

Browning Public Schools
Board Agenda Request
Meeting To Be Held: April 10, 2018



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: April 3, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Human Resources Director

Subject: Hire Napi Elementary School Coaches for the 2017/2018 sports season:

Description: Tony Wagner, Activities Director, recommends the following hire for the 2017-2018 sport season:

✚ Kendra Big Knife, 4th/5th Girls Basketball coach, \$430.00 (exp. Credit 0)

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position 4th/5th Girls Basketball Coach		Applicant Recommended Kendra Big Knife	
Department/Location Napi Elementary School		Supervisor Carson Bryant/Tony Wagner	
Type of Position Extra-Curricular	Starting Date TBD	Term 2017-2018 Sports Season	

Recruiting Date Posted: 2/28/2018 Closing Date: Open Until Filled

Comments: No interview needed per district policy #5120:
Selection Process, section C. Exceptions: The competitive selection process may be unnecessary in the following circumstances:

A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).
 B. **Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.**
 C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work. The superintendent is directed to establish and implement procedures to carry out this policy.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Big Knife, Kendra	3/23/2018	Yes	n/a
	Sangray, Andrea	3/20/2018	Yes	n/a
	Wilson, Genevieve	3/20/2018	Yes	n/a

Interview Committee	Title	Name	Title
N/A			

Recommendation: Mrs. Bigknife has worked in our building as a substitute for many different grades and has a great relationship with the students. She has shown ambition and commitment to our sports programs and has knowledge of how they work. I believe Mrs. Bigknife will make an excellent addition to our 4th and 5th grade basketball program.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	On file	yes	Ok
Tribal background check	On file	yes	Ok
TB documentation	on file	Yes	Ok

Salary: \$430.00 Placement: Exp: 0 Contract Days: 1/8/18-2/17/18

Prepared by: Sherie Blue Date 4/3/18 Approved by: _____ Date: _____