

December 20, 2022 7:00 a.m. Intermediate School Flex Room

Attending in bold: B. Sieberlich, D. Hilgers, **K. Simpson**, **N. Uselding**, **P. Ludwig**, **R. Schultz**, **M. Huikko**, J. Sayre, G. **Hinker**, K. Thompson, **L. Voight**, **B. Voight**, M. Schramel, **M. Gibas**, **G. Schuelke**, H. O'Donnell, M. Kunkel, **S. Roeser**, A. Johnson

1. **Call meeting to Order:** 7:03am
2. **Approve the agenda:** (1 min)
Motion: **M. Huikko** Second by: **M. Gibas**
3. **Approve November Minutes** (1 min)
Motion: **P. Ludwig** Second: **M. Huikko**
4. **Old Business** (15 min)
 - a. **MLK PD Day: Mini Conference Update** (4 min)
 - i. **Schedule for Day**
 - 8:00-11:30 Mini Conference
 - 11:30-12:00 Lunch
 - 12:00-3:30 Work in rooms
 - ii. **Sessions**

8:00	9:15	10:30
Final Cut pro		PBIS
Zip Grade	Cultural Competency	
Science of Writing	Structured Literacy	
	Adolescent Mental Health	Google Sites 101
Movement and Mindfulness	Movement and Mindfulness	Movement and Mindfulness
Teaching Science with a FOSS kit	LETRS participant Collaboration	Tech Favorites
	Plucker Literacy Cohort (9a-12p)	

pk-12
1-3
4-6 9-12
7-12
PK, K-3 4-6

Add literacy training for 4-12 @9 am

Send responses to teachers teaching classes so they can prepare

- b. **PD Plan Action step #3 MTSS:** (6 min)
 - i. Jan 16 (FAST Training Modules for K-10)?
 - ii. Spring 2023 MTSS training for building level teams

- Finalize Tier 1 overview in Jan (MTSS)
 - Share at Late Start (May) or right before Tier 1 training in Fall?
 - Split core teachers and specialists?
 - iii. Fall 2023 MTSS training for all staff
 - Focus on Tier 1 - look at data and how we collect it? (3 hr training/ Workshop week) Ginny found from U of M (CARE)
 - K-6 and 7-12 trainings
 - Share goals and why before training
- c. PD Plan Action step #2 Literacy (5 min)
 - i. What is the big picture?
 - What do we need to understand about staff needs? [We should survey staff on what they think](#)
 - What does our literacy focus need to be?
[Revamp what we've done and focus on the 5 elements of core instruction.](#)
[Relook at what's happening in the classroom \(checklist\)](#)
[Why do this? Because we're not seeing it happen.](#)
 - Should we be restructured to do things differently?
 - ii. 2023-24 PD ideas
 - Focus on relicensure
 - Support MTSS and Literacy as needed (along with any other groups)
 - Bring back new teacher mentors and training

5. New Business: (15 min).

- a. Late Start Feedback (5 min)
 - i. Define process to evaluate late start impact
- b. CEU's for building designed PD (1 min)
- c. Financial Policies (5 min)
 - i. Development of official PD financial policies document
 - [Update meals allowance M&IE](#)
 - Reconsider [travel allowances for state/national conference](#)
 - [Update preparation pay/time allotment for academy class/late start presentations/Q Comp symposiums](#)

6. Future agenda items (2 min)

7. Adjournment (1min)

Motion: [G. Schuelke](#) ▾

Second: [K. Simpson](#) ▾

Meeting

adjourned:7:45