



**FOREST LAKE AREA SCHOOLS  
FOREST LAKE, MN 55025**

**December 7, 2017**

**AGENDA ITEM: 9.16**

**TOPIC: Recommendation to Approve New Course: Workplace Skills**

**BACKGROUND:**

In an effort to support career and college readiness skills for our students, the Business Department has worked to align their course offerings to provide a pathway for students seeking to develop skills that will help them be successful in school as well as in the workplace and in their future career. Members of the Business Department met with representatives from Pine Technical & Community College to review our current course offerings in Business. As a result of those discussions and in preparation for our upcoming transition to a 7-8 and 9-12 campus, the Business Department is proposing several changes to their course offerings.

**PROCESS:**

The Business Department has developed the course *Workplace Skills* to provide an entry point into a business pathway for 7<sup>th</sup> and 8<sup>th</sup> graders as well as develop foundational skills that will help students be successful in school. The course outline, description and standards information was available on November 2, 2017 and is attached.

**RECOMMENDATION:** Approval of proposed new course *Workplace Skills*. This course would be offered in 17-18 pending Board approval.