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From: **Heather Severns** <[hseverns@mesd.k12.or.us](mailto:hseverns@mesd.k12.or.us)>

Date: Thu, Apr 6, 2023 at 9:12 AM

Subject: Fwd: Filing your SEI for 2022

Hi Andrea,

It looks like your Board member Durant has completed their SEI! Fantastic! The other four still need to take care of this by April 15. I just sent them a quick email.

I called the OGEC this morning and they welcome calls from Board members that need some assistance. They are super nice and patient.

- SEI Filers may also contact the staff at the OGEC with their questions. (503) 378-5105

Thank you for your assistance.

Heather

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From: **Heather Severns** <[hseverns@mesd.k12.or.us](mailto:hseverns@mesd.k12.or.us)>

Date: Tue, Mar 21, 2023 at 5:10 PM

Subject: Filing your SEI for 2022

Good afternoon,

Thank you for setting up your account with the Oregon Government Ethics Commission (OGEC) so you may file your Statements of Economic Interest (SEI). This is new for School Board members for 2023.

SEI filers are required to file an annual SEI if they are seated and hold their position on April 15th of any given year. The information to be reported reflects activity from the preceding calendar year: for instance, if seated on April 15th of 2023, the SEI would include information relating to the 2022 calendar year. This applies even if the person did not hold their position during the preceding calendar year.

### **Important notes**

- **SEI reports are due April 15th**
- March 15th-April 15th the SEI filing window is open
- The Electronic Filing System (EFS) is available 24 hours a day, 7-days a week
- Email notifications are sent mid-March of each year. The notification is sent based on information the Jurisdictional Contact and the SEI filer EFS account provides.

### **SEI Filer Training and Resources**

- [SEI Filer Training](#)
- [Statement of Economic Interest Filer Guide](#) (pdf) is step-by-step instructions on how to create your account, navigate EFS, file your SEI, and information on the SEI questions.
- SEI Filers may also contact the staff at the OGEC with their questions. (503) 378-5105

Per the law, anyone who is still seated as a public official (paid or voluntary) by the filing deadline of 4/15/2023 MUST file a SEI report for 2022. After the due date of 4/15, fees will start to accumulate at \$10 per day for the first 14 days and \$50 a day to a maximum of \$5000.00 thereafter.

Please let me know if you have any questions,

Heather Severns  
Jurisdictional Contact

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