



Board Meeting: June 17, 2025

2024-2025 FOIA Report

BOE Mtg Date	Receive Date	Response Date	FOIA REQUEST Please Note: The request language below is exactly as it appears on the original document. Therefore, typographical, spelling, grammar, and punctuation errors will appear, if contained in the original request document.	FOIA Officer
6-17-2025	5-29-2025	6-3-2025	<p>Sheri Reid from Smart Procure requested the following: SmartProcure is submitting a commercial FOIA request to the DuPage County School District No. 45 for any and all purchasing records from 3/12/2025 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none">1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number2. Purchase date3. Line item details (Detailed description of the purchase)4. Line item quantity5. Line item price6. Vendor ID number, name, address, contact person and their email address	Annetta Spychalski
6-3-2025	5-20-2025	5-27-2025	<p>Mike Vichich from records retrieval solutions requested: I am writing to request access to and copies of records under the Illinois Freedom of Information Act (5 ILCS 140).</p> <p>Specifically, we are requesting electronic records of all purchase orders issued by the Villa Park School District 45 from January 1, 2020, through March 31, 2025, across all departments.</p> <p>For each purchase order, please include:</p> <ul style="list-style-type: none">- Contract number or purchase order number (or comparable identifier such as invoice, check number, or internal ID)- Purchase date- Vendor details (name, ID, address, contact person, email address)- Line item description- Line item quantity- Line item price/amount- Contract start and end dates (if applicable)- Contract signatory (if available)- Yes / No for competitive process. If not, please indicate reason	Annetta Spychalski

6-3-2025	5-14-2025	5-20-2025	<p>Kahala Love from Postal Source requested: All Lease / Purchase/ Meter Rental/ Maintenance Agreements for Mailing Equipment such as postage meters, shipping and tracking software, folder/inserters, folding system, address printers, tabbers, addressing software, outsourcing invoices, etc.</p>	Annetta Spychalski
5-20-2025	5-7-2025	5-13-2025	<p>Abbas Khan from Civic IQ Inc is initiating a request under Illinois Freedom of Information Act. (FOIA) for all purchasing records from 01/01/2022 to date for all schools under your jurisdiction. We seek access to electronic records that can be provided without the necessity for hardcopy duplication, scanning, or any physical handling of documents. We are interested in the following details for purchases from your record keeping system for the given period. This data can be quickly exported in a purchase order or vendor history report from the accounting system by your finance team. We are interested in the following details for all purchases from your record keeping system:</p> <ul style="list-style-type: none"> · Vendor Number or Vendor ID · Vendor Name · Identifier for each purchase, such as purchase order number(PO#) or, alternatively, an invoice or check number · Purchase Date · Line item details or description of each purchase · Line item quantity · Line Item price 	Annetta Spychalski
4-15-2025	4-8-2025	4-11-2025	<p>Celina Wiegel requested: All video and correspondence between my [child, name] & [teacher name] on the morning of February 26th. If any of the records are exempt from release, I request that you provide a partial release of any non-exempt material.</p>	Annetta Spychalski

4-15-2025	4-7-2025	4-10-2025	<p>David Arvayo from Painters District Council No. 30: I request a copy of purchase invoices for any recent paint purchases made by the school district to maintain or improve school district buildings or facilities (i.e., painting classrooms, cafeteria, gym, hallways, walls, structural steel, door frames, ceilings, concrete floors, swimming pools, etc.). I do not request information regarding paint purchases made to maintain non-building related property or projects (i.e., painting or maintaining cars, school buses, stripping athletic fields, art class projects, etc.).</p> <p>In addition, I request a list of painting, drywall finishing (taping drywall), or glazing projects (glass window, glass door, or related hardware installation) scheduled to start within the next twelve months. This request is specific to facility improvement, maintenance, or construction projects that include painting, drywall finishing, glazing projects or contracts planned as referenced above.</p> <p>Submitted invoices for qualifying projects or contracts conforming to the criteria of this FOIA request. A list of school district staff, if any, who worked on related projects conforming to the criteria of this FOIA request. Direct employees. Contract employees operating under a custodial agreement. Interns or employees hired through a labor agency. Bid tabulation sheets used to compare qualifying bids conforming to this FOIA request. Approval meeting minutes for qualifying contracts conforming to the criteria of this request. Performance agreement for qualifying contracts conforming to the criteria of this FOIA request.</p>	Annetta Spychalski
4-15-2025	4-8-2025	4-10-2025	<p>Robert Probst from Waste Management is requesting a copy of the most recent service agreement for waste and recycling service for Villa Park Schools only. Also, copy of the last two months of waste and recycling invoices for Villa Park schools only.</p>	Annetta Spychalski
4-15-2025	4-8-2025	4-10-2025	<p>Sarah James from Employee Data Analytics requested: Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I am writing to request access to and a copy of a listing of all District 45 employees, including their first and last names, email addresses, titles/positions, and primary campus/department locations.</p>	Annetta Spychalski
4-15-2025	3-31-2025	4-7-2025	<p>ad.cuius.bonum@proton.me #10: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2017 and 2007 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.</p>	Annetta Spychalski

