

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

April 7, 2016

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, April 7, 2016 at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio. Member Dan Kieger attended the meeting remotely via Skype from Gulf Gates Public Library, 7112 Curtiss Avenue, Sarasota, FL 34231.

The meeting agenda was reviewed and Forest View Elementary and Representative Dettmer were moved to first on the agenda.

4. VISITORS:

Listening Session: Members Corcoran and Odegaard reported close to 80 people attended the Listening Session. A majority spoke to agenda item 9.4 PLA, one community member had a community education comment.

5. STUDENT ACHIEVEMENT:

Forest View Elementary Principal Urness introduced music teacher Anna Hogan and ten Forest View students who entertained the board and audience with music selections from their concert.

State of Minnesota House Representative Bob Dettmer gave a House Resolution recognizing Joan Paulson for receiving a Special Merit Award from the Minnesota Coalition of Women in Athletic Leadership.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: PTO fund raising events, *Into the Woods* play at Southwest, Reshaping Opportunities for Success 2015-2020 open house March 31, Project SEARCH at the state capitol, basketball games and banquet, parent meeting regarding gifted/talented program, Lino Lakes STEM Elementary School carnival, Forest Lake city meetings, spring concert, Forest Lake Fireman's Ball, and congratulations to FLHS teacher Mr. Miron on receiving the 2016 Farm Bureau Excellence in Ag award.

6. REPORTS:

Communications Committee – Member Corcoran reported discussing Reshaping Opportunities for Success 2015-2020, possible topics for the back-to-school *School Connections* mailing, gathering historical school information/records, efforts to better coordinate district and individual school site Facebook pages, Every Student Succeeds Act (ESSA which will replace NCLB in 2017-18).

Buildings and Grounds – Member Corcoran reported the group received a bond project update, MnDOT and Safe Routes to School update, onsite clinic coming to the high school, and the YMCA opening in mid June.

EMID – Member Morehead reported they have changed their name to Equity Alliance MN and are now located on Hudson Road in Woodbury. They are going to begin selling professional developmental services to schools.

Policy Committee – Member Rapheal reported discussion on Technology and Acceptable Use and Safety Policy 540, Crisis Management Policy 538, Harassment and Violence Policy 425.

Staff Welfare Committee – Member Odegaard reported discussing Reshaping Opportunities for Success 2015-2020, received a legislative update, and discussed 2016-2017 budget reductions.

City of Forest Lake – Member Rapheal reported Business Director Larry Martini will be covering the City of Forest Lake in the Reshaping Opportunities for Success 2015-2020 report.

Finance Committee – Member Odegaard reported receiving FY16 budget update/review, FY16 mid-year budget adjustments, bond sale update and discussion of medical/dental insurance policies.

916 – Member Theisen reported approving manager contracts and school calendars, meetings will be changing to the second Wednesday of every month and they received a presentation by Kevin Horst on the impact of childhood trauma. There will be a film screening of *Paper Tigers* on April 18 at Capitol View auditorium at 3:00 pm.

Reshaping Opportunities for Success 2015-2020 - Business Director Martini reported the open house on March 31 at the high school was a success. Principals and members of the design team and construction managers were on hand to answer questions.

At the March 14 city council meeting we were seeking approval of solar panels at the ice arena. It was tabled and we were directed to speak with the airport commission which we did on April 6. We will be in touch with city staff as to where we go next.

The district was successful in obtaining three Conditional Use Permits from the Planning and Zoning meeting on March 23. The three CUPS are for Southwest, 7-8 building, and the high school.

We did expect the road vacation for the transportation building would occur April 4 but it got pushed back to the April 25<sup>th</sup> council meeting.

Superintendent's Report: Dr. Madsen congratulated FLHS teacher Mike Miron on receiving the 2016 Excellence in Agriculture Award from Farm Bureau. She thanked Congressman Tom Emmer for visiting the high school and speaking to the Accounting and Personal Law class and also College in the Schools Political Science class. She thanked all those attending the Listening Session tonight and appreciated the respect shown by all. Festival of Cultures is tomorrow night, April 13 is SEE day at the capitol, April 22 is the Bethel concert, May 18 is Retirement Recognition in the high school media center, and June 3-10 is LakeFest.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve Consent Agenda Items 7.1, 7.2 and 7.4. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye and the motion carried.

Member Morehead thanked James Kennedy for his 20 years of service to the district. Member Morehead moved to Approve Consent Agenda Item 7.3. The motion was 2<sup>nd</sup> by Member Corcoran. All members present voted aye and the motion carried.

7.1 Approved the Minutes of March 3 and 17, 2016

7.2 Approved the bills as of April 7, 2016

7.3 Approved Classified Personnel:

Retirement:

- Kennedy, James – School Bus Driver, effective June 10, 2016 after 20 years of service.

