ADMINISTRATION RECOMMENDATION/REPORT
The District President recommends the Board of Trustees approves a contract to purchase on-demand online proctoring services from Honorlock, Inc. for the Technology Services department.

BACKGROUND
On-demand proctoring services help instructors create a responsible, fair test-taking environment online while allowing students to demonstrate their independent learning skills.

Reference number (REF) 4389 was issued to track the volume of spend for on-demand online proctoring services. The vendor has a contract through the UT System - RFP No. 720-1918 to provide Secure Testing and Proctoring Services, and complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION
The District requires additional proctoring resources and services to authenticate, monitor, and record examinations for mainly science and math classes that were moved online or into a hybrid environment. The online test proctoring services include verifying student identity, recording the test proctoring session, Artificial Intelligence flags of any potential academic integrity incidents, and the option of a live proctor who would "pop-in" when suspected academic integrity issues occur.

The District has been utilizing on-demand online proctoring services. Due to the immediate shift of all classes to an online platform during the beginning of the Covid-19 pandemic, this service's cost needs Board approval.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)
This purchasing request is for spend authorization of $325,000, which is budgeted in the Technology Service department FY21 operating budget subject to Board approval.

MONITORING AND REPORTING TIMELINE
The term of the contract is September 1, 2020 through August 31, 2021.

RESOURCE PERSONNEL
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