4-15-2025	3-31-2025	4-7-2025	ad.cuius.bonum@proton.me #9: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2016 and 2006 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.	Annetta Spychalski
4-15-2025	3-31-2025	4-7-2025	ad.cuius.bonum@proton.me #8: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2015 and 2005 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.	Annetta Spychalski
4-15-2025	3-28-2025	4-3-2025	ad.cuius.bonum@proton.me #7: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2018, 2008, and 1998 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.	Annetta Spychalski
4-15-2025	3-27-2025	4-3-2025	ad.cuius.bonum@proton.me #6: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2023, 2013, and 2003 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.	Annetta Spychalski
4-15-2025	3-26-2025	4-2-2025	ad.cuius.bonum@proton.me #5: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2022, 2012, and 2002 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.	Annetta Spychalski

4-15-2025	3-25-2025	4-1-2025	ad.cuius.bonum@proton.me #4: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2021, 2011, and 2001 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.	Annetta Spychalski
4-15-2025	3-24-2025	3-31-2025	ad.cuius.bonum@proton.me #3: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2020, 2010, and 2000 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.	Annetta Spychalski
4-15-2025	3-24-2025	3-28-2025	ad.cuius.bonum@proton.me #2: We are requesting the actual electronic data maintained by the district's Treasurer for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2019, 2009, and 1999 by each school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This request specifically excludes salaries, wages, and benefits paid to staff members. We are interested in vendors, firms, and individuals who have received total payments of \$500 or more for each fiscal year, regardless of whether this total comes from a single payment or multiple payments.	Annetta Spychalski
4-15-2025	3-24-2025	4-10-2025	<p>Sheri Reid from SmartProcure submitted a commercial FOIA request to the YORK CENTER ELEMENTARY for any and all purchasing records from 1/1/2019 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address 	Annetta Spychalski
4-15-2025	3-14-2025	3-24-2025	ad.cuius.bonum@proton.me: #1 We are requesting the actual electronic data maintained by the Treasurer's office for the annual expenses paid to identified vendors, firms, and individuals for the fiscal years 2024, 2014, and 2004 by the school district, including any predecessor districts that existed at the end of each respective fiscal year and have since consolidated or annexed into the current district. This includes all relevant financial data from districts that, at the time, were separate entities but now form part of the current district.	Annetta Spychalski

4-15-2025	3-15-2025	3-19-2025	<p>Mike Powers from SMART Local 265 is requesting information regarding construction and/or maintenance work planned for this year for any building owned or leased by your district that falls under the following scopes for all schools:</p> <p>HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems Roof Work, including architectural metals used for weatherproofing and/or ornamental purposes Gutters and/or Downspouts New Installation and/or Replacement of Lockers New Installation and/or Replacement of Toilet Partitions Kitchen Renovations Current HVAC Maintenance Contracts If any contracts have already been awarded, please include the names and contact information of the contractor(s) and/or subcontractor(s).</p>	Annetta Spychalski
3/18/2025	3/10/2025	3/12/2025	<p>Sheri Reid from SmartProcure requested any and all purchasing records from 12/2/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address 	Annetta Spychalski
2/18/2025	1/28/2025	2/4/2025	<p>Owen Wang from Lake County Gazette requested the following: I am a news reporter from Lake County Gazette, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format: Copy or all emails and memos from the past 12 months that contain the following keywords: "Lucy Calkins" "Units of Study"</p>	Annetta Spychalski
2-18-2025	12-26-2024	1-28-2025	<p>Karen Garcia from SmartProcure requested the following: SmartProcure is submitting a commercial FOIA request to the DuPage County School District No. 45 for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> 1. First Name 2. Last Name 3. Position Title 4. Department 5. Direct Phone Number (if does not exist, list main phone number with extension) 6. Business Cell Phone (if provided by DuPage County School District No. 45) 7. Email Address 8. Office Address (Address, City, State, Zip) 	Annetta Spychalski

1-21-2025	1-15-2025	1-15-2025	Illinois Retired Teachers Association is requesting contact information of certified staff who are planning to retire on 2025. By gathering this information, we hope to extend an invitation for retiring educators to join our association, providing them with valuable benefits such as legislative advocacy, social events, educational resources, and more.	Annetta Spychalski
1-21-2025	1-08-2025	1-15-2025	Peter Medlin from WNIJ Public Radio made the following request: Under the Freedom of Information Act, I'm requesting digital copies of Illinois certificate of religious exemption to required immunizations and/or examinations forms submitted to D45 for the 2023-24 school year. I'm not requesting any identifying student and/or family information, only statements detailing the religious beliefs that prevent the child from receiving the required vaccination/examination being requested. This request is being used for non-profit journalism, not for commercial purposes. I'm asking for any fees to be waived.	Annetta Spychalski
1-21-2025	1-13-2025	1-14-2025	Owen Wang from DuPage Policy Journal requested the following: I am a news reporter from DuPage Policy Journal, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format: How many "migrants" (e.g. illegal aliens/non-U.S. citizens) are enrolled in your school district, currently? As a member of the media, I am involved in gathering and reporting news to the public. Access to public records is essential for me to fulfill my professional responsibilities, which include holding public institutions accountable and providing transparency to the public. Given my role in disseminating information, I believe I am eligible for a fee waiver as a media professional.	Annetta Spychalski
12/17/2024	12/02/2024	12/04/2024	Sheri Reid from SmartProcure requested any and all purchasing records from 9/9/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address	Annetta Spychalski

