

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

July 2011

Facilities Management – General

Jamar Company is about 85% complete with HOCHS roof repairs. Structural steel is being installed for reinforcement of the bell level floor / clock face roof at this time.

Facilities is prepared and planning to vacate our current site and move its operations to the STC Annex site on Friday July 8th.

Capital Construction:

Currently, LRFP site work is ongoing at Grant, WMS, Denfeld, East HS, Piedmont, East MS, Lester Park, and Laura MacArthur.

Punch lists for Denfeld have been started.

We have received a temporary 90-day Certificate of Occupancy for MacArthur.

Punch lists for Lester Park are complete.

Punch lists for Piedmont will start the week of July 11th.

Training is occurring each week for Operations and Maintenance personnel on multiple systems such as boilers, energy management, lighting control, generator, fire alarm, and other new equipment at all five new sites.

The District, JCI, and the City of Duluth are meeting weekly to resolve any issues and ensure smooth transition from construction to occupancy at our new sites.

Maintenance:

During the month of June, Facilities Management Operations Crews were working with staff at the sites preparing for the LFRP move. As of July 1, the following sites have been moved: Lester Park, Rockridge, and Laura MacArthur. East High School furniture has been moved into the gym for temporary storage until the new site is readied.

116 work order requests were successfully responded to and closed.

Health, Safety & Environmental Management

- Emergency Response Crisis Management (ERCM) activities included:
 - Conducting end of the school year site visits by a teacher who has been working on special assignment, funded by Health and Safety – Alternative Facilities Revenue.
- Workers' Compensation activities included:
 - Filing of 11 new employee accident reports during the month of June
 - Ongoing management of several open Workers' Compensation cases.

- Ongoing involvement with various issues related to the construction currently underway across the district.
- A meeting was held with a vendor presenting an online safety training product to representatives from several departments within the school district.
- Attended the “Town Meeting” held by the Department of Education. The meeting presents the Health and Safety letter which defines the allowable expenditures for the upcoming fiscal year.
- Conducted several hazardous waste collections for various sites across the district. The waste is brought to the WLSSD Clean-Shop for disposal/recycling.

Risk Management

There is a potential claim pending related to wind damage to the Central High School roof.

There have been no other significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader’s legal liability.