

DRAFT MEETING MINUTES – BOARD WORK SESSION OCTOBER 24, 2023

Board Members Present:

Dr. Karen Pérez, Chair
Sunita Garg, Vice Chair (*virtually*)
Dr. Melissa Potter
Ugonna Enyinnaya (*arrived at 5:34*)
Justice Rajee
Dr. Tammy Carpenter

Board Members Absent:

Susan Greenberg

Staff Present:

Dr. Gustavo Balderas
Dr. Heather Cordie
Dr. Carl Mead
Michael Schofield
Kerry Delf
Shellie Bailey-Shah
Camellia Osterink
Steve Sparks
Robert McCracken

Superintendent
Deputy Superintendent for Teaching & Learning
Deputy Superintendent for Operations & Support Services
Associate Superintendent for Business Services
Chief of Staff
Public Communications Officer
General Counsel
Administrator for Long Range Planning
Facilities Planning Coordinator

The meeting was open to the public to attend in person or via live stream on YouTube.

I. OPEN MEETING

Board Chair Dr. Karen Pérez called the work session to order at 5:30 p.m. She noted five board members would be present in person, with Ugonna Enyinnaya arriving shortly, and Sunita Garg was attending virtually. Susan Greenberg was not able to attend.

II. LONG-RANGE FACILITIES PLANNING

Steve Sparks, Administrator for Long-Range Planning, Dr. Carl Mead, Deputy Superintendent for Operations and Support Services, and Robert McCracken, Facilities Planning Coordinator, presented on long-range facilities planning. The state requires large school districts to have a 10-year long-range facilities plan (LRFP) to guide facility investments. The district's current LRFP was adopted in June 2021 and Mr. Sparks said a new LRFP would be developed and adopted in advance of any future bond package. Mr. McCracken shared enrollment trends and forecasts, showing how enrollment is down since the pandemic and projected to continue to decline back down to 2000–01 student numbers in the next decade; meanwhile the district now is operating several more school buildings.

Staff shared that the district will assemble a facility planning committee composed of diverse community members that will advise the superintendent on long-range planning needs. The committee will receive regular updates on enrollment, facility utilization and other topics; study specific issues and questions;

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and provide input on certain district plans such as facility condition assessments, long-range facilities plans, and future bond planning. Staff then answered questions from board members about facilities planning.

III. SUPERINTENDENT EVALUATION PROCESS

The board had a discussion with Dr. Balderas about the process for his yearly performance evaluation. Dr. Balderas talked about the building blocks of the strategic plan and specific targets in these areas set as goals to achieve in 2023–24, including expanding dual language programming, streamlining the curriculum adoption process, developing and implementing a districtwide assessment framework, and continuing to communicate with the community. The superintendent evaluation process and goals would be presented as an item for future action in the October 24 business meeting later that evening, and the board would vote on approval of the item for action at the next business meeting November 28.

IV. CLOSE MEETING

Dr. Pérez adjourned the work session at 6:43 p.m.