



Friendship Aspire Academy
Public Charter School
PINE BLUFF

Johnny Key
Commissioner
Arkansas Department of Education
Four Capitol Mall
Little Rock, AR
72201

Dear Commissioner Key,

Friendship Aspire Arkansas Pine Bluff School District is requesting a waiver for District Student Guidance Counselor Ratio (4-E.2) and School Student/Library Media Specialist Ratio (4-F.2) for the remainder of the 2018-2019 school year. We currently hold waivers for these positions, but did not originally request the waivers of the ratio requirements. In the absence of the positions, we still provide the services to our students. We have a teacher that rotates between classes to provide library and media services to our students. Our principal and instructional coach also act as guidance counselor to our students while the superintendent is the testing administrator.

Prior to the start of the 2019-2020 school year, we will request an amendment to our charter and request the ratio waivers of the Charter Authorizing Panel. Thank you for your time and consideration in this matter. Please feel free to contact my office if further explanation is required.

Sincerely

Phong Tran
Superintendent, Arkansas
Friendship Aspire Charter School