

MCSD #331 Board of Trustees

Regular Board Meeting Minutes

June 16, 2025 DRAFT

Executive Session

EXECUTIVE SESSION: Idaho Code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (f) legal counsel

A motion was made to move to Executive Session by Vice Chair Andersen, seconded by Trustee Kent. Motion carried. Chair Suchan – yes; Vice Chair Andersen – yes; Trustees Claridge, Perez and Kent – yes.

There was a possible motion on the adoption of a resolution regarding level 3 grievance hearing panel decision. A motion was not made due to a mutual agreement between parties involved.

Executive Session was declared finished.

Board Members Present

The following trustees were present: Chair Suchan, Vice Chair Andersen, Trustees Kent, Perez and Claridge.

Call to Order & Roll Call

Visitor Welcome and Pledge of Allegiance

The pledge was led by Trustee Claridge.

Trustee Perez informed the board he was resigning his position as Trustee of Zone 1 effective July 1, 2025. With that information received, a motion was made by Trustee Claridge, seconded by Vice Chair Andersen to accept the resignation. Motion carried.

Agenda Approval (Action Item)

A motion to approve the agenda as presented was made by Vice Chair Andersen, seconded by Trustee Perez. Motion carried.

Consent Agenda

With no objections, the consent agenda was unanimously approved.

Patron Comments – No comments

Discussion

FFA Alumni: Tammy Stevenson, Jessica Stapleman and Cheyenne Suchan discussed how the alumni group works and what it would like to take on as the alumni association. Mr. Larsen expressed his concern on how it would be set up. When the alumni was asked if they planned to have all funds run through them, Tammy Stevenson stated no. There will be accountability for funds and standards to be met. She asked for updates of FFA funds monthly from the Business Office; however Daryl Kent, Business Manager, stated the balances were not correct and did not match. Fundraisers they would like to take over is the July 4th concession stand along with other extracurricular funds.

Administrator/Department/Committee Reports: Trustee Claridge asked if school nutrition was still trying to collect unpaid balances. Mr. Larsen will check with Katie Rogers.

Superintendent Report: Mr. Larsen stated that the ag building superintendent is no longer with Peterson Brothers. The IT closet does not have a ceiling or venting in order for computers to stay cool.

Traditional and migrant summer school is going extremely well.

Mr. Larsen met with Laurie Heward. It appears East and West are close to hopefully getting out of SWIP. Data has to be cleaned up, so in October we should know for sure.

Projects around the District being done: steps by the Minico math department, ADA bathroom for Heyburn, paving and drainage behind DSC, asphalt patching in many areas and fencing around School Nutrition. Kim Kidd informed the Board that Idaho Department of Transportation has agreed to lower the speed limit in front of Minico to 30 mph.

Business

Art Class Fee – Students will keep the packets they purchase. Trustee Perez asked if students struggle with paying this fee, the teachers let people know. He would be fine with purchasing several of them for those who cannot afford them. A motion was made to approve the art class fee by Trustee Kent, seconded by Trustee Claridge. Motion carried.

Design Math Class Fee – This is an elective origami class. A motion to approve the origami class design fee was made by Trustee Claridge, seconded by Vice Chair Andersen. Motion carried.

Minico Fundraisers – A reminder to the audience fundraisers are limited to 3 per club/activity. A motion to approve the Minico fundraisers, potatoes (Brent Van Every), tennis, softball, cheer and volleyball was made by Trustee Perez, seconded by Trustee Kent. Motion carried.

District Staff Handbook – A motion to approve the District Staff Handbook was made by Vice Chair Andersen, seconded by Trustee Claridge. Motion carried.

Salary Schedules – On the certified schedule, as per in negotiations, the P6 was removed. If those on P6 last year did not go to the AP1, they stay on the P5 rung. There were new schedules added: those who did want insurance are on the Classified plus \$3.50, the business office has their own schedule as does Transportation A motion to approve all salary schedules was made by Trustee Claridge, seconded by Trustee Perez. Motion carried.

School Nutrition Pizza Bid and Co-op Agreement – There were concerns with the bid from Pizza Hut, getting pizzas on time and the nutritional value. Mrs. Rogers recommended the bid from Dominoes Pizza. A motion to approve the bid from Dominoes Pizza Was made by Trustee Perez, seconded by Trustee Kent. Motion carried.

Daryl Kent, Business Manager expressed concerns. With the School Nutrition Director of our district over the co-op, is our District was responsible for funds? The Board asked that the co-op agreement be held until the meeting on the 30th in order to have more information.

New/Amended/Deleted Policies

1. Policy 2480 Alternative Secondary Education Program - replacing policy 265.00 (First Reading)
2. Policy 320.00 Attendance (First Reading)
3. Policy 361.00 Student Cell Phone Use (First Reading) - Kim Kidd will review with teachers at the beginning of school. Chair Suchan asked the administrators why phones can't be used at lunch. Ashley Johnson stated, she saw an increase in cell phone misuse. Students wouldn't talk to each other because of using the phones during lunch. She wants kids to interact with each other. Trustee Perez stated they went to an ISBA conference where they shared student interaction increased with no cell phones allowed. Ashley Johnson stated we need to educate kids why we are doing this.
4. Policy 376.50 Juvenile Sex Offenders (First Reading)

5. Policy 380.00 Student Records (Second Reading)

6. Policy 810.00 District Owned Vehicles (First Reading) -Vice Chair Andersen asked how many vehicles go home at night. Jason Van Every stated he only knew of two. Only one person is on call at a time, why do both go home? Mr. Van Every stated that's just what's been done. They are only being used for school purposes. Vice Chair Andersen stated no, they are being used for personal use also. She sees them all over the area. She feels only one should go home and a record of mileage should be kept. Chair Suchan stated with being on call he understands having a vehicle on hand.

Mr. Van Every stated he receives a lot of calls. He feels there's a lack of clarification on what his job entails. Mr. Van Every also stated there is someone doing things they shouldn't. He requested that Mr. Larsen and himself take care of that situation.

Vice Chair Andersen asked if they're called out, is a log kept? She felt two vehicles do not need to go home. Mr. Van Every requested he keeps his truck. Trustee Perez informed the board he fills out a form as to how much he uses the vehicle for personal use and it is a fringe benefit. Mr. Larsen stated if the vehicle goes home, it will be considered a fringe benefit and information will be needed. The Board asked this to be held for a second reading.

A motion to approve all policies except 810.00 District Vehicles was made by Vice Chair Andersen, seconded by Trustee Kent. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Perez, seconded by Vice Chair Andersen. Motion carried. Adjournment was 8:29 p.m.

Russ Suchan, Chair of School Board

Attest: July 21, 2025

Kerri Tibbitts, Board Clerk