative Services, Office of School Construction Grants and Review.*

On motion by Commissioner Vibert; seconded by Commissioner Hintz it was unanimously

RESOLVED: That the Bristol Board of Education accepts the Hubbell School Roof Project located at 90 West Washington Street in Bristol, CT as complete and to file the final paperwork with the Connecticut Department of Administrative Services, Office of School Construction Grants and Review.

French Trip – Martinique and Guadeloupe – February 2020

Martinique and Guadeloupe remain France's best kept secrets. Nestled in the Eastern Caribbean, these islands provide an authentic taste of France mixed with a Caribbean flavor and at a significantly less cost than France. Martinique and Guadeloupe are *départements* of France, meaning that their citizens enjoy the same privileges as people living in mainland France. In French 1 in our schools, students are introduced to nationalities across the world in the target language; many of these nationalities are of French speaking countries. Martinique and Guadeloupe are 2 of these nationalities, and we believe that our students would benefit from a deeper experience.

On motion by Commissioner Hintz and seconded by Commissioner Dube it was unanimously

VOTED: That the Board of Education approve the French Trip to Martinique and Guadeloupe from February 14 to February 20, 2020.

Vision of the Graduate for Bristol Public Schools

Carly Fortin, Director of Teaching and Learning presented the Vision of the Graduate for Bristol Public Schools. A Vision of the Graduate for Bristol Public Schools was collaboratively created with input from

Vision of the Graduate for Bristol Public Schools – con’t

administrators, teachers, students and parents from across the school district. The Vision of the Graduate was shared broadly with all schools this past August and will be used throughout the district to define the expectations we have for students by the time they graduate from our schools. The Vision of the Graduate will be reviewed on an annual basis to ensure that we are continually addressing the goals of the Bristol community.

Smarter Balance Assessment (SBA) Report: Bristol’s Growth

An in-depth report on the SBA 2018 was provided to the Student Achievement Committee in October. An overview of the report was presented by Carly Fortin this evening.

Schedule of Board of Education Meetings for the 2019 Calendar Year

In accordance with Section 1-21 of the Connecticut General Statutes and in keeping with Board of Education policy, a schedule of Board of Education meeting dates for the 2019 calendar year is required by the Town and City Clerk. Board of Education meetings will be held the first Wednesday of every month (*except July and January 2020*) at 7:00 p.m. in the Auditorium of the Board of Education Administration Building located at 129 Church Street Bristol, Connecticut.

Following discussion Commissioners changed the July 2019 meeting date from July 3, 2019 to July 10, 2019 and changed the August and September meetings back to meeting on the first Wednesday of the month so August 7, 2019 and September 4, 2019.

On motion by Commissioner Caggiano and seconded by Commissioner Hinrz it was unanimously

VOTED: That the Board of Education approve the 2019 Board of Education meeting calendar with the discussed revisions.

NEW BUSINESS – There was no New Business to come before the Board.

INFORMATION – Commissioner Vibert shared information about Goodwin College’s mobile manufacturing lab.

LIAISON REPORTS

Commissioner Giantonio shared upcoming events from SEPTO.

Commissioner Dube shared recent and upcoming activities at West Bristol.

Commissioner Vibert shared information about her recent visit at South Side school.

Commissioner O’Brien – shared information about his recent visit to Bristol Central for the Thanksgiving Dinner and the Veteran reception during the event.

Chairman Wilson shared information about the CABA Legal Issues session being held on Friday in Rocky Hill, a Legislative Breakfast at the Capitol on January 24th and he is tentatively planning a legislative breakfast for our local legislative contingent and CABA for Saturday, January 5, 2019 at 9:00 a.m. at the Board of Education.

ADJOURNMENT

On motion by Commissioner Taylor seconded by Commissioner Vibert it was unanimously

VOTED: There being no other business to come before the Board of Education the meeting should be adjourned. (8:49 p.m.)

Respectfully Submitted

Susan Everett

Susan P. Everett

Executive Secretary to Board of Education

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