

Board Meeting Agenda Summary

March 18, 2019

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

2. Work Session (approximate time frame: 5:30 – 6:45)

- A. **Data Based Budget Concerns** – Administrators will share their budgeting needs in preparation for next year. We will only have one elementary principal present due to the rest attending a conference.
- B. **Augmented Reality Welding Demonstration** (Troy Bird) – Mr. Bird (Minico Ag teacher) will demonstrate the new system that was purchased through ARTEC. We were able to have it housed at Minico because we agreed to pay the amount needed over the grant amount paid by ARTEC.

8. Good News –

- A. **Minico Winter Sports** (Ty Shippen) – Mr. Shippen will introduce coaches and students from our various winter sports programs to report on their successes this year.
- B. **College Preparatory Math Update** (Suzette Miller) – Mrs. Miller will share some information put together by her and some of our secondary math teachers all of whom attended a CPM Conference recently. We will have at least one Effective Instruction presentation on what they have implemented at a future board meeting.

10. Effective Instruction

- A. **Elementary** – Whitney Fitzgerald (Heyburn) – Ms. Fitzgerald will present the whole group transition anchor charts that she has created.
- B. **Secondary** – Troy Bird (Minico) – Mr. Bird will present how his Augmented Reality Welding system is working with students.

11. Discussion Items –

A. Administrator/Department/Committee Reports –

- 1. **Instructional Sweep Report** – Mrs. Miller has put together a report on the Instructional Sweeps that were conducted in each building. Please review the information and if you have questions contact her directly or bring them up at the board meeting. She will only be answering questions.
- 2. **Behavior Support Report** – Mrs. Bingham prepared this report for last week's Negotiations meeting, and I felt that the information was impressive enough to share with the Board. She is also working on a District Behavior Support Plan outlining all of the services that we offer and how they can be accessed. We hope to have that ready for next month's Board meeting.
- 3. **District Fleet Report** – I asked Kerri Tibbitts to put together a list of vehicles in the District and their use. This not only will provide information for the Board but also to the various departments who helped verify the accuracy of the document. Please call if you have questions.

B. Board Member Training and Update Reports

- 1. Chair Heins will share some of her insights from the March Board & Administrator Newsletter.

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2. Trustee Andersen will share information from the ISBA Day on the Hill in February that she and Chair Heins attended.

- C. Bond Resolution** – We will discuss the results of the bond election and plans for moving forward.
- D. Attendance Boundary Change** – We will discuss the possibility of changing the boundary between Heyburn and Paul elementary schools. Currently all students south of I-84 attend Heyburn Elementary. I am proposing that we have all students south of I-84 that live west of 700 W attend Paul Elementary. This would add about 25 – 30 students to Paul Elementary which has a little more room than Heyburn Elementary. We have some students in this area attending Paul on Open Enrollment already. A formal boundary change may be proposed in April.
- E. Policy Discussion – Policy D544.10 Sick Leave** – At our most recent Policy Review Committee (PRC) some changes were proposed to this policy to bring it more in line with State Code. The changes clarify that sick days are only awarded when an employee works the majority of a month. These clarifications will ensure that we will award sick days to staff who work during the summer. We wanted to clarify those changes in open session before it goes back to the PRC and back to the Board in April.
- F. Superintendent’s Report** – I will share information, updates from around the District, and my activities for the past month.

12. Business

- A. Minico Senior Celebration Trip Request** – The Senior Celebration Committee is seeking Board approval for a trip to Disneyland. Both Mr. Aston and I do not approve since not all students would be allowed to go because there is not enough room on the buses and they plan on using collected funds to help pay. If they chose to have students pay the entire amount then that would be different, but of course not as many students would be able to participate because of the cost. This has been done with other events in the past.
- B. Mt. Harrison Senior Fundraiser Request** – The Mt. Harrison Senior Class Advisors are requesting permission to have a couple of fundraisers to help fund a senior trip. This will give seniors an opportunity to raise funds rather than just have their parents write a check for the amount necessary to participate in the trip.
- C. Mt. Harrison Fishing Club Account Request** – The Mt. Harrison Fishing Club has collected dues to help pay for transportation costs and would like Board approval to open a separate bank account.
- D. Minico High School Semester Recommendation** – Minico staff have been discussing the possibility of this schedule change for a few years and are ready to make the change. We have discussed this with the rest of the Administration Team so they can have conversations with their staff about the pros and cons of such a change for each building. We hope to have a recommendation for the remainder of the District at the April Board meeting. *I am recommending that the Board approve this change so Minico can go ahead with their scheduling for next year.*

