



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 6, 2021

TITLE: Approval of Out of State Travel

BACKGROUND:

STUDENTS

Lauren Marlatt, Michelle Bulisache, Elizabeth Jacome, Erika Sparlin, and Jeremy Hayes from Coronado K-8 School request permission to take 50 students from 7th Grade Science to the Catalina Island Marine Institute in Toyon Bay, California, February 21-23, 2022. Approximate cost of the travel is \$21,511 and will be paid for by auxiliary funds and tax credit donations. Three school days will be missed and substitutes are required.

Robert Cannon, Julie Turpin, Lee Street, and Kevin Lawrence from Canyon del Oro High School request permission to take 35 students from Canyon Players on a College and Career Tour in Los Angeles, California, March 13-17, 2022. Approximate cost of the travel is \$35,022 and will be paid for by student activity funds and tax credit donations. No school days will be missed.

BUDGET CODE KEY

525-00-100-1001-6892-115-0000	Auxiliary	Classroom instruction, Coronado, student travel
526-00-100-1001-6892-115-0000	Tax Credit	Classroom instruction, Coronado, student travel
525-00-100-1001-6519-115-0000	Auxiliary	Classroom instruction, Coronado, student transportation
526-00-100-1001-6519-115-0000	Tax Credit	Classroom instruction, Coronado, student transportation
525-00-100-1001-6113-115-0000	Auxiliary	Classroom instruction, Coronado, substitutes
526-00-100-1001-6113-115-0000	Tax Credit	Classroom instruction, Coronado, substitutes
850-00-100-3400-6892-282-0000	Student Activity	Bookstore, CDO, student travel
526-00-100-3400-6892-282-0000	Tax Credit	Bookstore, CDO, student travel
850-00-100-3400-6519-282-0000	Student Activity	Bookstore, CDO, student transportation
526-00-100-3400-6519-282-0000	Tax Credit	Bookstore, CDO, student transportation

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:

Matthew Munger
Associate Superintendent for Secondary Education

Date: June 28, 2021

Todd A. Jaeger, J.D. Superintendent

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: **Coronado K-8**

ESTIMATED NUMBER OF STUDENTS: **50**

NAME OF SCHOOL GROUP/CLUB/ENTITY: **7th Grade / Science Department**

STAFF ADVISOR(S)/CHAPERONES: **Lauren Marlatt (coordinator) Chaperones: Lauren Marlatt, Michelle Bulisache, Elizabeth Jacome, Erika Sparlin, and Jeremy Hayes**

ABSENCE: # Days **3** Sub Required: Yes No # of School Days Missed **3**

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Field trip to study Oceanography and Marine Biology**

DESTINATION OF TRAVEL: **Catalina Island Marine Institute, Toyon Bay, CA**

DATES OF TRAVEL: **February 21-23, 2022**

ACADEMIC BENEFITS TO STUDENTS: **The students will be participating in Catalina Island Marine Institute's three day camp. Students will complete labs and activities that are aligned with the Arizona science standards adopted in October of 2018. Students will have a reinforcement of the content learned in class. Students will compete in a science olympics when we return to assess their learning.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Charter bus-Gray Line

Are expenses paid from any of the following accounts? **Auxiliary** **Tax Credits** Club Funds _____

Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$15,211.00</u>	<u>525/526.00.100.1001.6892.115.0000</u>
Transportation	<u>\$4,500.00</u>	<u>525/526.00.410.2710.6519.115.0000</u>
Meals	<u>Included</u>	_____
Lodging	<u>Included</u>	_____

Substitutes **\$1,800.00**

525/526.00.100.1001.6113.115.0000

TOTAL **\$21,511.00**

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**

IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? **Chaperones are free based on the enrollment of students**

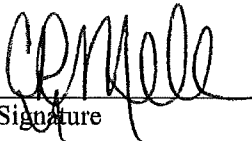
COST TO EACH STUDENT \$ **400.00**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **We are working on fundraising in a variety of ways. We have applied for a grant to supplement needed funds for scholarship. We have asked the students to tell us how much they can afford and have a fundraising goal to make sure that all eligible students have a means of attending.**

FUNDING SOURCE(S): **The parents/guardians will be paying for a majority of the trip. Other funding will come from tax credit, scholarship, and fundraising.**

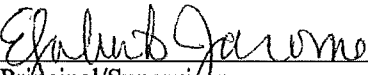

FUNDRAISING ACTIVITIES PLANNED (If applicable):

SUBMITTED BY: _____


Signature

JUNE 16, 2021
Date

APPROVED BY: _____


Principal/Supervisor

Associate Superintendent/Superintendent

JUNE 16, 2021
Date

6/17/2021
Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 35

NAME OF SCHOOL GROUP/CLUB/ENTITY: Canyon Players

STAFF ADVISOR(S)/CHAPERONES: Robert Cannon, Advisor/Julie Turpin, Lee Street, Kevin Lawrence

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: College and Career Tour

DESTINATION OF TRAVEL: Los Angeles, California

DATES OF TRAVEL: March 13, 2022 - March 17, 2022

ACADEMIC BENEFITS TO STUDENTS: Acting/Directing/Playwriting & Technical Theatre students view firsthand a professional television production studio, post-production facilities and costume, scenery and properties shops. Students will tour Sony Pictures Studios and Universal Studios which includes a VIP backstage tour geared specifically to theatrical production. Students will view a live performance of 'Hamilton' (based on availability) at the Pantages Theatre. Students will take three college tours at UCLA (based on availability), New York Film Academy, and Cal Northridge (based on availability) highlighting the Theatre, Television & Film departments to see how colleges prepare artists for work in the performing arts. Students will participate in improvisation workshops and attend a ComedySportz performance to view the application of improvisation and participate in a ComedySportz competition where student vie for best improv performance.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Mountain View Bus Lines

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits XXX Club Funds XXX
Parent Organization XXX

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$20,000.00</u>	<u>850/526-00-100-3400-6892-282-0000</u>
	_____	_____
	_____	_____

