

Minutes of Regular Board Meeting Menahga Public School District No. 821

Monday, May 19, 2025, 6:30 PM, HS Media Center

The May 19, 2025 regular meeting of the Menahga Public School board called to order by Chair Haverinen at 6:30 p.m. with the Pledge of Allegiance.

Board members present: Andrea Haverinen, Julia Kicker, Katie Howard, Sara Makela, Cherie Peterson and David Treinen. Others present: ES Principal Lisa Parrish, HS Principal Michelle Koch and Superintendent Jay Kjos.

Motion by Julia Kicker to adopt the agenda as presented.
Seconded by Katie Howard and carried unanimously.

Community members spoke about coaching concerns.

Motion by David Treinen to approve the following consent items:

1. April 28, 2025 regular meeting minutes; May 5, 2025 policy committee minutes;
2. Activity fund and monthly claims in the amount of \$8,829,232.99
3. Notice of assignment for the following extracurricular coach/advisor for the 2025-2026 school year: Katie Novak, 2025-2026 Cheerleading Coach step 2;
4. Teacher Contract with Emily Huotari, Elementary School Teacher, MA Step 5, 1.0 FTE per EMM Master Agreement, beginning with the 2025-2026 school year;
5. Teacher Contract with Cassidy Bera, Elementary EOD Kindergarten Teacher, BA Step 1, .6 FTE per EMM Master Agreement, beginning with the 2025-2026 school year;
6. Notice of Long-Term Substitute Assignment for Logan Caron, per EMM Master Agreement, for the period beginning August 25, 2025 and ending no later than May 26, 2026;

Seconded by Sara Makela and carried unanimously.

Motion by Katie Howard to approve the Kenmark invoice in the amount of \$397.00 as presented. Seconded by Cherie Peterson and passed 5-0-1 with David Treinen abstaining.

Business Manager Heidi Hagen presented the FY26 Preliminary Budget presentation.

Motion by Katie Howard to approve the math curriculum purchase in the amount of \$47,025.00 as presented. Seconded by Julia Kicker and carried unanimously.

Motion by Cherie Peterson to approve the purchase of paper products from Dacotah paper in the amount of \$35,691.12 as presented. Seconded by Julia Kicker and carried unanimously.

Motion by Andrea Haverinen to approve Rasinki's Door Repair in the amount of \$15,770.28 as presented. Seconded by David Treinen and carried unanimously.

Motion by Sara Makela to accept the resignation from Shelly Hamblin, Elementary Teacher, effective May 27, 2025. We thank Shelly for her 31 years of dedicated service to the students of our school. Seconded by Cherie Peterson and carried unanimously.

Motion by David Treinen to accept the resignation from Angelina Johnson, Paraprofessional, effective May 27, 2025. We thank Angelina for her year of dedicated service to the students of our school. Seconded by Sara Makela and carried unanimously.

The following resolution was introduced by Katie Howard

RESOLUTION ACCEPTING DONATIONS

WHEREAS, MS 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, MS 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Menahga Public School Dist 821 gratefully accept the following donations as identified below: Check in the amount of \$1,768.67 from the Park Rapids Co-op Shipping Association to the Menahga FFA Chapter, Future Farmers of America.

Resolution seconded by Julia Kicker

The vote on adoption of the Resolution was as follows:

voting aye: Andrea Haverinen, Katie Howard, David Treinen, Cherie Peterson, Sara Makela, and Julia Kicker Whereupon, said resolution was declared duly adopted.

Motion by Julia Kicker to approve the second reading and adoption of Policies 301 School District Administration, 302 Superintendent, 303 Superintendent Selection, 304 Superintendent Contract, Duties, and Evaluation, 305 Policy Implementation, and 306 Administrator Code of Ethics as presented. Seconded by David Treinen and carried unanimously.

Motion by Katie Howard to approve the first reading of policy 413 Harassment and Violence as presented. Seconded by Sara Makela and carried unanimously.

Motion by Cherie Peterson to approve the first reading of policy 422 Policies Incorporated by Reference as presented. Seconded by Julia Kicker and carried unanimously.

Motion by Katie Howard to approve the first reading of policy 423 Employee-Student Relationships as presented. Seconded by David Treinen and carried unanimously.

Motion by Sara Makela to approve the first reading of policy 427 Workload Limits for certain Special Education Teachers as presented. Seconded by Julia Kicker and carried unanimously.

Motion by Katie Howard to adjourn the May 19, 2025 regular meeting of the Menahga Public School board at 8:07 p.m. Seconded by Cherie Peterson and carried unanimously.