

Pleasantdale Elementary School
8100 School Street
La Grange, IL 60525
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School
7450 S. Wolf Road
Burr Ridge, IL 60527
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

This email is in response to your e-mail request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated March 5, 2025. You have requested that Pleasantdale School District 107 produce the following public records:

Requested by: Sheri Reid, Data Acquisition Specialist, SmartProcure

Request date: 3.5.25	<p>Dear FOIA Officer,</p> <p>Thank you for reviewing our request.</p> <p><u>Please confirm receipt of this request. The attached documents are past reports from your agency, and can be used as references for this request.</u></p> <p>SmartProcure is submitting a commercial FOIA request to the Pleasantdale School District #107 for general purchasing records from 12/6/2023 to the current request date of 3/5/2025.</p> <p><u>To be specific, we are looking for a report comparable in format and content to the attached report from an older request.</u></p> <p>If financial software has changed, our request details are as follows:</p> <ul style="list-style-type: none">• Our request is limited to readily available, fully electronic documents.<ul style="list-style-type: none">○ For the purpose of this request, "fully electronic" refers to dynamic PDF, Excel (csv., xlsx.), TXT or RTF files containing active text.○ Files containing active text should allow the user to use their mouse/trackpad to highlight, select, copy and paste the text from the file.• Responsive reports include those containing the following details per purchase:<ul style="list-style-type: none">○ 1 Unique Identifier (i.e. PO #, Invoice #, Check #, Encumbrance #, etc.)○ Purchase Date○ Line item details○ Line item quantity○ Line item price○ Vendor ID number, name, address, contact person and their email address <p>The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email: https://upload.smartprocure.com/?id=c2RqPWEyYlZQMDAwMDAwUGpiUIIBUyZzdD1JTjZvcmc9UGxiYXNhbnRkYWxlU2Nob29sRGJzdHJpY3QxMDcmb2lkPTEwMDMzOQ%3D%3D</p> <p>For any questions or concerns, please feel free to contact me via email or at the phone number in my signature below.</p>
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	<p>As always, thank you for your time and consideration.</p> <p>Regards,</p> <p>--</p> <p>Sheri Reid Data Acquisition Specialist SmartProcure Direct: (561) 609-6759 Support: 954-420-9900 Email: sreid@smartprocure.com https://smartprocure.us/ 5000 T-Rex Ave, Suite 200, Boca Raton, FL 33431</p>
Res pon se Dat ed: 3.12 .25	<p>Response: See attached data that was uploaded to your link.</p>

As the FOIA Officer of the District, Mr. Sonntag is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.