

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, February 21, 2011 at 6:30 p.m. in the Board Room of the Unit Office at 14 East Main Street Pana.

MEETING CALLED TO ORDER/ROLL CALL

Vice President Koontz called the meeting to order at 6:30p.m. The following board members were present: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. Absent: Allen.

Executive Session

A motion was made by Mizeur and seconded by Metzger to adjourn to executive session at 6:32pm to discuss Employment/Resignation/Compensation Recommendations, Administrative Evaluations and Probable Litigation.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Roll Call

Executive Session ended at 7:47pm.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. Absent: Allen.

A motion was made by Foor and seconded by Schafer to approve the minutes as read in executive session.

Approve minutes as read in ex.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Roll Call

ADDITIONS TO THE AGENDA -

CONSENT AGENDA

A motion was made by Metzger and seconded by Beyers to approve the consent agenda Items 3,4, 5 with payables totaling \$334,343.31 and payroll totaling \$788,014.15 for a total of \$1,122.357.46.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Beyers. All aye, motion carried.

Roll Call

VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS

Shanae Hinkle, PMA representative, reviewed the financial projection models for the District.

COMMITTEE REPORTS

Facilities

Dave Koontz deferred his report to Building and Maintenance, Transportation Supervisor, Lori Ade and Superintendent Dr. Lett as there report will give an update on the facilities committee meeting.

Finance

Did not meet. Next meeting is scheduled for Thursday, April 7th at 4pm.

Curriculum Committee

Did not meet.

Policy Committee

The policy committee did meet and reviewed several policy changes. Some mainly being footnote changes.

A motion was made by Foor and seconded by Mizeur to approve the first reading of the following policies: AUGUST 2010 ISSUE; 7:285 Food Allergy Management Program (New); 2:20 Powers and Duties of the School Board; 2:80 Board Member Oath and Conduct; 2:100 Board Member Conflict of Interest; 2:110 Qualifications, Term, and Duties of Board Officers; 4:50 Payment Procedures; 4:110 Transportation; 3:40 Superintendent; 5:100 Staff Development Program; 5:190 Teacher Qualifications; 5:280 Educational Support Personnel – Duties and Qualifications; 5:290 Educational Support Personnel – Employment Termination and Suspensions; 6:20 School Year Calendar and Day; 6:60 Curriculum Content; 6:320 High School Credit for Proficiency; 7:20 Harassment of Students Prohibited; 7:180 Preventing Bullying, Intimidation and Harassment; 7:190 Student Discipline; 7:200 Suspension Procedures; 8:30 Visitors to and Conduct on School Property; Legal Citation Changes; 4:160 Environmental Quality of Building and Grounds; 6:50 School Wellness; 7:240 Conduct Code for Participants in Extracurricular Athletics; 7:300 Extracurricular Athletics.

OCTOBER 2010 ISSUE; ; 2:150 Committees; 2:220 School Board Meeting Procedure; 2:230 Public Participation at School Board Meetings and Petitions to the Board; 2:260 Uniform Grievance Procedure; 4:10 Fiscal and Business Management; 4:150 Facility Management and Building Programs; 4:170 Safety; 5:10 Equal Employment Opportunity and Minority Recruitment; 5:30 Hiring Process and Criteria; 5:90 Abused and Neglected Child Reporting; 5:120 Ethics and Conduct; 5:185 Family and Medical Leave. In the Press Issue only a footnote was changed. But the board decided to change the wording defining the 12 month period and “workweeks”. 5:220 Substitute Teachers; 5:260 Student Teachers; 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program; 6:210 Instructional Materials; 6:300 Graduation requirements; 7:50 School and Admissions and Student Transfers to and from Non-District Schools; 7:60 Residence; 7:100 Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students; 7:270 Administering Medicines to Students; 7:290 Adolescent Suicide Awareness and Prever
ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Beyers, Foor. All aye, motion carried.

Pana Educational Foundation

Nothing new to add to the minutes in the report.

Technology Committee

Did not meet.

Strategic Planning Committee

Did not meet.

ADMINISTRATIVE REPORTS

Principals -

Washington/Lincoln

The 4th grade program has been cancelled and rescheduled three times. They will try to have it in early spring.

