

# Minutes of Regular Meeting

## The Board of Education Mahtomedi Public Schools

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A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, February 8, 2018**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. PUBLIC COMMENT

The following members of the audience spoke to the school board about:

Elementary Spanish Program – Anthony Govrik

### 2. CALL TO ORDER

Meeting called to order at 7:07 p.m. by Chair Judy Schwartz.

### 3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout and Superintendent Mark Larson, ex officio. Not present: Emma Shores, Student Representative.

### 4. APPROVAL OF THE AGENDA

Payne moved, Donovan seconded, approval of agenda. Carried 6-0.

### 5. APPROVAL OF THE CONSENT AGENDA - See #16 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$42,250.00 in donations and expressed the school district's formal thank you. Chevalier moved, McGraw seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

#### A. Approval of Donations/Grants Totaling \$42,250.00

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Precision Electric to Mahtomedi High School Boys' Hockey Sponsorship - \$250.00

2. From Priority Courier Experts - Vanex Routed Services to Mahtomedi High School Broadcast Class - \$10,000.00
3. From Cossack Foundation to Mahtomedi High School Broadcast Class/Events - \$20,000.00
4. From Mahtomedi Youth Hockey Association to Mahtomedi Community Education Ice Rink - \$12,000

## 6. PRESENTATIONS/RECOGNITION

### A. Student/Staff/Community Recognition

The following students and staff were recognized by the school board and administration:

- White Bear Lake/Mahtomedi Rotary Club Academic Achiever – Audrey Doriott.
- Mahtomedi High School State Debate Participant - Joseph Becker and Debate Teacher – Liz Haen.
- Ninth and Tenth Grade Honors Choir – Not Present: Karla Kroschel, Kayla Kroschel and Matthew Zimmerman.
- Metro East All-Conference Choir - Ben Dohmeier, Bryce Huber, Kambrie Prochazka and Alec Singer. Not Present: Anna Poulsen, Rebecca Stark and Naeem Williams.
- Minnesota Music Educators Association (MMEA) All State Choir Bryce Huber and Kambrie Prochazka.
- Mahtomedi High School Triple "A" Awards - Lily Engebretson and Alec Singer.

### B. Wildwood Elementary - Innovation Update: What I Need Now (WIN), Movement and Choice

Mark Hamre, Wildwood Elementary Principal, presented on incorporating WIN (What I Need Now) time, movement and choice into the students' day. WIN time is 25 minutes each day where Interventionists (reading, math, behavioral), Special Education, Growing Scholars, English Learners and Gifted & Talented teachers work with students. During this time classroom teachers also provide extra help or enrichment activities and students can choose to read, do homework, work in small groups or participate in physical activities with indoor recess equipment or get the wiggles out videos. Hamre explained students have the choice to stand or sit during a lesson at high or low tables and use bouncy chairs, desk cycles, chair bands, hokke and T-chairs, which all allow movement. Students can choose different ways to demonstrate what they have learned or how to fix a problem. Students are also enjoying sledding and snowshoeing outside on the playground.

Principal Hamre will be retiring on June 30. Superintendent Larson thanked him for his years of service and leadership to create a culture with an emphasis on learning and a love for children at Wildwood Elementary.

#### C. Restorative Practices and Equity Update

Sara Dusek, Achievement and Integration Coordinator, updated school board members on the district's equity work which included: professional development through TED Talk - *The Danger of a Single Story*, book studies - *Good Time for the Truth – Race in MN* and workshops with the MN Humanities Center - *Absent Narratives* with the main focus on strategies to ensure all students have a voice in the classroom and feel safe and supported. This year's curriculum reviews in Social Studies and Physical Education & Health will incorporate equitable practices. The Mahtomedi and N. St. Paul, Maplewood, Oakdale School Districts are working together in Equity Leadership Cohorts with goals at the elementary/middle schools to better understand Culturally Linguistically Responsive (CLR) Teaching and Learning and at the high school to learn more about North High School's behavior support team and to increase integration opportunities for students in both districts. Future professional development will focus on power, status, and privilege. Dusek explained the restorative justice focus at the elementary level is on responsive classrooms and fix it plans and at the secondary level they have formed a Restorative Justice Professional Learning Community (PLC) and are reading/discussing *A Little Book of Restorative Justice*, with additional training planned for April. Dusek also reported that the percentage of minority representation in accelerated classes has increased over the last several years to align with the district's percentage of minority students.

### 7. REPORT FROM STUDENT REPRESENTATIVE

#### A. Emma Shores, Student Representative

None

### 8. APPROVAL OF MINUTES

#### A. January 4, 2018 - Regular Meeting

Payne moved, Chevalier seconded, approval of the minutes from the January 4, 2018, regular school board meeting. Carried 6-0.

#### B. January 25, 2018 - Study Session/Special Meeting

Payne moved, Chevalier seconded, approval of the minutes from the January 25, 2018, school board study session. Carried 6-0.

## 9. DISCUSSION/INFORMATION ITEMS

### A. Calendar of Events

The Calendar of Events was reviewed.

Superintendent Larson noted February 19-23 is School Board Recognition Week and thanked the school board for all work they do for the Mahtomedi School District.

### B. January 4 Closed Meeting Statement

School Board Chair Judy Schwartz reported on the January 4 closed meeting regarding teacher negotiations.