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- E. Erate Bids (Kent Jackson)** – Erate is a federal program to help schools and libraries support internet and network access. It appears on everyone’s phone bill as Fed(eral) Universal Service Charge. These funds pay for approximately 80% of our internet and access to the internet charges. *Mr. Jackson and Ms. Deluna are recommending the Board approve the highlighted bids in the attached summaries.*
1. **Wide Area Network (WAN) and Internet Bid** – We received bids from two companies for these services. WAN connects our buildings to each other and the Internet bid connects our network to the world. *We need a motion to accept the **PMT bid for WAN and Internet services.***
 2. **Internal Network Devices** – These bids are equipment that is used to connect the various buildings in the District. The MS350 switches (4th column) would allow data transmission rates on the District backbone at 10Gb instead of the current 1Gb. The total available to the District for eRate next year is over \$450,000. We would adjust quantities as needed to maximize on this since we only pay 20%. We will need 97 of the MS225 switches (5th column) eventually. *We need a motion to accept the **Ednetics bid for Internal Network Devices.***
- F. School Closure Form** – This form will be sent into the State that shows the days we closed for snow days this past month. *We would need a motion to approve the snow days.*
- G. West Minico Volleyball Fundraiser** – This request came in late so we don’t have any information beyond what is shared in the request. *We would need a motion to approve the request.*
- H. New Bus Routes** – The Transportation Department has been working on getting accurate documentation for our current routes. In doing so they have noticed that there are some ways we could consolidate stops and possibly shorten route times. Attached is the proposed revision to a Rupert Route that will be changed right after Spring Break. We hope to have at least a couple more changes next month. *We would need a motion to accept the route changes as proposed.*
- I. New/Amended/Deleted Policies** –
1. **Policy D152.00 Policy Revision (First Reading)** – We have made some proposed changes to this policy to ensure that we have a little more flexibility in the number of policies that are presented to the Board each month. It has been reviewed by the Policy Review Committee (PRC). *Since this is merely clarifying current practice I am recommending approval as presented.*
 2. **Policy D174.00 Board Meeting Agenda (First Reading)** – We have made some proposed changes to this policy to clarify what should be on a Board agenda each month. It has been reviewed by the PRC. *Since this is merely clarifying current practice I am recommending approval as presented.*
 3. **Policy D232.00 Use of Animals in Education Programs (Third Reading)** – *Since this is a third reading, unless there are patron comments I am recommending approval.*
 4. **Policy D232.20 Animals in Agricultural Programs (First Reading)** – This is a supplemental policy to Policy 232.00 with language specific to our Agricultural Programs. This came from

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the Minico Ag teachers and has been reviewed by the PRC. *I recommend it be held over for a second reading.*

5. **Policy D238.00 Homebound Instruction (Second Reading)** – *Since this is a second reading, unless there are patron comments I am recommending approval.*
6. **Policy D276.00 Advanced Opportunities (First Reading)** – This policy contains changes recommended by ISBA. This has been reviewed by Brooke Claridge and the PRC. *I recommend it be held over for a second reading.*
7. **Policy D284.00 Salutatorian and Valedictorian Selection (Second Reading)** - Upon receiving input from Mt. Harrison we adjusted the Mt. Harrison GPA for honor cords for graduates. *Since there was only one clarifying change and this is a second reading, unless there are patron comments I am recommending approval.*
8. **Policy D372.00 Hazing, Harassment, Intimidation, Bullying, Cyber Bullying (First Reading)** – We added clarifying language to ensure that this policy also applied to staff as well as students. We have some instances where students have posted video or pictures of staff with inappropriate comments on social media. It has been reviewed by the PRC. *Even though the changes are minimal I recommend it be held over for a second reading.*
9. **Policy D526.00 Sexual Harassment (First Reading)** – We have deleted the form that was part of this policy since it is no longer being used in the District. It has been reviewed by the PRC. *Since this is merely clarifying current practice I am recommending approval as presented.*
10. **Policy D570.00P Employee Recognition Procedure (First Reading)** – This is a procedure; therefore, it does not need Board approval. The only change made is that a teacher or classified employee may not receive the award again for at least five years. We are also working on documentation concerning staff notifications about the nominations and selection committee procedures. *(No Board action needed – informational only.)*
11. **Policy D806.00 Activity Busing (First Reading)** – We have eliminated the dollar amount listed in this policy and changed it to reflect an amount approved by the Board. It has been reviewed by the PRC. *Since this is merely clarifying current practice I am recommending approval as presented.*

J. Travel Requests –

- a. East Minico Student Body would like to go to Boise to meet with legislators. This is an overnight trip March 19-20.
- b. Minico Senior Trip to Disneyland – *Not approved by Dr. Cox*
- c. Minico Business Professionals of America (BPA) competition in Anaheim, California in April.
- d. Minico Ag teacher Jessica Stapelman received a grant to attend a week long training in June for a new animal science curriculum. The curriculum materials are provided as part of the training cost, and all we need to do is pay for her travel.

K. Personnel Recommendations –

13. Adjournment of Meeting

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Upcoming Events:

March 19	Negotiations, 4:00
March 21	Parent Patron Advisory Team (PPAT), 12:00 Board Work Session – Bond Strategy with Admin Team and Ad Hoc Committee Leadership
Mar 25-29	Spring Break
April 2	Negotiations, 4:00
April 3	Policy Review Committee (PRC), 3:45
April 4	Employee of the Year Open House, 4:00 – 5:30
April 8	Agenda Review, 3:00
April 9	Negotiations, 4:00
April 11	Facilities Committee Meeting, 12:00
April 15	Board Meeting