

MARY M KNIGHT NURSING SERVICES CONTRACT

SCHOOL YEAR 2026-27

For consideration for the promises and conditions contained herein, Mary M Knight and Linda Warren, RN, do mutually agree as follows:

I. PURPOSE

This is a service agreement between the Mary M Knight School District (hereafter "District" and Linda Warren, RN, **to provide 8 hours of nursing services per week** (288 hours per year) for up to 36 weeks for the current school year. These hours can be flexed with prior approval from administration to cover professional development, student needs or due to illness. This agreement will be re-evaluated periodically throughout the 2026-27 school year. Registered Nurse (RN) contract hours to the District may be increased or decreased based on changing needs, following the initial provisions of basic nursing services and development of District health policies and procedures.

II. RESPONSIBILITY OF LINDA WARREN

In accordance with this Contract, Linda Warren shall:

Serve as a professional liaison between the school, family, health care providers, and the community. Professional nursing services are delivered with the scope of school nursing practice RCWs, WACs, and Professional Standards of Care.

Assess and provide the critical needs of the students; emergency plans for the students with life-threatening medical conditions, students with acute or chronic health conditions, students with health concerns and/or requiring nursing treatments or care. Develop individualized care of these student, including training or unlicensed staff in the care of said students.

Assess the physical and emotional health of students as related to the educational processes and within the scope of the school nurse practice; initiate referrals for further diagnosis and treatment of identified health needs and provide follow-up; and communicate health concerns that may impact learning to appropriate staff with parent and/or student consent.

Collaborate with the District to assure oral medication policy is current with RCWs, WACs and nursing protocols. Provide related training and supervision of oral medication administration.

Delegate and provide training and supervision of non-nurse school staff in the provision of nursing services and procedures that can by law be delegated to unlicensed school personnel.

Provide interpretation of medical and nursing needs and District resources for health care t parents of students with health problems as requested by the District.

Assist District personnel in monitoring educational effect of treatment program (meds, etc)

Establish procedures for emergency care of students and training of staff to provide the emergency care.

Interpret medical records for District staff as they determine educational placement and services.

Provide nursing consultation for students in special education. Participate in Multi Disciplinary Team (MDT) meetings for students with significant medical problems and assist in the initial development of Individual Educational Plans (IEP) as resources permit.

Provide nursing consultation incommunicable disease control and serve as liaison between the District and local public health department.

Provide health education directly or in consultation with school staff.

Assist in the development and/or revision of District health policies and procedures, records, and forms as indicated and requested by the District.

Provide nursing consultation in student immunization compliance.

Collaborate with District staff to establish health-screening programs for the District.

Participate in ESD 113 nursing staff professional development sessions.

Any assignments that amend this contract shall be in writing and initialed by both parties.

III. RESPONSIBILITY OF MARY M KNIGHT

The District will provide in the school buildings: necessary record forms, office space, and office equipment, as reasonably required for the performance of any school health services. The schools will also provide secretarial and clerical assistance as determined by the district superintendent.

School district staff shall be responsible for the care of treatment of illness and/or injury as established in health room protocols collaboratively developed by the Contract RN and assigned District staff.

Emergency medical care of students while attending school or school related activities shall be the sole responsibility of the school district. Although the contract RN will assist in the emergency plan development and the training of unlicensed staff, it is the responsibility of the school to distribute and implement said plan.

This written agreement constitutes the mutual agreement of District and Linda Warren in whole. No alteration or variation of the terms of this agreement and no oral understanding or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed upon in writing.

IV. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington and venue of legal action shall be proper only in Mason County, Washington.

Linda Warren shall comply, where applicable, with the District work hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

V. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, and INELIGIBILITY

If federal funds are the basis for this agreement, Linda Warren certifies that she is not presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

Date _____

RE: 2026-27 Nursing Contract Services

This letter is to confirm the agreement of the contracted service and the payment plan between Mary M Knight and Linda Warren.

The annual fee of \$12,156.00 for 36 days of service, anticipated to be two days a week in the 2026-27 School Year. The District will pay 1/10 of the total contract monthly through Accounts Payable (Sept-June) upon receipt of an invoice. Once a year on a calendar cycle the District will provide a 1099 Form as required for tax purposes.

_____ Date _____
Matt Mallery, Superintendent

_____ Date _____
Linda Warren, RN