

**Facilities Committee Meeting
Unit Office Board Room
July 8, 2015
5:30 p.m.**

Members Present:	Beyers, Kirkbride, McLeod
Members Absent:	N/A
Superintendent Present:	Yes
Facilities Director Present:	Yes
Visitors:	N/A

Meeting was called to order at 5:30 p.m. by Chairman, Bill Beyers

Minutes Approved

Minutes of the March 25, 2015 meeting were approved and signed on a motion by McLeod and second by Beyers.

OLD BUSINESS

High School Boiler

Lori presented information from Xcell Mechanical to committee regarding options for replacing the downed boiler. There was discussion regarding efficiency comparisons, bid options, and more detailed equipment questions. Lori will follow up with Xcell to get more information and then present to board.

Lincoln Furnace

No action is recommended at this time. Xcell Mechanical installed a new thermostat controller last winter. The furnace worked throughout the rest of the winter, and the committee agreed that as long as the furnace is operating, no further investment is necessary.

NEW BUSINESS

Tower Hill Property Auction

The public auction/sale is scheduled for Saturday, September 12, 2015. After July's board meeting and the resolution is adopted, Price/Spracklen Auction Group will set the process in motion to prepare for September 12th. The minimums were discussed and a motion was made by Kirkbride, and seconded by McLeod to set the \$5,000 minimum for the building property, and a \$500 minimum for the vacant lot on Michigan Street. Motion carried.

It was reported that the Village of Tower Hill has stated that they want the remaining playground equipment. Lori instructed them to get items prior to September 12th, or it would be included in the sale.

It was agreed that the two stair lifts currently in the 6th grade building will remain in the building. It was thought the two lifts do add value to the multiple floor facility.

Storage space availability was discussed, and different options were brought to the table. It was agreed to wait until after September 12th to see if the property sold, and then to work with the new owner to possibly rent the garage space until alternate storage space becomes available closer to the current school buildings.

Five-Year Strategic Plan

Dr. Lett and Lori asked the Facilities Committee for direction on how they wanted to proceed in gathering strategic plans. It was agreed to contact the 3-4 interested companies to find out what they could offer, what their cost would be, get an outline from each entity as to what they would include in their plan, and then bring proposals back to the Facilities Committee at the October meeting. The Strategic Planning Retreat is scheduled for November, so this information could be reviewed at that time as well.

Other Business/Committee Member Considerations

Personnel

Georganna Fleenor is retiring in December, 2015. Several options are being discussed to care for her responsibilities and the district needs. Dr. Lett will continue to share his recommendations with the board at a later date.

School Construction List

Dr. Lett presented the State's School Construction List, which shows Pana on the 2005 list. The State has completed funding all districts on the 2003 list, and at this time, no funds have been made available to fund the 2004 list. Doug Kirkbride asked where Pana was on the 2005 list (i.e. first, middle, last) since it was listed alphabetically. Dr. Lett will research Pana's place on the list and get that information back to the committee.

Next Meeting Date & Time

The next meeting is tentatively scheduled for Wednesday, October 7, 2015 at 5:30 p.m. in the Board Room of the Unit Office.

Adjourn

There being no further business, a motion was made by McLeod and seconded by Kirkbride to adjourn the meeting at 6:51 p.m.

Member

Member