### C. First Reading of Annually Reviewed Policies and Policies with Changes

Superintendent Mark Larson discussed with school board members the following annually reviewed policies and three policies with recommended changes: Policy 410 - Family Medical Leave, Policy 413 - Harassment and Violence, Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 506 - Student Discipline, Policy 514 - Bullying Prohibition, Policy 522 - Student Sex Nondiscrimination, Policy 524 - Technology Acceptable Use and Safety, Policy 616 - School District System Accountability, Policy 806 - Crisis Management and Policy 213 - School Board Committees, Policy 533 – Wellness and Policy 613 - Graduation Requirements. The policies were reviewed prior to this meeting by the Policy Committee and will be brought for a second reading at the March 8 regular school board meeting.

### D. 2018-2019 Preliminary Budget Update

Bill Menozzi, Director of Business Services, updated school board members on the 2018-2019 Preliminary Budget which included: projected/target enrollment, resident grade progression ratios, a decrease in Q-Comp subsidy, retirements, early retirement incentive, labor contracts and an updated timeline with board action on window two open enrollment applications on March 8.

## 10. ACTION ITEMS

None.

## 11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported on the legislative preview and road map for Reimagine Minnesota.

B. Mahtomedi Area Educational Foundation (MAEF)

None.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

None.

D. Northeast Metro 916 Board

School Board Chair Judy Schwartz stated the Talking Points are included in the packet.

E. School Board Subcommittee Reports

None.

F. Other Items/Reports

Mahtomedi Community Education Advisory Council

School Board Treasurer Stacey Stout expressed the school board appreciation to Cathy Wyland, Community Education Director, Sara Dusek, Achievement and Integration Coordinator, and Kevin Donovan, School Board Director, for their work on the Community Book Read Event – *A Good Time for the Truth: Race in MN* with over 200 attendees. The Winter/Spring Mahtomedi Community Education Events, Classes and Activities Brochure is now available and the Summer Brochure will be out soon.

Mahtomedi Parent Teacher Organization (PTO) Meeting

School Board Director Mike Chevalier reported Superintendent Mark Larson and Bill Menozzi, Director of Business Services, presented on the Preliminary 2018-2019 School District Budget at the last PTO meeting. The PTO officers will post budget information on their website to help inform district families.

Superintendent Search Sub-Committee

School Board Vice Chair/Clerk Julie McGraw, School Board Director Lucy Payne and School Board Director Kevin Donovan reported on the next steps in the search

for a new superintendent which include: meetings with three search firms to determine the right firm, at the right price, with the right services and forming an Administration Restructuring Task Force to review district and building level administrative structures due to the retirement of the Superintendent, Special Education Director and Wildwood Elementary Principal, with the goal of considering best services for students, administrative efficiencies and budget savings. The task force will report their findings/recommendations at the March 22 school board study session. School board members Kevin Donovan, Mike Chevalier and Julie McGraw (alternate) will serve on the task force. Superintendent Larson will also report on his superintendent transition work/goals. Human Resource Supervisor Nicole Flesner will post for the position of Wildwood Elementary Principal and Special Education Director. Superintendent Sub-Committee meeting dates and information are posted on the district's website.

## 12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the AMSD legislative preview and encouraged support for equalization of funding with the special education cross subsidy at the MSBA Day at the Capitol on March 19.

## 13. CLOSE MEETING

Stout moved, Payne seconded, approval to close the meeting. Meeting closed at 8:53 p.m. Carried 6-0. School Board Director Mike Chevalier recused himself from the discussion due to a conflict of interest.

A. Discussion of labor negotiations strategies or developments in closed session, pursuant to Minn. Stat. § 13D.03 - Teacher Contract Negotiations.

## 14. OPEN MEETING

Payne moved, Donovan seconded, approval to open the meeting. Meeting opened at 10:07 p.m. Carried 5-0.

## 15. ADJOURNMENT

Payne moved, Donovan seconded, adjournment. Meeting adjourned at 10:08 p.m. Carried 5-0.

## 16. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 397763 to 398039 and 80009191 to 80009264

2. Check Register 05 - Check No. 50000502 to 50000504

C. Approval of Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements

- a. David Butler - Social Studies Teacher (LTS) - Mahtomedi High School - (2/20/18-4/20/18)
- b. Cynthia Mueller - Special Education Teacher (LTS) - O.H. Anderson Elementary (2/9/18-3/13/18)
- c. Andria Warner - Third Grade Teacher (LTS) - O.H. Anderson Elementary (1/16/18-3/9/18)

2. Approval of Leaves of Absence

- a. Jamie Chamberlain - First Grade Teacher - Wildwood Elementary (4/30/18-6/8/18)
- b. Angela Helle - Social Studies Teacher - Mahtomedi High School (2/20/18-4/20/18)
- c. Gina Loosbrock - Third Grade Teacher - O.H. Anderson (1/16/18-3/9/18)
- d. Maija Stellmach - Special Education Teacher - O.H. Anderson Elementary (2/9/18-3/13/18)

3. Approval of Resignations/Retirements

- a. Kimberly O'Connor - Data Assessment - Mahtomedi District Office (6/8/18)
- b. Maribel Serrato - Lunch/Recess Paraprofessional - O.H. Anderson Elementary (12/22/18)
- c. Dyan Lovgren - Human Resources Assistant - Mahtomedi District Office (5/4/18)
- d. Bethany Sneden - Special Education Director - Mahtomedi District Office (6/30/18)

E. Student Overnight Field Trip: Mahtomedi Varsity Softball Team to St, Cloud State University - March 24-25, 2018.

JULIE MCGRAW, CLERK