



## NORTH SLOPE BOROUGH SCHOOL DISTRICT

### MEMORANDUM

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator/Superintendent DSV  
DSV

**FROM:** Chelsie Overby, Board Secretary

**DATE:** October 30, 2023

**SUBJECT:** 2023-2024 Seat E Board Vacancy  
Appointment Process

**Memo No. SB24-056**  
(Informational Item)

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**NSBSD Strategic Plan Goal:**

N/A Operational

**NSBSD Policy Manual:**

Board Bylaw 9223, Board Vacancies (Appointment to the Board): A vacancy on the Board shall be filled within thirty (30) days of the vacancy by a Board appointment. When making an appointment, the Board desires to draw from the widest possible number of candidates. The Board shall:

1. Advertise the vacancy in suitable local media
2. Solicit applications or nominations of any legally qualified citizen interested in serving on the Board;
3. Provide candidates with appropriate information regarding Board member responsibilities;
4. Announce the names of the candidates and accept public input either in writing or at a public meeting;
5. Interview the candidates at a public meeting; and,
6. Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

**Issue Summary:**

The North Slope Borough certified the election results on October 10, 2023 declaring Seat E, for Wainwright and Atqasuk, vacant. This vacancy has since been advertised and solicited for letters of interest in the Wainwright and Atqasuk villages. The deadline to receive letters of interest was Friday, October 27, 2023 by 1:00 PM.

For the interview, one letter of interest for the Board's consideration was submitted by John Hopson Jr, located in Wainwright.

After the interviews have concluded, the Board will accept public input then may convene in executive session to deliberate. Once the Board has reconvened in public session, the Board may make the provisional appointment by majority vote to serve until the next regular election held October 1, 2024.

**Signature:** DS Vadiveloo  
DS Vadiveloo (Oct 30, 2023 23:28 AKDT)

**Email:** david.vadiveloo@nsbsd.org