

To: Morrow County School District  
From: Heppner TSA  
RE: Technology Student Association National Conference  
Date: November 17, 2014

We are requesting approval to attend the 2015 National TSA conference in Dallas Texas on June 28-July 2, 2014. The 5 students currently scheduled are members and 4 are officers of the Heppner TSA Chapter.

Dave Fowler  
Heppner TSA Chapter Advisor  
Oregon TSA State Advisor

Field Trip Request  
MCSD Policy IICA

8. Club/Organization Field Trip

- a. Name of club/organization: **TSA, Heppner Chapter**
- b. Number of students: **5**
- c. Number of adult chaperones: **1**
- d. Destination of trip: **Dallas Texas**
- e. Distance and number of days: **1958 miles, 5 days, no school days**
- f. Transportation plan: **District vehicle to airport, Fly, public transportation there**
- g. Purpose of trip: **National competitions and leadership training**
- h. Cost: **See below "Estimated Expense & Fundraising Activities"**
- i. Fund raising proposed: **See below "Estimated Expense & Fund Raising Activities"**
- j. Liability insurance provided. **District insurance and family insurance**

National TSA Conference  
Dallas TX  
June 28-July 2, 2014  
Estimated Expense & Fund Raising Activities

| <b>Expenses:</b>                                 | <b>5 students</b> | <b>Mr. Fowler</b> |
|--|-------------------|-------------------|
| Airfare: (paid by the students)                  | (\$1800)          | <b>\$360</b>      |
| Registration:                                    | <b>\$450</b>      | <b>\$90</b>       |
| Transportation:                                  |                   | <b>\$250</b>      |
| Parking @ PDX                                    |                   | <b>\$50</b>       |
| Transportation at DC                             |                   | <b>\$250</b>      |
| Lodging:   | <b>\$1000</b>     | <b>\$1000</b>     |
| Meals:   | <b>\$750</b>      | <b>\$150</b>      |
| Entertainment: Paid by the individuals attending | TBD               |                   |
|  | Estimated Total:  | <b>\$4350</b>     |

Student Fund Raising Activities to help cover TSA costs:

|                              |        |
|------------------------------|--------|
| Guzzler Roofs                | \$2000 |
| Cleaning and Garbage at Fair | \$1100 |
| Utility Sheds                | \$1000 |
| Donation from Booster Club   | \$200  |

Future Projects:  
Guzzler Roofs  
Wooden Projects  
Vinyl Projects  
Donations