12/17/2024	11/11/2024	11/25/2024	<p>Kimiah Amidi from The Data Branch made the following request: I am interested in submitting a Public records request.</p> <p>I seek a spreadsheet containing all purchase orders from January 1, 2020, to the present day. If available, please provide the following information for each purchase order:</p> <ul style="list-style-type: none"> • Purchase order number or equivalent • Purchase date • Vendor ID or equivalent • Vendor name • Line item details • Line item quantity • Line item unit price • Line item total price 	Annetta Spychalski
10/15/2024	10/2/2024	10/3/2024	<p>Bill Foulk from Quadient made the following request: I am writing to make a public records request.</p> <p>Specifically, I am requesting a copy of the postage equipment lease for the mailing equipment used at your facility listed below:</p> <p>District 45 Board of Education All locations with a postage meter</p> <p>I believe it may be Pitney Bowes equipment. If so, the lease agreement would be with Pitney Bowes Global Financial.</p> <p>If your equipment was purchased, please send a copy of the purchase agreement for the owned equipment.</p>	Annetta Spychalski
10/15/2024	9/18/2024	9/20/2024	<p>Kathryn Clot made the following request:</p> <p>Excluding the Frida grant, can you please send me a list of the stipended positions available at each of the schools in D45?</p>	Annetta Spychalski
10/15/2024	9/19/2024	9/24/2024	<p>Owen Wang, a reporter from Lake County Gazette, is requesting the following records:</p> <p>A PDF copy of student evacuation plan in the case of active shooting.</p>	Annetta Spychalski

9/17/2024	9/2/2024	9/10/2024	<p>Sheri Reid (SmartProcure) made the following request: SmartProcure is submitting a commercial FOIA request to the DuPage County School District No. 45 for any and all purchasing records from 5/28/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address 	Annetta Spychalski
9/17/2024	8/29/2024	9/3/2024	<p>Owen Wang, a reporter from Lake County Gazette, is requesting the following records: School Enrollment</p>	Annetta Spychalski
9/17/2024	8/29/2024	9/3/2024	<p>Owen Wang, a reporter from Lake County Gazette, is requesting the following records: Copy of each schools calendar for the upcoming school year</p>	Annetta Spychalski
09-03-2024	08-27-2024	8-28-2024	<p>Owen Wang, a reporter from Lake County Gazette, is requesting the following records:A list of all new teachers and staff with the following data points for the upcoming school year in your school district.</p> <p>Name School Name Title Bio Photo</p> <p>A list of all leaving or retiring teachers and staff with the following data points for the upcoming school year in your school district.</p> <p>Name School Name Title Years of Service</p>	Annetta Spychalski

9-03-2024	08-27-2024	8-28-2024	<p>Owen Wang, Lake County Gazette made the following requests as a news reporter from Lake County Gazette, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:</p> <p>A List of all available school student activities and clubs for the new school year, as well as their faculty sponsor name.</p>	Annetta Spychalski
9/03/2024	8/19/2024	8/22/2024	<p>Owen Wang, Lake County Gazette made the following requests: Lake County Gazette, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. I am requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:</p> <p>List of all teachers and staff, including the following data points, for all schools in your district for the upcoming school year</p> <ol style="list-style-type: none"> 1. Staff/Teacher Name 2. School Name 3. Title 4. Salary 	Annetta Spychalski
8/20/2024	8/12/24	8/14/2024	<p>Daniel Williams made the following request:.</p> <p>Could you please send me a record of:</p> <p>All of your transportation contracts with any vendors that provide student transportation services? Ex. Bus Companies, Alternative Transportation, and Van Services. The timeline would be in the last year.</p>	Annetta Spychalski
7/15/24	6/26/24	7/3/24	<p>Vance V. (creativeenergy.co) made the following request:</p> <p>Pursuant to the Illinois Open Records Act, I am writing to request access to and a copy of specific records from School District 45 Dupage County.</p> <p>I am seeking the following information:</p> <p>Email addresses for school board members/trustees within the school district.</p> <p>Email addresses and job titles of all current teachers within the school district.</p> <p>Email addresses and job titles of all current principals within the school district.</p> <p>Email address and job title of the current superintendent.</p> <p>Email addresses and job titles of all current administrative staff within the school district.</p>	Brian Graber
7/15/24	6/3/24	6/25/24	<p>Sheri Reid (SmartProcure) made the following request:</p> <p>SmartProcure is submitting a commercial FOIA request to the DuPage County School District No. 45 for any and all purchasing records from 3/22/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address 	Brian Graber