

Craig City School District

Business Manager Report

9.24.25

Updates from the Business Office

The first week of audit services with Altman, Rogers & Co was completed on September 12th. It was an extremely long and busy week. There will be ongoing records requests, journal entries, etc for a couple more weeks, but I anticipate receiving the final audit report before the end of October, hopefully by the October Board meeting.

TRS audit is ongoing, as is Impact Aid monitoring. Once results are received we will be sure to share this information with the Board.

This is also the time of year with where a multitude of state reports are due - Staff Accounting, First Day Vacancy Report, Educator Evaluation Report, and many National School Lunch Program forms. We recently received notification from National School Foods Study to begin the next phase of the 2024-2025 school year by completing a survey. This will be followed by submission of revenue and expenditure statements for the National School Lunch Program during FY25, then finally two or three days of interviews with specific questions regarding staffing for food service, management of the program, and finances. We began this study in April 2025, with three days of interviews. The district's participation is required under Section 28 of the Richard B. Russell National School Lunch Act. According to NSFS, the findings will be used to inform program decisions that can make food service staff's roles easier and improve the program for Alaskan students.

General Fund Updates:

Please see the Revenue and Expenditure Overview below

Revenue Overview

Fund	FY26 Projected Revenue	Actuals 8/1/25 through 8/31/25	ACTUALS YTD	Remaining to be Received
100 General Fund	\$ 8,094,518	\$ 488,434	\$ 921,853	\$ 7,172,665
205 Pupil Transportation	\$ 97,660	\$ -	\$ -	\$ 97,660
259 Food Service	\$ 249,376	\$ -	\$ -	\$ 249,376

Expenditure Overview

Fund	FY26 Projected Expenditures	Actuals 8/1/25 through 8/31/25	ACTUALS YTD	Remaining to be Expended
100 General Fund	\$ 7,813,942	\$ 285,389	\$ 705,523	\$ 7,108,419
205 Pupil Transportation	\$ 97,660	\$ 258	\$ 503	\$ 97,157
259 Food Service	\$ 276,920	\$ 232	\$ 232	\$ 276,688

Melinda Bass

Business Manager

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