TIME USE TRACKER				QTR:		Date:

Framework Pillars	Student Outcome Minutes	Adult Behavior Minutes	The board tracks its time spent during public authorized meetings	Other Topic Minutes
Vision and Goals			← Minutes setting student outcome goals	
			← Minutes setting constraints or theories of action	
Progress and Accountability			← Minutes receiving, discussing, and voting on Student Outcome Goal Monitoring Reports according to the **board adopted** Monitoring Calendar	
			← Minutes receiving, discussing, and voting on Constraint Monitoring Reports according to the **board adopted** Monitoring Calendar	
			← Minutes evaluating the superintendent on student outcome goals, GPMs, constraints, and CPMs	
			← Minutes performing board self-evaluations using the LSG Integrity Instrument	
Systems and Processes			Minutes discussing, debating, and voting on other agenda items (including consent agenda items) ⟶	
Advocacy and Engagement			← **Minutes hosting two-way communication meetings on student outcome goals, constraints, theories of action and/or progress toward student outcome goals**	
			← **Minutes recognizing the accomplishments of students and staff regarding progress on student outcome goals**	
Synergy and Teamwork			Minutes fulfilling statutorily required public hearings, forums, and comments Minutes fulfilling statutorily required or Lone Star Governance workshops Minutes in closed session as permitted by law	
Other			Any time spent on an activity that does not meet the conditions listed above ⟶	
TOTALS				

Use For Student Outcome and Adult Behavior Minutes Percentage Calculation: ☐ ÷ ☐ × 100 = ☐ **% Student Outcome and Adult Behavior Minutes**

Use For Student Outcome Minutes Percentage Calculation: ☐ ÷ ☐ × 100 = ☐ **% Student Outcome Minutes**

Trustees Present	Trustees Absent	% Attendance		Count of 'Other' Agenda Items		Goals Discussed	Goals on Target	% on Target

Consent Items	Consent Items Removed	% Remaining on Consent Agenda				GPMs Discussed	GPMs on Target	% on Target