



Lake Orion Community Schools

Interoffice Memo

from the office of the Assistant Superintendent of Human Resources

To: Heidi Mercer
Superintendent

From: Adam Weldon
Assistant Superintendent of Human Resources

Date: September 4, 2025

Re: Request for Position Reinstatement

The following position is being recommend for reinstatement:

Position: Transportation Supervisor

Employee Group: Non-Instructional Directors

Department: Transportation

Salary Schedule: Non-instructional directors' conditions of employment

Funding Source: General Fund, 110-271-0000-0000-600-6000-51390000

Rationale: Per the district transportation study completed in fiscal year 2025, hiring additional office staff was recommended. Administration identifies this as a high priority need of the transportation department to restructure to provide additional and adequate support for the director and department as a whole.