Deb Zueck, Jefferson Middle School

Ms. Zueck introduced Nurse Pauley. She is in a school nurse certification program. She is doing a 300 hour internship in our district.

Paul Lauff, Jr. High

ISATS start in two weeks. Mr. Lauff highlighted a couple items from his report one being the National Reading Lincoln Farewell that the Jr. High participated in.

Gayle McRoberts, High School

Ms. McRoberts mentioned FFA week and mentioned the accomplishments of our winter sports and the spring sports are getting started.

Building and Transportation- Mrs. Lori Ade

Mrs. Ade reviewed items in her report. The facilities committee discussed the Tower Hill Bus Garage. Dr. Lett gave an update on the HS Chiller. Mrs. Ade also mentioned the health life safety inspection. A motion was made by Foor and seconded by Schafer to approve/certify the 10-year life safety plans for JMS and PHS provided by BLDD.

ROLL CALL: Metzger, Mizeur, Schafer, Beyers, Foor, Koontz. All aye, motion carried.
After some discussion a motion was made by Beyers and seconded by Mizeur to approve the lease purchase of 2 buses as recommended by Dr. Lett and Lori Ade.

ROLL CALL: Mizeur-yes, Schafer-yes, Beyers-yes, Foor-yes, Koontz-yes, Metzger-no. Motion carried.

Assistant Superintendent-Mr. Dave Dively

Mr. Dively mentioned the Washington parent involvement activity the Spelling Bee, the Lincoln School NAEP test, the Adult Center family literacy program application, the continuation of the adult program, the curriculum and the technology committees, and the NCLB Grant.

SUPERINTENDENT

Personnel Recommendations

A motion was made by Metzger and seconded by Beyers to approve the resignation of Pat Cothorn as a bus aide. P. Cothorn resignation

ROLL CALL: Schafer. Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried. Roll Call

A motion was made by Foor and seconded by Mizeur to approve Virginia Culp's medical leave for the remainder of the 2010-2011 school year and the 6 week maternity leave of Stacy Smedley, English Teacher at the High School. Approximate start date of April 26, 2011. leaves V. Culp, S. Smedley

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried. Roll Call

A motion was made by Mizeur and seconded by Beyers to employ the following coaches for the 2010-2011 school year: Mike Weideman as volunteer JH Track coach and Roger Cothorn as volunteer varsity baseball coach. volunteer coaches Weideman, Cothorn

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Beyers. All aye, motion carried. Roll Call

A motion was made by Metzger and seconded by Mizeur to approve the re-employment of all of our building administrators and our Assistant Superintendent for the 2011-2012 school year. re-employ admin. Staff

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Beyers, Foor. All aye, motion carried. Roll Call

ESP/PEA Seniority Lists

A motion was made by Beyers and seconded by Mizeur to approve the PEA/ESP Seniority Lists subject to any changes.

ROLL CALL: Metzger, Mizeur, Schafer, Beyers, Foor, Koontz. All aye, motion carried. Roll Call

Renewal of Liability Insurance Coverages

A motion was made by Foor and seconded by Schafer to approve the District's Liability Insurance Coverages with Selective Insurance with a rate increase of approximately 5%.

ROLL CALL: Mizeur, Schafer, Beyers, Foor, Koontz, Metzger. All aye, motion carried. Roll Call

Insurance Consulting Contract

A motion was made by Mizeur and seconded by Metzger to approve a 3 year agreement with Bushue Human Resources Inc for Insurance/Human Resource/Risk Management consulting.

ROLL CALL: Schafer, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried. Roll Call

District Mileage Reimbursement Rate

A motion was made by Foor and seconded by Beyers to approve the Federal IRS Mileage Reimbursement Rate of \$.51 per mile.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Roll Call

Recognition of Illinois Spotlight Schools

Dr. Lett recognized Lincoln School and Pana Jr. High for being recognized by ISBE as an Illinois Spotlight School.

FFA Leadership Convention

A motion was made by Foor and seconded by Schafer to approve the FFA Leadership Convention Trip for 3 high school students and their sponsors.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Beyers. All aye, motion carried.

Roll Call

Communications
Board Member Considerations

Adjournment

A motion was made by Foor and seconded by Schafer to adjourn the regular meeting of February 21, 2011 at 9:26 pm. All aye, motion carried.

Secretary

President