Resignation:

- Boyd, Richard – Substitute School Bus Driver, effective March 21, 2016.
- Continenza, Alicia – School Bus Aide, effective March 25, 2016.
- Delmont, Katelyn – School Age Care Program Aide/Noon Duty Supervisor at Linwood Elementary, effective April 6, 2016.
- Olson, Lisa – Health Office Assistant IV at Linwood Elementary, effective April 4, 2016.

Recommendation of Employment:

- Boyd, Richard – Substitute School Bus Driver, effective March 16, 2016.
- Braasch, Holli – Cook Helper/Short Hour at Forest Lake Sr. High, 3 hours per day and 175 days per year, effective March 15, 2016. (Open position)
- Hilton, Lindy – Custodian, B shift at Forest View/Wyoming Elementary, effective March 29, 2016. (Open position)
- Moore, Dennis – Substitute School Bus Driver, effective March 24, 2016.
- Nelson, Tara – Accounts Payable Office Assistant IV at the District Office, 8 hours per day and 52 weeks per year, effective March 21, 2016. (Open position)
- Peter, Debra – Special Education Paraprofessional II at Century Jr. High, 6 hours per day and 37 weeks per year, effective March 15, 2016. (Open position)
- Schumacher, Janet – Noon Duty Supervisor I at Linwood Elementary, 2 hours per day and 35 weeks per year, effective April 6, 2016. (Open position)
- Schwab, Vicki – Cook Helper/Short Hour at Forest Lake Sr. High, 3.25 hours per day and 175 days per year, effective March 28, 2016. (Open position)
- Sklavenitis, Jessica – Cook Helper/Short Hour at Lakes International Language Academy Headwaters Campus, 3 hours per day and 175 days per year, effective March 21, 2016. (Open position)

Authorization of Transfer:

- Juhl, Steven – from Custodian, B shift at Forest View/Wyoming Elementary to Custodian, B shift at Forest View Elementary, effective March 17, 2016. (Open position)

Leave of Absence:

- Dougherty, Kay – Cook Helper/Long Hour at Linwood Elementary, extend leave of absence from March 15, 2016 through June 7, 2016.
- Moreland, Teresa – School Bus Driver, leave of absence from February 26, 2016 through March 4, 2016.
- Nagle, Michael – School Bus Driver, change unpaid leave of absence from February 8, 2016 through June 9, 2016, as previously approved, to unpaid leave of absence from February 8, 2016 through February 24, 2016.
- Weise, Tanya – School Bus Driver, leave of absence from March 21, 2016 through March 28, 2016.

Additional Hours:

- Early Childhood Support Manager at the Central Learning Center, from 5.75 hours per day and 200 days per year to 7 hours per day and 225 days per year. These additional hours to be paid for by Community Education.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

1. Burk, Terry: Continuation of Unpaid LOA for 2016-17
2. Stender, Theresa: Unpaid LOA for approximate dates: 5/5/16 - 5/13/16

B. NON-CURRICULAR ASSIGNMENT(S):

1. Allen, Janine: Yearbook (COL)
2. Backes, Ronald: Asst Boys' Track (SR)
3. Bahr, Kerrie: Gen Music Elem (COL)
4. Bell, Allix: .85 Asst Girls' Lacrosse (SR)
5. Braton, Corrine: .5 Head/Asst Jr. Class/Prom (SR)
6. Conley, Timothy: Asst Baseball (SR)
7. Fleischhacker, Anne: .5 Asst Boys' Track (SR)
8. Henry, Kale: Asst Baseball (SR)
9. Johnson, Kyle S: .23 Asst Baseball (SR)
10. Klawitter, Dawn: Asst Adaptive Athletics Spring (SR)
11. Kolbow, Brent: .17 Asst Baseball (SR)
12. Lindberg-Kendrick, Janelle: .5 Asst Boys' Track (SR)
13. Moberg, Alissa: .9 Asst Synchronized Swimming (SR)
14. Proulx, Clare: Yearbook (WY)
15. Raaen, Philip: Asst Boys' Tennis (SR)
16. Rodewald, Brittni: .5 Head/Asst Jr. Class/Prom (SR)
17. Schultz, David T: .17 Asst Baseball (SR)
18. Seipel, Krista: Head Girls' Lacrosse (SR)
19. Soltis, Dawn: Asst Clay Target (SR)

- 20. Spears, Donald: Head Clay Target (SR)
- 21. Storm, Gary: Asst Baseball (SR)
- 22. White, Johannah: .3 Asst Synchronized Swimming (SR)

