



Lakeland Joint School District #272
15506 N. Washington Street,
Rathdrum, ID 83858

TITLE:

Licensed Electrician

JOB SUMMARY:

Responsible for the installation, maintenance, and repair of electrical systems and equipment across various district buildings, ensuring a safe and functional learning environment for students and staff

QUALIFICATIONS:

1. High school diploma or equivalent.
2. Valid Idaho Electrician's License (Journeyman or Master Electrician).
3. Current First Aid/CPR certification is preferred but not required.
4. At least 3-5 years of experience working as a licensed electrician, preferably in a school district, commercial, or institutional setting.
5. Knowledge of electrical systems, circuits, and troubleshooting in large facilities.
6. Familiarity with the operation and maintenance of school-specific systems, such as lighting control systems, fire alarms, and security systems.
7. Strong knowledge of the National Electrical Code (NEC) and other relevant safety standards.
8. Ability to read blueprints, technical diagrams, and electrical plans.
9. Proficient in the use of electrical tools, equipment, and diagnostic instruments.
10. Ability to troubleshoot complex electrical issues and develop practical solutions.
11. Strong communication skills to collaborate with administrators, teachers, and other staff.
12. Ability to work independently and prioritize tasks effectively in a busy school environment.
13. Demonstrated problem-solving skills with attention to detail and safety.
14. Ability to lift heavy objects (up to 50 lbs).
15. Ability to work in various environments, including confined spaces, heights (e.g., ladders), and potentially noisy areas.
16. Manual dexterity to handle electrical tools and materials.

Initial & Date _____

REPORTS TO:

Facilities Director

PERFORMANCE RESPONSIBILITIES:

(not limited to, but may include)

1. Install, maintain, and repair electrical systems, including wiring, lighting, circuit boards, and electrical panels in school facilities.
2. Inspect and troubleshoot electrical systems to ensure compliance with safety standards and local electrical codes.
3. Respond to electrical issues in classrooms, offices, gymnasiums, and other areas promptly to minimize disruption to school activities.
4. Perform preventive maintenance on electrical equipment and systems to prevent downtime or safety hazards.
5. Install and maintain security systems, fire alarms, and other specialized electrical systems in school buildings.
6. Maintain accurate records of maintenance, repairs, and inspections performed.
7. Work with a variety of electrical tools and diagnostic equipment to detect faults and identify solutions.
8. Collaborate with other maintenance staff and district personnel to coordinate electrical work with ongoing school activities and projects.
9. Ensure compliance with all relevant safety regulations, codes, and laws, including National Electrical Code (NEC).
10. Participate in after-hours on-call emergency services as required.
11. Provide guidance and mentorship to less experienced maintenance staff or apprentices as needed

TERMS OF EMPLOYMENT:

This position shall be considered in all respects “employment at will” and the employee is subject to discharge by the District at any time without cause. The “employment period” and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the District so long as employment continues.

EVALUATION:

Performance of this job will be evaluated annually in accordance with provisions of the Board’s policy on evaluation of non-certificated personnel.

Initial & Date _____

NOTE:

All certificated and classified employees and other individuals are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

LEGAL REFERENCE:

I.C. § 33-512 Governance of Schools

I.C. § 33-1210 Information on Past Job Performance

Board Approval Date:

Last Revision:

Employee Name _____ Date _____

Employee Signature _____

Human Resources _____