



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
 FROM: Adam Law Ed.D.  
 RE: February 25, 2019 Personnel Report  
 DATE: February 21, 2019

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I request that the Board of Education approve the following personnel recommendations:

**CERTIFIED STAFF**

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**I. Resignations**

Name	School	Subject/Grade	Effective Date	FTE
Chack, Amanda	HSS	Student Assistance Coordinator	6/7/19	1.0
Murrey, Katelyn	GMSN	Math	6/7/19	1.0
Williams, Jean	GMSN	Psychologist	6/7/19	1.0

**II. Leave of Absence**

Name	School	Subject/Grade	Dates	FTE
Bess, Jessica	GMSN	Language Arts	2019-2020 1st year	1.0
Highmark, Meredith	HES	Grade 1	2019-2020 2nd year	1.0
Howlett, Kathryn	WES	Grade 3	2019-2020 2nd year	1.0
Lindsey, Molly	GMSS	Language Arts	2019-2020 2nd year	1.0
Mejia, Sarah	GHS	Math	2019-2020 2nd year	1.0
Simmons, Brianne	HSS	Grade 2	2019-2020 2nd year	1.0
Wallace, Erin	WES	Grade 4	2019-2020 1st year	1.0

**III. Leave of Absence - returning 2019-2020**

Name	School	Subject/Grade	FTE
McAvoy, Kristen	HES	Grade 5	1.0

**IV. Family and Medical Leave**

Name	School	Position	Approximate Dates	School Year
Essex, Laura	GMSN	Language Arts	8/19/19 - 9/30/19	2019-2020
Seal, Ryan	HSS	Grade 2	6/3/19 – 9/27/19	2019-2020

**V. Retirement**

Name	Effective Date	School	Subject/Grade	FTE
Bieniak, Laura	6/7/19	GMSS	Language Arts	1.0
Campana, Cathy	6/7/19	HSS	Grade 4	1.0
Dierks, Gregory	6/7/19	GHS	Mathematics	1.0
Gaetani, Christina	6/7/19	GELP	Learning Behavior Specialist	1.0
Grubaugh, Elizabeth	6/7/19	GHS	Librarian	1.0
Jongebloed, Debra	6/7/19	MCS	Acceleration/Enrichment	1.0
Kennath, Katie	6/7/19	HSS	Acceleration/Enrichment	1.0
Kimball, Gigi	6/7/19	GMSN	Librarian	1.0
Mott-Mueller, Jennifer	6/7/19	GMSS	Physical Education	1.0
Rollins, Kara	6/7/19	WAS	Speech Pathologist	1.0
Skok, Ellen	6/7/19	WAS	Grade 3	1.0

**SUPPORT STAFF**

**I. New Hires**

Start Date	Name	School	Position	School Year

**II. Resignations**

Name	School	Position	Effective Date	School Year

**III. Reappointments/Reclassifications**

Name	School	Position	School Year
Gajsiewicz, Gary	GHS	2 <sup>nd</sup> Shift Painter to 2 <sup>nd</sup> Shift Campus Manager	12 month

#### IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year

#### V. Retirement

Start Date	Effective Date	Name	School	Position	School Year
5/11/2009	5/10/2019	Snyder, Bruce	GMSS	Custodian- 2 <sup>nd</sup> shift	12 month