



## EXECUTIVE SUMMARY

<b>Meeting Date:</b>	March 5, 2026
<b>Agenda Item:</b>	Annual Licensed Renewal/Non-Renewal Report
<b>Item Type:</b>	Consent Agenda
<b>Administrator:</b>	Michael Campbell
<b>Objective:</b>	Approve annual licensed staff renewals and non-renewals

**Background:** Licensed teachers and administrators are to receive written notice by March 15 of their contract status for the upcoming school year. Probationary licensed staff serve a probationary period of 3-years and their contracts are either renewed or non-renewed annually. Contract teachers must be either recommended for a new, overlapping two year contract extension (2026-2028) or be recommended for non-extension (in which case the teacher retains the remainder of their contract but must be placed on a Plan of Assistance) as defined in ORS 342.895. Contract administrators are employed pursuant to three-year contracts; prior to March 15 of the second year of an administrator's contract, the Board must either issue a new three-year contract, provide written notice of nonextension, or extend the existing contract for up to one year.

Each district school board shall give written notice of the renewal or nonrenewal of the contract for the following school year by March 15 of each year to all teachers and administrators in its employ who are not contract teachers as defined in ORS 342.815.

At the March 5th meeting, the contract report for licensed staff will be included in the consent agenda.

**Additional Materials:** Annual Licensed Renewal/Non-Renewal Report for licensed staff and administrators (to be provided prior to the meeting)

**Recommendation:** Review the licensed and administrator renewal/non-renewal reports and approve with the consent agenda.

**Suggested Motion:** A formal motion is not required if approved with the consent agenda.