



**FOREST LAKE AREA SCHOOLS  
FOREST LAKE, MN 55025**

**December 6, 2018**

**AGENDA ITEM: 10.6**

**TOPIC: Itinerant Teachers Policy 407**

**BACKGROUND:** The School Board Policy Committee has reviewed this policy and they are recommending that it be discontinued for these three reasons: a) This is a matter that seems more in line with routine assignment management, as opposed to the district policy level; b) The terms of this policy are vague, and there would be no meaningful way to reduce the vagueness but still allow space for professional assignments that may require a significant degree of travel; and c) The district's operational reality, in any funding scenario, would indicate that the district create staff assignments as efficiently as possible that minimize staff travel. A teacher has a given number of work hours in a day. It only makes logistical sense to focus as much of that work time on direct work assignments as possible - as opposed to time spent in a vehicle in transition between locations.

**PROCESS:** The School Board Policy Committee is recommending that this policy be discontinued.

**RECOMMENDATION:** Approval to discontinue this policy.

1. Schedules of teachers who are assigned to more than one school shall be arranged so that no such teacher shall be required to engage in an unreasonable amount of inter-school travel. Such teachers shall be notified of any changes in their schedules as soon as practicable.



Kim Kolberg &lt;kkolberg@flaschools.org&gt;

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## Policies from 10/11 committee meeting

1 message

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**Donna Friedmann** <dfriedmann@flaschools.org>

Thu, Oct 11, 2018 at 7:55 PM

To: Jeff Peterson &lt;jrpeterson@flaschools.org&gt;, Gail Theisen &lt;flgailt@gmail.com&gt;, Gail Theisen &lt;gtheisen@flaschools.org&gt;

Cc: Steve Massey &lt;smassey@flaschools.org&gt;, Kim Kolberg &lt;kkolberg@flaschools.org&gt;

Hello Gail and Jeff,

I wanted to send you this update as both of you were unable to be here this evening. The other committee members did have some discussion around the policies on our agenda and on one additional that we considered as well.

We are proposing that both Policy 421, Student Sex Nondiscrimination, and Policy 540, Technology Acceptable Use be moved forward with no changes.

Policy 421 is a more prescriptive policy, with terms largely dictated by the status of law. Thus, we would look to MSBA for updates or proposed changes, and there are none at this time.

Policy 540 is very discretionary for a school district. For that one, each year we consult with district leaders who are responsible for overseeing the district's technology resources and uses (predominantly Tim Brockman). No changes were identified as necessary or in order through this process.

Additionally, we did take a look at Policy 407, Itinerant Teachers. We believe this policy could be discontinued for three reasons: a) This is a matter that seems more in line with routine assignment management, as opposed to the district policy level; b) The terms of this policy are vague, and there would be no meaningful way to reduce the vagueness but still allow space for professional assignments that may require a significant degree of travel; and c) the district's operational reality, in any funding scenario, would indicate that the district create staff assignments as efficiently as possible that minimize staff travel. A teacher has a given number of work hours in a day. It only makes logistical sense to focus as much of that work time on direct work assignments as possible - as opposed to time spent in a vehicle in transition between locations. As an additional note, as one of the policies without an effective date noted on it, it likely stems from quite very long ago, and has not been addressed in some time. In sum, we do not believe this policy is needed or desirable to continue.

If either of you has concerns about any of these three policies proceeding to first reading in November, please let me know. We can either discuss further, or we can bring any item back for discussion in November. It is not critical for any of these to proceed at this time. Likewise, though, if it looks OK to you to proceed with these, please also let me know that we are cleared to place these on the Board agenda for November 1 for first reading.

Thank you and please contact me with questions or comments.

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