

School BHS
FFA _____

Group Making Request Buffalo

Principal Mark Mischke
Wirkus _____

Person in Charge Gary

1. Destination: Indianapolis,
IN

2. Dates of Trip: Oct 26-31, 2021 Number of School Days Missed:
3

3. Number of Students: Male 3 Female 3

4. Grade Levels Included: 10

Buffalo-Hanover-Montrose Public Scho
Optional Field Trip/Overnight or Out-of-State

5. Supervision requirements: or
must be

included for each gender participating.

a. Staff Accompanying: Gary Wirkus and Donna Socha(BHS Asst. FFA Advisor)

b. Other Adults Accompanying: Jenni Weese will also be attending to watch the
Market plan contest.

7. Describe the purpose and objectives of the trip:

The Buffalo High School FFA chapter has qualified the State winning Agriculture Marketing team for national competition. Other Buffalo FFA members will be attending this convention to meet other FFA members from across the United States, attend the career show with hundreds of representatives from colleges, universities and businesses from all facets of industry and students will be able to hear from some of the best motivational speakers in the country.

8. Cost Factors:

a. Trip funded by:

1. School Account X : FFA account and individual student

2. Individual student

b. Cost per person : \$0 for students competing and \$150 for non-competing students.

c. What provision has been made for students with financial difficulties?

Fundraising activities conducted?

Our FFA alumni organization will help any student with a financial situation. Students can also use individual fruit sales to help offset costs.

What efforts have been made to acquire the most cost effective price?

Our FFA alumni and chapter will pick up 50% of the total cost of trip.

1. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES NO(X)
2. Insurance Issues
 - a. Will students need additional medical insurance coverage? YES NO(X)
 - b. Is group tour insurance being purchase? If so, what is the coverage and cost?

_____NO_____

9. Transportation Information: How will students be transported?

- a. Bus _____ Name of Company _____
- b. Plane _____ Name of Airline _____
- c. School District van/s (Yes)
- d. School District not responsible for transportation _____
- e. Other – explain _____

10. Communication - Please attach a copy of the trip itinerary. Include parental and student

input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature _____Gary Wirkus_____

Date 6/14/2021

Activities Director Signature _____



Date

6/22/21

Superintendent Signature _____

Date