C. AUTHORIZATION OF COACHING POSITION(S):  
One Girls' Developmental Golf Club Coach

D. EMPLOYMENT:  
Stefan-Friberg, Janice: less than 600 hours effective on or about 10/12/15

- E. RESIGNATION:
- 1. Baker, Heather: resign effective 6/10/16
  - 2. Leibel, Melinda: resign effective 4/8/16
  - 3. Stefan-Friberg, Janice: resign effective 3/17/16

8. Donations: Member Odegaard moved, 2<sup>nd</sup> by Member Kieger to adopt the resolution and accept with appreciation the following donations: \$110 from Forest Lake VFW Ladies Aux. Post 4210-7 to Columbus Elementary for educational magazine subscription; 4 large bags of clothing valued at \$100 from Ellen Stanley, Wyoming, to FLAS to distribute to students in need; \$50 from Donald and Gail Theisen, Forest Lake, to CLC PBIS program for PBIS prizes; school supplies valued at \$50 from Jennifer Millsap, Forest Lake to Wyoming Elementary for general education; \$250 from Boston Scientific Employee Giving, Jennifer Gonerka, Forest Lake, to Wyoming Elementary for general education (science); \$200 from John Dennis, Blaine, to Wyoming Elementary for music education; \$500 from Travelers Community Connections Matching Gifts, Julie Traylor, Wyoming, to Wyoming Elementary for gifted programs; 350 movie tickets valued at \$2,450 from Michael Minichino, Forest Lake, to Forest Lake Elementary students; \$579.11 from Forest View/Forest Lake Elementary PTA to Forest View Elementary for arts and writing; \$19,000 and a sound system from Lino Lakes Elementary STEM School PTO to Lino Lakes Elementary (\$6000 for 5<sup>th</sup> grade Deep Portage field trip, \$6000 for classroom supplies, \$7000 for Chromebooks and a sound system valued at \$612.00); \$100 from Jean Schaefer, Stacy, to Linwood Elementary for 6<sup>th</sup> grade end of year party; \$2600 from Polaris Industries Wyoming Product Development Facility, Wyoming, to FLHS Industrial Tech; \$150 from Travelers Insurance Employee Contribution, MA, to FLHS for student activities; \$4540.56 from Target Take Charge of Education, Mpls to FLHS for student activities; \$375.00 from TradeWins Sports, Tim Dubbs, Forest Lake to Community Education Youth Athletic Program. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Approval of Crisis Management Policy 538 – Member Theisen moved to approve Crisis Management Policy 538. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members voted aye and the motion carried.

- 9.2 Approval of Harassment & Violence Policy 425 – Member Olson moved to approve Harassment & Violence Policy 425. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote all members voted aye and the motion carried.
- 9.3 Adopt Resolution for the Non-Renewal of Probationary Teachers – Member Theisen moved to Adopt Resolution for the Non-Renewal of Probationary Teachers. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members voted aye and the motion carried.
- 9.4 Authorization of Project Labor Agreement – Member Theisen moved to Authorize Project Labor Agreement. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call all members voted aye and the motion carried.
- 9.5 Approve Reductions of \$1 Million for 2016-2017 – Member Theisen moved to Approve Reductions of \$1 Million for 2016-2017. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members voted aye and the motion carried.

President Rapheal called a short recess at 8:57 pm. The meeting resumed at 9:05 pm.

- 9.6 Resolution to Award Sale of General Obligation Bonds Series 2016A – Member Morehead moved to Approve the Resolution to Award Sale of General Obligation Bonds Series 2016A. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members voted aye and the motion carried.
- 9.7 Approve Renewal of Group Employee Medical and Dental Self-Insurances – Member Theisen moved to Approve Renewal of Group Employee Medical and Dental Self-Insurances. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members voted aye and the motion carried.
- 9.8 Recommend Rejecting Bid on Century Penthouse Wall Repairs and Rebid – Member Morehead moved to Recommend Rejecting Bid on Century Penthouse Wall Repairs and Rebid. The motion was 2<sup>nd</sup> by Member Kieger, by roll call vote all members voted aye and the motion carried.
- 9.9 Permission to Request Bids for Deferred Maintenance Reroofing at Forest Lake Senior High School – Member Corcoran moved to give Permission to Request Bids for Deferred Maintenance Reroofing at Forest Lake Senior High School. The motion was 2<sup>nd</sup> by Member Kieger, by roll call vote all members voted aye and the motion carried.

10. NEW BUSINESS – No new business reported.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 9:25 pm a motion was made by Member Morehead, 2<sup>nd</sup> by Member Corcoran, to recess the regular meeting and go into closed session for the purpose of discussing labor relations strategy, pursuant to Minnesota Statute 13D.03. All members present voted aye and the meeting recessed.

The meeting convened at 9:30 pm and the meeting closed. Roll call was taken and Members Corcoran, Morehead, Odegard, Olson, Rapheal, and Theisen were present. Member Kieger was absent.

